



CASH CLAIM FORM

Date : 8.10.24

BU/BR/Division : MLM Branch

Department : SAV Department



Mawlamyaing Branch
No.93, Zay Kyo Quarter, Mawlamyine Tsp, Mon State.Mawlamyine
Tel :
Fax:

PAYMENT VOUCHER

Voucher No. : MLM-PV-2024-10-0012 Cashier :
Voucher Date : 2024-10-10 To :
Currency : MMK

Applicant Adm. Manager GM

No	Description	Purpose	Subtotal
1	PAYMENT FOR TA CHG MMK - 105,000/-, EXPRESS CHG MMK - 52,000/-, TAXI CHG MMK - 50,000/-, TOTAL MMK - 207000/- (PG PRODUCT SPECIAL TRAINING)	Admin - Employee Training Expenses - Local-MLM	207000.00

Total 207,000.00

Total in Words : _____

Note : PAYMENT FOR TA CHG MMK - 105,000/-, EXPRESS CHG MMK - 52,000/-, TAXI CHG MMK - 50,000/-, TOTAL MMK - 207000/- (PG PRODUCT SPECIAL TRAINING)

Date : _____ Name/NRC No : Aung Su Kyaw Signature :

Requester	Mgr/DH	Finance & Account	GM/AGM/COO	CMC/CEO/Chairwoman
<u>Aung Hsu Kyaw</u>	<u>Wein Zaun Moe</u>	<u>Hnin Aung Mye</u>	<u>Myo Hlike Aung</u>	

04-CFD-CAS-FRM-005-03



CASH CLAIM FORM

Date : 8.10.21

BU/BR/Division : MIM Branch

Department : SAV Department

Issue Amount : ~~200,000~~ 207,000/- Kyats/ USD

Budget include (or) Not :
 ၂၀၁၅ နှစ်အတွက် စာရင်းကွပ်ကဲရေး

Yes Budgeted Title and Amount :

No Reasons for :

Required For: PG Product Specialist Technical Training = ~~200,000~~ 207,000/-

မှတ်ချက်။
 (၁) အဆင့်ဆင့်သက်ဆိုင်ရာတာဝန်ရှိသူကြီးမင်းများအားလုံး သေချာစွာစုံစမ်းစစ်ဆေးတွက်ချက်ပြီးထားသော ငွေပမာဏဖြစ်ရပါမည်။
 (The amount requested must be properly calculated, checked and verified by respective authorized person)
 (၂) ထုတ်ယူငွေနှင့် ပတ်သက်၍ အမှားအယွင်း၊ လိမ်လည်မှု နှင့် အလွဲသုံးစားမှု တစ်စုံတစ်ရာ ရှိခဲ့ပါက၊ သက်ဆိုင်ရာ တာဝန်ရှိစစ်ဆေးအတည်ပြုသူက အပြည့် အဝ ပြန်လည်ရရှိအောင် တာဝန်ယူ ဆောင်ရွက်ပေးရမည်
 (If there is errors, frauds or misappropriation, the authorized person must take full responsibility to recover the loss)

Request By	Checked By	Checked By	Approved By	Approved By
Requester	Mgr/DH	Finance & Account	GM/AGM/COO	CMC/CEO/Chairwoman
Aung Hsu Kyaw	Hein Zawmoe	Hnin Aintweai	Myo Hlike Aung	



TRAVEL ADVANCE CLEAR FORM

Employee Name		Aung Hsu Kyaw		Estimated Date of Travel	29.9.24 to 6.10.24
Job Title		Rank 2A, mechanic		Total Day	8 day
Department		MIM Branch, SRV Dept		Destination	over 40 miles, HO (YGNV)
Purpose of Travel		PC Training, Product Specialist Technical Training			
Actual Date & Time of Travel					
Total Day					
HR Name					
HR Sign					
ICSI Authorized Person Name	Bo Lay	D.H		7.10.2024	
ICSI Authorized Person					
Advance Clear					
Actual Date & Time of Travel		Total Day			
Departure Date & Time		Arrival Date & Time			
Date	Description	Total Amount			
		Kyats	USD		
29.9.24 to 6.10.24	Travelling charges for 8 day x 1MIP x 15000	120000	105000		
	Express charges Go to Back	50000			
	Taxi charges	50000			
Total Expense (Kyats/USD)		220000	207000/-		
Cash Advance (Kyats/USD)		207000			
Balance Refund/Additional (Kyats/USD)					
Job Report Status					
Authorization	Name	Position	Date	Sign	
Prepared By	Aung Hsu Kyaw	Mechanic	8.10.24		
Approved By Dept Head	Hein Zaw Moe	SRV Head	"		
Approved By OMAGM/COO			"		
Acknowledged by related Superior for Job Report	Mgo Hlike Aung	BDH	"		
HR Check & Approval	Thintan Myo		"		
Cash Received	Aung Hsu Kyaw	Mechanic	"		
Remark					

The Express

To (သို့)
Mawlamyine

Contact (ဖုန်းနံပါတ်)
1234567

ရည်
မှ
ပတ်များ)

Bus No. (ကားနံပါတ်)

Booking Reference
3-2866

Status
CONFIRMED

Departure (ထွက်ခွာ)
Oct 06, 8:00 AM

Gate (ဂိတ်)
Aungmyingalar
Highway Bus

Special Request (မှတ်ချက်)
ကိုကစားသုံးမှုတူညီမှုမှာ kpay လေး

6.10.24/07:40:26
Printed Time

Oct 06 7:45 AM

Passengers
Total

1
24,000

Check-in 30 min before the departure time.

24000

ကားထဲထွက်မီ မိနစ် 30 ကြိုတင် စရောက်ရှိရန် လိုအပ်ပါသည်။

Each passenger is allowed one carry-on luggage.

မရှိသည့်အားဖြင့် လက်ဆွဲအိတ်တစ်ခုအထိသာ ခံနိုင်ရည်ရှိပါသည်။

No refund after the purchase.

ဝယ်ပြီးလက်မှတ် ထုပြန် အောင်မြင်ပါ။

Contact Phone: YGN-09450607922, 09450607988,
MLM-09450607661, 09450607663, TBY-09450607488

