

ADVANCE REQUEST FORM

Requestor Name : Zin Zin Oo	Budget Type : Include Budget
Department Name :	Payment Type : Advance Payment
Request Date : 2025-06-04	Advance Due Date : 07/01/2025
Payment Voucher : ADV-REN-2025-06-00007	Prepared By : Zin Zin Oo
No	Superior Approved : Aung Myat Thu ✓
Payment Method : Cash/Bank ✓	By
Payment Amount : 300000.0	Last Approved By : Aung Myat Thu
Currency : MMK	
Exchange Rate : 4,440.0	

No.	Description	Department	Request Amount	Remark
1	Advance request for ASM TA charges. PIC - San Naing Lin First Week - Tarchileik Branch/ Second and Third Week - Mandalay Branch/ Final Week - Nyaung U Branch	Sales and Marketing Department(RE)	300,000.00 ✓	Advance Request ✓

Expense Total 300,000.00 K
Amount Remain 300,000.00 K ✓

Note: _____

<p style="text-align: center;"><i>Aung Myat Thu</i></p> <p>Superior Check By Name : <u>U Aung Myat Thu</u></p> <p>NRC No : NRC No :</p> <p>Date : <u>4.06.2025</u> Date :</p> <p>Remark : Remark :</p>	<p style="text-align: center;">F&A</p> <p>Name : <u>U Phyo Thu</u></p> <p>NRC No : NRC No :</p> <p>Date : <u>4.06.2025</u> Date :</p> <p>Remark : Remark :</p> <p style="text-align: center;"><i>Phyo Thu 6/6</i></p>	<p style="text-align: center;">GM/AGM</p> <p>Name : <u>U Phyo Thu</u></p> <p>NRC No : NRC No :</p> <p>Date : <u>4.06.2025</u> Date :</p> <p>Remark : Remark :</p> <p style="text-align: center;"><i>Phyo Thu 6/6</i></p>
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COO
U Aye Min Htoon
06/06/2025
Ammur

Zin Nyein Aye
Zin

01.09.2025 -

ASM ASSIGN LOCATION ZONE (4.01.2025~31.03.2026)

NO	ASM	BRANCH NAME	STATE DIVISION NAME	SITTAL BRANCH
1	San Naing Lin	Mandalay	Mandalay Division	Mandalay
		Nyaung U		
		Taunggyi	Shan State	
		Tarchileik		
2	Tint Lwin Oo	Meikhtila	Mandalay Division	Meikhtila
		Nay Pyi Taw		
		Taungoo	Bago Division	
		Nyaung Lay Pin		
		Pharkant	Kachin State	
		Myitkyinar		
3	Arkar Kyaw	Hlaing Tharyar	Yangon Division	Yangon
		South Dagon		
		Yangon		
		Pathein	Ayarwaddy Division	
		Gyobingkaik	Bago Division	
		Mawlamyaing	Mon State	
		Hpa-An	Kayin State	

Zin Zin Oo
Admin

U Aung Myat Thu
DH

U Phyo Thu
AGM

U Zaw Min Myat
ACOO