



win motors

No. 898-990, Anawrahta Industrial Zone  
Mya Sein Yaung Phayar Road Yangon-Patheln Highway Road, Hlaingtharyar Yangon



### CLAIM REQUEST FORM


Requestor Name : Nyein Nyein  
Department Name : Service (ATT)  
Request Date : 2025-05-23  
Payment Voucher : EX-ATT-2025-05-00032  
No  
Payment Method : Cash/Bank  
Payment Amount : 15000.0  
Currency : MMK  
Exchange Rate : 4,440.0

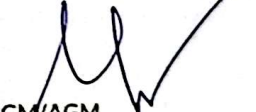
Budget Type : Include Budget  
Payment Type : Claim Payment  
Prepared By : Zin Nyein Oo(2)  
Superior Approved : Aung Kyaw Myint(3)  
By  
Last Approved By : Aung Kyaw Myint(3)

No.	Description	Department	Request Amount	Remark
1	Branch support ,ATT BU To Tike Kyi, Customer-U San Kyi, DF95-17849, problem-Hydraulic function abnormal, PIC-Nay Htun Win	Service Department (ATT)	15,000.00	

Expense Total 15,000.00 K  
Additional/Refund

Note: .....

  
 Superior Check By : Moe Aung Name : Ma Zin Moe Name : Ma Zin Moe Name : Ma Zin Moe Name : Ma Zin Moe  
 NRC No : \_\_\_\_\_ NRC No : \_\_\_\_\_ NRC No : \_\_\_\_\_ NRC No : \_\_\_\_\_  
 Date : 28.5.25 Date : 28.5.25 Date : 28.5.25 Date : 28.5.25  
 Remark : \_\_\_\_\_ Remark : \_\_\_\_\_ Remark : \_\_\_\_\_ Remark : \_\_\_\_\_

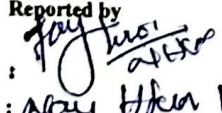
  
 GM/AGM : Maung Maung Name : \_\_\_\_\_  
 COO : 27/05/2025 Name : \_\_\_\_\_





# TRAVELLING REPORT


Date : .....

Report To		
Employee Name	Nay Han Win	
Position	SA	
Department	Service	
Business	AGM	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
Total Days		
Trip Information	1. From ..... <u>AGM</u> ..... To ..... <u>1.2.15.2025</u> .....	
	2. From ..... To .....	
	3. From ..... To .....	
Purpose For Travelling	Hydraulic function abnormal	
Travel Date	Activities	Remark
	Our Service team Firstly visual check all oil level checked, And then we test our the machine and we check the hydraulic function It's OK. But engine RPM abnormal. So, we check the fuel line we found the fuel auto pump damage	

Reported by  
 Sign :   
 Name : Nay Han Win  
 Position : Section Head

Checked by  
 Sign :   
 Name :  
 Position :  
 (DH/AGM/GM)

Approved by  
 Sign :   
 Name : Nay Han Win  
 Position :  
 (COO)

  
 27/05/2025  
 Annika  
 CHL-HRM-FRM-064-01