



CASH ADVANCE CLEAR FORM

Date : 31.07.2024

BU/BR/Division : JS B11

Department : Sale & Marketing

Advance Issue : 105000 Kyats/ USD

No	Issue Time	Date	Payment Voucher No	Amount		Descriptions
				USD	Kyats	
1	1 st Time Advance	15.7.24	UBG-13-2024		105000	clear for TA charges
2	2 nd Time Advance		OF-00022			July'24 Home-Rent
3	3 rd Time Advance					25000kg
Total Advance					105,000	cycle fuel charges -
Total Actual					66500	80000 kg
Balance Refund/Additional					38500	CASH-MAR ATIVE 3000

MGR. B. (for July'24)

Request By

Checked By

Checked By

Approved By

Approved By

Requester

MGR/DH

Finance & Account

GM/AGM/COO

CMC

04-CFD-CAS-FRM-002-03

Mwe Win Tin

Phin Hein Aung

Zin Ko Htwe

Chit San Ko

July 31/24
2024

TRAVELLING REPORT

Date : 1. 9. 2024

Report To		
Employee Name	Thun Hlope Sura	
Position	Asst Sales Manager	
Department	Sales Dept	
Business	IS BU	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	1. 7. 2024	31. 7. 2024
Total Days	31 Days	
Trip Information	1. From To	
	2. From To	
	3. From To	
Purpose For Travelling		
Travel Date	Activities	Remark
1. 7. 2024 to 31. 7. 2024	Customer visit to MDT 199- Myanmar May Kaung Ply Wood, Wa Ha Har Ice Factory, Kyeon Ply Wood, EABC, ZIPG Paint Co, Ltd, UMT Distribution Group, Milk Distribution Group, Soaba Cracker Textile Factory, May May Tolly, Asia Soft Drink, Myot Saekone, Mahar Nosa Sen Pya Rice Mill, City Hospital, Shwe Tainy Sun, Crown Ice Factory, Heely Drinking Water Factory, Alpina, Mandalay Beverages Enterprises Co, Ltd	date 3. 7. 24 Myanmar May Kaung Ply Wood. 9. 7. 24 Wa Ha Har Ice Factory 14. 7. 24 EABC, ZIPG Paint Co. Ltd. 16. 7. 24 Wa Ha Har Ice Factory. 25. 7. 24. UMT Distribution Group 23. 7. 24. Shwe Tainy Sun Service

Reported by

Checked by

Approved by

Sign :

Name : Thun Hlope Sura

Position : Asst Sales Manager

Sign :

Name : Chit San KO

Position : AGM

(DH/AGM/GM)

Sign :

Name :

Position :

(COO)

02-CHL-HRM-FRM-064-00

79W/7814



MANDALAY TRIPLEX STATION
 9-1-24
 COIN
 See You Again

79W-7814

79W/7824

ECOC (92)

MANDALAY TRIPLEX STATION
 9-1-24
 ECOC 95
 See You Again

79W-7814

MANDALAY TRIPLEX STATION
 RECEIPT NO: 09100548267
 DATE/TIME: 2024-09-01 13:07:13

Product : Diesel
 Lit/PRICE : 1.00 x 5.00 = 5.00
 Total : 5.00
 MOP : Cash
 Plate : 9
 Thank you ... See You Again!

79W-7824

ECOC (92)

MANDALAY TRIPLEX STATION
 9-1-24
 ECOC 95
 See You Again

79W-7814

ECOC (92)

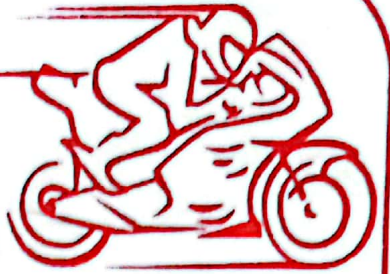
MANDALAY TRIPLEX STATION
 RECEIPT NO: 09100548267
 DATE/TIME: 2024-09-01 14:07:13

Product : Diesel
 Lit/PRICE : 1.00 x 14.07 = 14.07
 Total : 14.07
 MOP : Cash
 Plate : 9
 Thank you ... See You Again!

ကိုဇာတ်ပြင်နိုးငါးတူတယူ



ဝင်းမင်း ဆိုင်ကယ်ပြုပြင်ရေး



📍 Bet 103 & 104 Streets, 56 Road, Chan Mya Thar Si, Mandalay. 📞 09 - 43137514

ယာဉ်အမှတ် 714/1824

0774

နေ့စွဲ 24.7.2024

စဉ်	အကြောင်းအရာ	သင့်ငွေ
1		
2	ကျွဲအရိပ်စေ့	2000
3		
4	မြေအိတ်	2500
5		
6	ပြင်ပကား	4000
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		

မှတ်ချက်၊

ဝင်းမင်း

သင့်ငွေ

8500

စရံငွေ

ကျန်ငွေ

GENERAL EXPENSE CLAIM FORM



Company Name : IS BLS
 Department Name : Sale & Marketing .

No.	Date	Name	Description	Amount	Remark
1.	31.7.24	Non Hike Svc	MGY-Branch-Home-Rent	25,000	For July '24 Home Rent.
			Total Amount		


Requested by: *[Signature]*
 Approved by: *[Signature]*
 Checked by: *[Signature]*
 Approved by: *[Signature]*
 Approved by: *[Signature]*

Name: *Mueenudin* (Requester)
Fikrofein Aung (Department Head)
Zin ko Htwe (Related FNA/Corp FNA)
Chit San Ko (OS/A/GM/GM)
[Signature] (ACOO/COO/MD/VCMD)

9

INVOICE VOUCHER

CUSTOMER NAME အမည်	DATE နေ့စွဲ ၅/ ၁၇/ ၂၄
ADDRESS လိပ်စာ	

NO စဉ်	DESCRIPTIONS အမျိုးအမည်	QTY ဦးရေ	UNIT PRICE ဈေးနှုန်း	AMOUNT သင့်ငွေ	
				KYATS	USD
	Thon Htike Sea	1	25000/-	25000/-	
	Guest House				
	Chge for July 24				
	 Jh Ngazun Htike 09-977835741 MOY				
			TOTAL	25000/-	
			GOV TAX		
			ADV / DIS		
			BALANCE		
<input type="checkbox"/> PAID <input type="checkbox"/> DELIVERED					

437

CHECKED BY

AUTHORIZED BY