



TRAVELLING REPORT

Date : 5.2.25

Report To	DH	
Employee Name	Saw Elsay Wah	
Position	Section Head	
Department	Service	
Business	MC	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	5.2.2025 (8:30 AM)	5.2.2025 (4:30 AM) 4:30 PM <i>ekay</i>
Total Days		
Trip Information	1. From Yangon To Mawbin	
	2. From To	
	3. From To	
Purpose For Travelling		
Travel Date	Activities	Remark
5.2.2025 to 5.2.2025	<ul style="list-style-type: none">- checked current condition (engine oil, gear oil, brake system, electrical system, suspension system, transmission system, tyre, wheel, tool kit, rear mirror).- checked sensors with eli diagnostic tool.- shared vehicle information and knowledge.- test drive around the dealer shop, it was ok.- job was finished.	

Reported by

Sign : *ekay*
Name : Saw Elsay Wah
Position : Section Head

Checked by

Sign : *M. Phyo*
Name : Ma Phyo Phyo
Position :

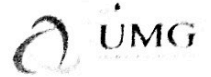
Approved by

Sign :
Name :
Position :

(DH/AGM/GM)

(COO)

SERVICE REPORT



Job Order No MC-YGN-JR-2502007
 Customer Name Nyein Chan Aung
 Machine Location Maubin Tsp.
 Machine Model Selena
 Machine Sr.No R19S1GJJ BKAB00141
 Engine Sr.No VZ41P52RMJ-G000141
 Houe Meter or) Km 1150 km
 Job Site Distance 49 miles
 Application
 Number of Trip
 09 694 720 552

	Date	Time
Customer Call Date	4.2.2025	8:30 AM
Confirm with Customer	4.2.2025	9:00 AM
Go to Job Site Time	5.2.2025	8:30 AM
Arrival Job Site Time	5.2.2025	11:30 AM
Job Start Time	5.2.2025	11:35 AM
Job Finish Time	5.2.2025	2:00 PM
Go Back from Site	5.2.2025	2:20 PM
Arrival Office Time	5.2.2025	4:20 PM
Job Delay Date&Time	-	-
Reason of Job Delay	-	

Customer Call Problem

Inspection & Repair

Cause of Problem

Service Action

- checked current condition of vehicle (engine oil, gear oil, brake, ~~brake~~ suspension system, electrical system, transmission, tyre, wheel, tool kit, rear mirror).
- founded rear shock absorber is abnormal.
- changed rear shock absorber and test drive the vehicle, it was ok.
- job was finished.

Faiture Causal Part

No	Part Description	Part No	Qty	Remark

Service Charges

Customer Sign [Signature] Service Person Sign [Signature]
 Customer Name Nyein Chan Aung Service Person Name Saw Elsay Wah

Checked By Name: Saw Elsay Wah Acknowledge By Name: Saw Elsay Wah Approved By [Signature]
 Sign: [Signature] Sign: [Signature] Name: Min Paing Phyo
 Service Man [Signature] Service SH [Signature] Sign: [Signature]
 Service DH

- Reading Zone** · B...
- IS BU Team M...** 10:22 AM
- Ma Htet Htet War...**
- MC BU Team ...** 10:16 AM
- Ma Thae Nur...**
- CGD & MC BU** 10:42 PM
- Ko Zaw...**
- MC BU Odoo E...** 11:00 AM
- Yadana...**
- IS/MC Senior...**
- BU Service Ad...** 10:52 AM
- Su Pyae Hlyan Phyo...**
- Saved Messages** 10:52 AM
- Urgent selena 2 units (for cu...**
- IS BU Car User** 10:51 AM
- Ma Thae Nu Wai (HR) pinned...**
- All branch ser...** 10:46 AM
- Thandar...**
- Ma Thwe Thwe Mar** 10:44 AM
- Hein Htet** 10:44 AM

MC BU & Aftersales Div
 19 members

February 4

Ko Min Paing Phyo
 Dear Sayar, Ko Aung Hein Win,

Please kindly approve to go Mubin Dealer, Ko Htet Aung (Yar Pyae Cycle showroom) for Selena -1 U. delivery, product knowledge sharing and sale support for next prospect, Employee- Saw Elsay War Go to job site date. (5-Feb-2025(together with sale team)).

Best Regard,
 Min Paing Phyo.

↩ 3 4:50 PM

February 7

Sayar Ko Aye Min Htoon
 Ko Min Paing Phyo
 Dear Sayar, Ko Aung Hein Win, Pleas...
 Please proceed to go to Mubin. 11:04 PM

Reply

Ko Phyo Ko (OM)
 Sayar Ko Aye Min Htoon
 Please proceed to go to Mu...
 Thanks a lot Sayar... 11:06 PM

Ko Min Paing Phyo
 Sayar Ko Aye Min Htoon
 Please proceed to go to ...
 Thanks Sayar... 11:07 PM

Write a message...