



CASH ADVANCE CLEAR FORM

Date : 2.1.2024
 Department : Reman BU
Unit Sale
 Advance Issue : -500,000/- Kyats/USD

No	Issue Time	Date	Payment Voucher No	Amount		Descriptions
				USD	Kyats	
1	1 st Time Advance	21.11.23	2023/11/059		-500,000	TA charges
2	2 nd Time Advance					PIC - Hsu Naing Aung
3	3 rd Time Advance					Go to shop
Total Advance					-500,000	- Mkt Hsu
Total Actual					-866,100	- PGM
Balance Refund/Additional					-182,900	- Mogkoe

Request By

Checked By

Checked By

Approved By

Approved By

Requester

Mgr/DH

Finance & Account

GM/AGM/COO

CMC

Aye² Naing

Kyaw Tet Aung

29/12/2023

K... buran... 11.11.23

17th Nov 2023 (7 day)
 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 1, 2, 3, 4, 5, 6, 7, 8
 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20 day
 UMG
 MTL → 79000
 Moagob - 229000

TRAVEL ADVANCE CLEAR FORM

Cash Advance		Employee Name	Hpa Nhang Aung	Estimated Date of Travel	18.11.2023 to 22.12.23
		Position Rank	AGM	Total Day	
		BU/BR/DIV, Dept	Reman Bill, Use unit	Destination	
		Purpose	Go to Tacogyi BR & Meiktila BR		
Travelling Permit					
Arrival Place		TG BR & MTL BR			
Actual Date & Time of Travel		-			
Total Day					
HR Name		With related HR sign			
HR Sign					
BOH/Authorized Person Name					
BOH/Authorized Person					
Advance Clear					
Actual Date & Time of Travel				Total Day	
Departure Date & Time				Arrival Date & Time	
Date		Description			Total Amount
					Kyats USD
18.11.23 to 24.11.23	TA charges 7 Day x 7000			- 49000	✓
20.11.23	Bus charges TG to MTL BR			- 20000	✓
21.11.23	Toll gate charges			- 600	✓
21.11.23	Car Oil charges			- 20000	✓
28.11.23 to 22.12.23	TA charges 24.5 Day x 7000 = 171,500			- 171,500	✓
24.11.23	Bus charges MTL BR to YGNI			- 25000	✓
24.11.23	Taxi charges Reman to Gmcaim			- 15000	✓
28.11.23	Taxi charges Reman to Gmcaim			- 15000	✓
28.11.23	Bus charges YGNI to Moagob			- 50000	✓
				- 366,100	
Total Expense (Kyats/USD)				- 550,000	- 366,100
Cash Advance (Kyats/USD)				- 500,000	
Balance Refund/Additional (Kyats/USD)				- 50,000	- 133,900
Job Report Status					- 133,900
Authorization	Name	Position	Date	Sign	
Prepared By	Aye @ Nhang	Sr. Admin.	19.12.23	[Signature]	
Approved By Dept Head	Kyans Tret Aung	DH	20.12.23	[Signature]	
Approved By GM/AGM/COO	Aung Hain Min	AGM	29.12.23	[Signature]	
Acknowledged by related Superior for Job Report	Hs Nhang Aung	SM	-		
HR Check & Approved	Mander Aye	ASH	21.12.23	[Signature]	
Cash Received					
Remark					

HIGH CLASS

From (မှ)
Yangon



To (သို့)
Mogoke

Traveller (ခရီးသည်)
Ko Su

Contact (ဖုန်းနံပါတ်)
09260022421

Seat(s) (ခုံနံပါတ်များ)
3C

Class/Type
အထူး(1+1+1) Tablet
Wifi free
Booking Reference
2428-1387

Bus No.(ကားနံပါတ်)
၇၉-၆၅၃၃

Status
CONFIRMED

Departure (ထွက်ခွာ)
Nov 28, 7:00 PM

Gate (ဂိတ်)
AungMingalar Bus
Station

Special Request (မှတ်ချက်)
000412

Printed Time
Nov 28, 4:11 PM

Passengers 1
Total 50,000



* 2 4 2 8 - 1 3 8 7 *

Check-in 30 min before the departure time.
ကားထွက်ခွာမီ 30 မိနစ် နှစ် 30 မိနစ်အထိ ရောက်ရှိရန် လိုအပ်ပါသည်။

Each passenger is allowed one carry-on luggage.
ခရီးသည်တစ်ဦးလျှင် လက်ဆွဲအိတ်တစ်ခုသာ ခံယူခွင့်ရှိပါသည်။

No refund will be issued after the departure.
ကားထွက်ခွာပြီးနောက် ပြန်လည်ရောင်းချခြင်း မပြုမိပါ။

ဝယ်ငြားလက်မှတ်ပေးခြင်း မရှိပါ။ မိမိနှင့် အတူပါလာသော မိမိ
ညီနောင်များ မိမိနှင့် တွဲဖက်ခွင့် မရှိပါ။ ပြောက်စရာပါက တာဝန်မ
ယူပါ။

Contact Phone: YGN-09470225777, 09420225888,
Kale-09420225999, MKN-0949213323, 0979321113009,
Hakha-09765432174, Fachileik-09889977801.



TAXI CHARGES FORM

BU/BR/DIV Name : Person BU.

Department Name : Use-unit Sale team

No.	Date	Name	Description	Departure Time	Routes		Cost	Remark	
					From	To			
1	24.11.23	Hsa Nlong Aong	Come back GIM	3:00PM.	concepcion	Person Office	- 13,000 ✓		
2	28.11.23	Hs Nlong Aong	Go to Mogkoc.	6:00PM.	Recor	concepcion	- 15,000 ✓		
Total Taxi Charges								-30,000 MMK.	

Requested by
 Sign :
 Name : Aye @ Nlong
 Dept. : Unit Sale Dept.
 (Requestor)

Acknowledged by
 Sign :
 Name : Mandar Aye
 Dept. : DH
 (HR/Admin)

Acknowledged by
 Sign :
 Name : Kyann Thet Aong
 Dept. : DH
 (DH)

Approved by
 Sign :
 Name : Aong Heir Win
 Dept. : AGM
 (ABOH/BOH/AGM/GM)

Acknowledged by
 Sign :
 Name : TEL approve
 Dept. :
 (HO-GA)



U Kyaw Kyaw Win. C

last seen recently

SM Ko Hsu Naing Aung
Taxi Charges လေးပါ အန်ကယ်

10:13 AM

အန် ကယ် Taxi Charges လေး Approve လေး
တောင်းခံ ထားပါနယ် ရှင့်

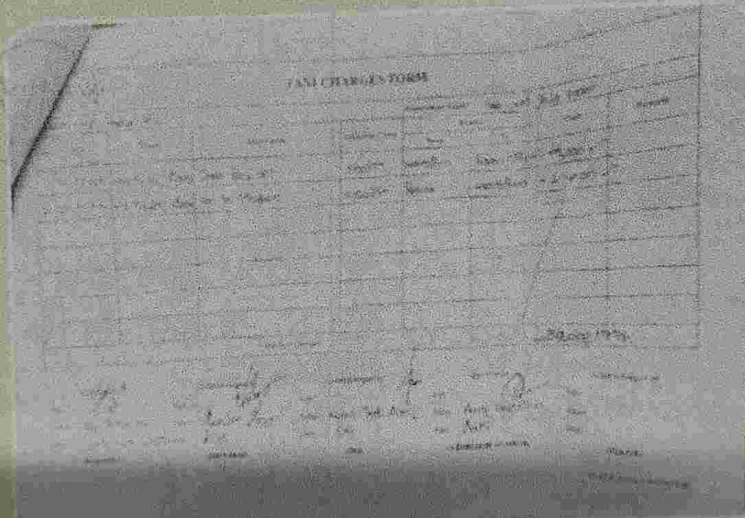
1:39 PM

ရုံးတွင်ရှိပါသည်။

မနက်ဖြန် လာမယ် အန် ကယ် ရှင့်

4:40 PM

January 1



အန် ကယ် HO လာတယ် မရှိလို့ ပြန်လိုက်သွားရ
လို့ပါ
အန်ကယ်

11:00 AM

Please proceed

ကျေးဇူး အန်ကယ်

12:14 PM



Messages

