



win motors

No. 898/990 Anawrahta Industrial Zone
Mya Sein Yang Phayar Road, Yangon-Pathein Highway Road, Hlaingtharya, Yangon



ADVANCE CLEAR VOUCHER

Requestor Name : Ei Phoo
 Department Name : Ngone
 Department Name : Unit Sales (ATT)
 Payment Date : 2025-01-10
 Payment Voucher No : AC-ATT-2025-01-00021
 Payment Method : Cash/Bank
 Payment Amount : 167000.0
 Currency : MMK
 Exchange Rate : 4,630.0

Budget Type : Include Budget
 Payment Type : Advance Clearing
 Advance No : ADV-ATT-2024-12-00061
 Prepared By : ATT_BudgetDataEntry
 Superior Approved By : ATT_S&MDataCheck
 Last Approved By : ATT_S&MDataCheck

No.	Description	Department	Request Amount	Remark
1	Traveling charges for PIC Ye Lin Htun	Unit Sale Department (ATT)	167,000.00	Traveling charges for PIC Ye Lin Htun

Expense Total : 167,000.00 K
 Advance Total : 300,000.00 K
 Refund : 133,000.00 K

Note: Traveling charges for PIC Ye Lin Htun

Superior Check By : *[Signature]*
 Name : Ma So Pi Hlaing
 NRC No : 010012025
 Date : 10-1-25
 Remark : _____

F&A : *[Signature]*
 Name : Za Mya
 NRC No : _____
 Date : 10/1/2025
 Remark : _____

GM/AGM : *[Signature]*
 Name : Ka Maung Maung
 NRC No : 010022025
 Date : _____
 Remark : _____

ACOO : *[Signature]*
 Name : Zaw Min Myat
 NRC No : 12/MYK(N)11440
 Date : 14-1-25
 Remark : _____

[Signature]
 14/01/2025
 A. Muthon

TRAVELLING REPORT

Date : 29.12.2024

Report To	Ko Maung Maung	
Employee Name	Ye Lin Htun	
Position	Sale Man	
Department	Sale	
Business	MT BU	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	18.12.2024	22.12.2024
Total Days	4 days	
Trip Information	1. From Namb Son To Taunggyi	
	2. From Taunggyi To Yangon	
	3. From To	
Purpose For Travelling	Taunggyi to Namb Son Sale and Marketing trip	
Travel Date	Activities	Remark
18.12.2024	Khola tsp, sale visit	- Ko Wan Win (SA&GM&F) DF (75) new
19.12.2024	Namb Son to Taunggyi	- Ko Saw Maung BN
20.12.2024	Yar Souk tsp, MT-354 new customer appointment and Marketing Event	- Ko Khin Soe NGT354 new (deal)
21.12.2024	Taunggyi to Yangon	

Reported by
 Sign :
 Name : Ye Lin Htun
 Position : Sale Man

Checked by
 Sign :
 Name : Ko Maung Maung
 Position : GM

Approved by
 Sign :
 Name : Ko Zau Min Myat
 Position : ACOO

(DH/AGM/GM)

(COO)

11-5 report ခံစားပေးပါမိန့်

Sign :
 Name : Ei Hwe Ngone

Check by
 Sign :
 Name : Ko Hsen Zau Lin
 Position : OM

