



**win progress co., ltd.**

No. 38, Shwe Than Lwin Industrial Zone  
Min Gyi Mhar Min Kaung Street, Yangon-Patheln Highway Road, Hlaingtharya, Yangon

## ADVANCE REQUEST FORM

Requestor Name : BTR_SparePartPIC	Budget Type : Exclude Budget
Department Name :	Payment Type : Advance Payment
Payment Date :	Advance Due Date : 03/02/2025
Payment Voucher : UBG-BTR-2025-02-00024	Prepared By : BTR_SparePartPIC
No	Superior Approved : BTR_SparePartDH
Payment Method : Cash/Bank	By
Payment Amount : 2560000.0	Last Approved By : BTR_SparePartDH
Currency : MMK	
Exchange Rate : 4,490.0	

No.	Description	Department	Request Amount	Remark
1	Urgent Budget request for Inventory Stock, Local Purchase Number (25/02/005). Inventory Stock Amount 2560000 MMK	S'pare Part Department(BTR)	2,560,000.00	Urgent Budget request for Inventory Stock, Local Purchase Number (25/02/005). Inventory Stock Amount 2560000 MMK Actual Go Live

Expense Total                      2,560,000.00 K  
Amount Remain                    2,560,000.00 K

Note: \_\_\_\_\_

	<i>DMF</i>		<i>22/02/25</i>
Superior Check By	F&A	GM/AGM	CEO
Name : <i>May Bin Co</i>	Name : <i>Lin Hing He</i>	Name : <i>Lin Hing He</i>	Name : <i>Lin Hing He</i>
NRC No : <i>12/11/2025</i>	NRC No : <i>51/01/2025</i>	NRC No : <i>12/11/2025</i>	NRC No : <i>12/11/2025</i>
Date : <i>22/02/2025</i>	Date : <i>22/02/2025</i>	Date : <i>22/02/25</i>	Date : <i>22/02/25</i>
Remark : .....	Remark : .....	Remark : .....	Remark : .....



### CASH ADVANCE REQUEST FORM

Date: 18.2.25  
 BU/BR, Division: Truck & Bus  
 Department: Spare Part  
 Advance Issue: 2560000 Kyats /  USD  
 Budget include (or) Not :

Yes  Budgeted Title and Amount :  
 No  Reasons for : Urgent

**Required For:**

Urgent Budget request for inventory stock, local purchase number ( 25 / 02 / 005 ).  
- inventory stock  
- amount - 2560000 MMK

**မှတ်ချက်။**

- (၁) ဤတစ်ငွေချာကို သာမန်အားဖြင့် ထပ်ယူသည့်နေ့မှ (၁၀) ရက်အတွင်း ပြန်လည် စာရင်းရှင်းရမည်။  
 (Advance must be cleared within 10 days from issue date)
- (၂) အဆင့်ဆင့်သက်ဆိုင်ရာတာဝန်ရှိလူကြီးမင်းများအားလုံး သေချာစွာစုံစမ်းစစ်ဆေးတွက်ချက်ပြီးထားသော ငွေမာကဖြစ်ရပါမည်။  
 (The amount requested must be properly calculated, checked and verified by respective authorized person)
- (၃) ထုတ်ငွေနှင့် ဖတ်သက်၍ အမှားအယွင်း၊ လိမ်လည်မှု နှင့် အလွဲသုံးစားမှု တစ်စုံတစ်ရာ ရှိခဲ့ပါက၊ သက်ဆိုင်ရာ တာဝန်ရှိစစ်ဆေးအတည်ပြုသူက အပြည့် အဝ ပြန်လည်ရရှိအောင် တာဝန်ယူ ဆောင်ရွက်ပေးရမည်။  
 (If there is errors, frauds or misappropriation, the authorized person must take full responsibility to recover the loss)

Request By	Checked By	Checked By	Approved By	Approved By
Zin Min Swe Requester	May Thin Co Mgr/DH	Khin Aida A Finance & Account	Win GM/AGM/COO	Chairwoman CMC/CEO/Chairwoman

Urgent Budget  
Check  
Ce  
21/2/25  
1080 Lu

04-CFD-CAS-FRM-001-03

# LOCAL INVENTORY PURCHASE REQUEST FORM



Vehicle : Truck and Bus  
 Order No. : LPO-TB-2025-02-005

Proposal Date : 11/02/2025

Order Type : inventory stock

Supplier - A

Name--Mudon mgmg  
 Contact No 09449991316  
 Address ... Thiriadana

Supplier -B

Name--Aung Hlaing Oo  
 Contact No. 095179649  
 Address ... Bayint Naung

Supplier -C

Name Thurain Shwe Myanmar  
 Contact No. 09765158762  
 Address Aung mingalar

No.	Brand	MC Model	Description	Parts No.	Qty	Price	Amount	Qty	Price	Amount	Qty	Price	Amount	
1	king long		Upper Arm LH	229400014(N)	4	160,000	640000						no stock	
2	king long		Upper Arm RH	229400015(N)	4	160,000	640000						no stock	
3	king long		Rack End	H58-3411710(N)	8	75000	600000						no stock	
4	king long		Lower Arm Ball Joint	229600011(N)	8	85,000	680000						no stock	
5														
6														
7														
8														
9														
<b>Total Amount</b>														
Selling Margin							30%							
Remark							inventory stock T&B no stock			for Beexprs cars repair.(9R/7802)(9R/7817)			Total Amount	2,560,000

Requested by

Sign :   
 Name : Thander Lin  
 (Inventory)

Checked by

Sign :   
 Name : May Thin Oo  
 (DH)

Acknowledged by

Sign :   
 Name : Win Theingi Nwe  
 (AGM/GM)

Approved by

Sign : *Approved by Mail*  
 Name : Aung Hein Win  
 (ASS)

Approved by

Sign :   
 Name : U Aye Min Htoon  
 (COO/VCM)

02-BTR-PRT-FRM-009-02

we

Aung Hein Win <aunghein.win@umgroups.com>  
Monday, February 17, 2025 8:52 AM  
'Zin Bo'; 'Zaw Win Tun2'  
maythin.oo@umgroups.com; zinmin.swe@umgroups.com;  
thandar.lin@umgroups.com; waiphyo.htun1@umgroups.com;  
wutyee.soe@umgroups.com  
RE: LPO-TB-2025-02-005

Subject:

Please proceed LPO-TB-2025-02-005 , supplier MDMM with amount 2,560,000 MMK.

**From:** Zin Bo [mailto:zin.bo@umgroups.com]  
**Sent:** Tuesday, February 11, 2025 3:31 PM  
**To:** 'Aung Hein Win'; 'Zaw Win Tun2'  
**Cc:** maythin.oo@umgroups.com; zinmin.swe@umgroups.com; thandar.lin@umgroups.com;  
waiphyo.htun1@umgroups.com; wutyee.soe@umgroups.com  
**Subject:** LPO-TB-2025-02-005

Dear Ko Aung Hein Win

I would like to send you

LPO-TB-2025-02-005

Amount 2560000

Please check attach file and Approve.

For customer

inventory stock T&B no stock

Beexprss ကားများ ဝေအောက်ပိုင်း ငြုပ်ရန်ပစ္စည်းလိုအပ်ပါသည်။

**From:** Zin Bo [mailto:zin.bo@umgroups.com]  
**Sent:** Monday, February 10, 2025 10:27 AM  
**To:** 'Aung Hein Win'; 'Zaw Win Tun2'  
**Cc:** 'maythin.oo@umgroups.com'; 'zinmin.swe@umgroups.com'; 'thandar.lin@umgroups.com';  
'waiphyo.htun1@umgroups.com'; 'wutyee.soe@umgroups.com'  
**Subject:** LPO-CA-2025-02-004

Dear Ko Aung Hein Win

I would like to send you

LPO-CA-2025-02-004

Amount 960000

Please check attach file and Approve.

For customer

:Huafei (6M/3429) BTR/JR/25/02/0096