



OVERTIME REQUEST FORM

BU/BR/DIV Name : CNC CE 5
 Department Name : security
 Reason for Overtime : 32000 02 01

No.	Date	Name	Position Level	Time		Hours	Amount	Remark
				From	To			
1	1.12.24	Aung Kyaw Myit		07:00	17:00	10:00	80000/	non-OT
2	1.12.24	Win Naing Tun		07:00	17:00	"	80000/	"
3	2.12.24	"		07:00	17:00	"	80000/	"
4	2.12.24	Aung Kyaw Myit		07:00	17:00	"	80000/	"
5	2.12.24	"		17:00	07:00	14:00	80000/	"
6	3.12.24	Win Naing Tun		07:00	17:00	10:00	80000/	"
7	3.12.24	Aung Kyaw Myit		17:00	07:00	14:00	80000/	"
8	4.12.24	Win Naing Tun		17:00	07:00	14:00	80000/	"
9	4.12.24	Aung Kyaw Myit		17:00	07:00	"	80000/	"
Total Hours							720000/	
Total Amount								

Requested by
 Sign :
 Name : Win Naing Tun
 (Requestor)

Approved by

 (DH)

Approved by

 (GM/AGM/COO)

Checked by

 (HR) Moe Thawm

05-CHL-HRM-FRM-020-05



OVERTIME REQUEST FORM

BU/BR/DIV Name : CNC CES
 Department Name : security
 Reason for Overtime : အဝတ်အစား

No.	Date	Name	Position Level	Time		Hours	Amount	Remark
				From	To			
1.	8.12.24	Aung Kyaw Myit		07:00	17:00	10:00	80000	အဝတ်အစား
2.	8.12.24	Myat Thu Naing		17:00	07:00	14:00	80000	~
3.	9.12.24	Aung Kyaw Myit		17:00	07:00	~	80000	~
4.	9.12.24	Nay Lin Aung		17:00	07:00	~	80000	~
5.	10.12.24	Win Naing Tun		17:00	07:00	~	80000	~
6.	12.12.24	Nay Lin Aung		07:00	17:00	10:00	80000	~
7.	13.12.24	Aung Kyaw Myit		07:00	17:00	~	80000	~
8.	14.12.24	~		17:00	07:00	14:00	80000	~
						Total Hours	640000	
						Total Amount		

Requested by
 Sign :
 Name : Win Naing Tun
 (Requestor)

Approved by

 (DH)

Approved by

 (GM/AGM/COO)

Checked by

 (HR) Mr. Naing

05-CHL-HRM-FRM-020-05