



CASH ADVANCE CLEAR FORM

2.7.24

MAC

National Sales

190,000/- Kyats/.....USD

No	Issue Time	Date	Payment Voucher No	Amount		Descriptions
				USD	Kyats	
1	1 st Time Advance	2.6.24	2024060012		190,000/-	Taungyi way
2	2 nd Time Advance				7	ASM - Zue Thingyan
3	3 rd Time Advance					
Total Advance					190,000/-	
Total Actual					180,000/-	
Balance Refund/Additional					10,000/-	

Request By

P Kay

Mr. M. Zin

Requester

Checked By

Aung Ko Latt

Aung Ko Latt

Mgr/DH

Checked By

Phyo Phyo Zin

Phyo Phyo Zin

Finance & Account

Approved By

Sent Sent Thu

Sent Sent Thu

GM/AGM/COO

Approved By

.....

CMC

04-CFD-CAS-FRM-002-03

Phyo Phyo Zin
2mm

TRAVELLING REPORT


Date : 10.7.2024

Report To	COO, GM, DM	
Employee Name	Zwe Thingyan	
Position	ASM	
Department	National Sale	
Business	MAC PD.	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	10.6.2024 (8:00 AM)	23.6.2024
Total Days		
Trip Information	1. From YGN To TGY	
	2. From To	
	3. From To	
Purpose For Travelling	Br. Sale Support and finding new Customers	
Travel Date	Activities	Remark
10.6.2024	Go to Taunggyi from YGN	Order
11.6.2024	Go to Aung Pan with AHH and Ko Min Thee. El See Paing, Ko Khaing See, YYP, Thein Than Htike	34 Case, 2 drum, 4 Can. Matador mco contract 5760 L per year
12.6.2024	Go to Taunggyi with Ko Min Thee - Ko Chan, Lucky star, Top family, UNL, Fujiko.	
13.6.2024	Go to Nyaung Shwee with Ko Min Thee. - Soe Mgint, Ye Thiha Aung, Aung Zay Ta, Myo chit.	

Reported by

Checked by

Approved by

Sign : 
 Name : Zwe Thingyan
 Position : ASM

Sign : 
 Name : Seint Sein Thee
 Position : AGM

Sign : 
 Name :
 Position :
 7MM

(DIH/AGM/GM)

(COO)



TRAVELLING REPORT

TRAVEL

Report To	COO, GM, PH
Employee Name	Zoe Thuygar
Position	ASM
Department	NS
Business	MAC
Departure & Arrival	
Total Days	
Trip Information	
1. From	
2. From	

Date :

Report To		
Employee Name		
Position		
Department		
Business		
Departure & Arrival	Departure Date And Time	Arrival Date And Time
Total Days		
Trip Information	1. From To	
	2. From To	
	3. From To	
Purpose For Travelling		
Travel Date	Activities	Remark
14.6.2024.	Go to Naung Togyas, Tikepit with unit sale Team MEC, Kaung Tan, Ko Khaing Soe, Nine stars, Top family.	
15.6.2024.	Go to Taunggyi with unit sale Man (Ma Yo Thee Swe) & Soons, Madina, Nine stars,	
17.6.2024.	Go to Taunggyi with Ko Min Thee Madina, Ko Chan, Lin Myat Naing (construction).	
19.6.2024.	Go to Aung Pan with unit sale (Cte Yint raing) Ko Soe Leein Oo, Madina,	

Reported by

Checked by

Approved by

Sign :
Name :
Position :

Sign :
Name :
Position :

Sign :
Name :
Position :

(DII/AGM/GM)

(COO)

05-CHL-HRM-FRM-064-01

TRAVELLING REPORT

Date : 17.7.2024

Report To	COO, GM, DH	
Employee Name	Zaw Thingyan	
Position	ASM	
Department	NS	
Business	MAC	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
Total Days		
Trip Information	1. From To	
	2. From To	
	3. From To	
Purpose For Travelling		
Travel Date	Activities	Remark
20.6.2024	Go to Taunggyi with BOH, Ko Min Thei. Madina, Ko Chan, U San, Ma Mon Sese Sese Hlaing,	
21.6.2024	Go to Pindaya way with Unit Sale Team. Green Tea, Mountain, Mgint Mo, Ko Maung, Kyau water.	

Reported by
 Sign : *[Signature]*
 Name : Zaw Thingyan
 Position : ASM

Checked by *[Signature]*
 Sign :
 Name : Seint Seint Thee
 Position : AGM
 (DI/AGM/GM)

Approved by *[Signature]* 10/7/24
 Sign :
 Name : Zaw Min Myat
 Position : ACOO
 (COO)



UMG
Member Since: 01/2008

TAXI CHARGES FORM

BU/BR/DIV Name : MAC BCL

Department Name : National Sale

No.	Date	Name	Description	Departure Time	Routes		Cost	Remark	
					From	To			
1.	10.6.2024	Zoe Thengyen	TGY Branch sale support	7:00 AM	SPT CoGS (Grove)	Samkahan 11601 @1	15,000.		
Total Taxi Charges							✓	15000	

Requested by
 Sign : *[Signature]*
 Name : Zoe Thengyen
 Dept. : MS (Requestor)

Acknowledged by
 Sign : *[Signature]*
 Name : Zoe See Sin
 Dept. : HR (HR/Admin)

Acknowledged by
 Sign : *[Signature]*
 Name : Smit Smit Thu
 Dept. : AGM (DH)

Approved by
 Sign : *[Signature]*
 Name : Smit Smit Thu
 Dept. : AGM (ABOH/BOH/AGM/GM)

Acknowledged by
 Sign : *[Signature]*
 Name : Kyaw Kyaw Win
 Dept. : Management (HO-GA)

ရင်းနှီးမြှုပ်နှံမှု
ကုမ္ပဏီ

To (သို့)
Taunggyi

(ဖုန်းနံပါတ်)
Taunggyan

Contact (ဖုန်းနံပါတ်)
09-084 70007

(နံပါတ်များ)

Class/Type
ရိုးရိုးကား

Bus No. (ကားနံပါတ်)

Booking Reference
1634-8644

Status
CONFIRMED

Departure (ထွက်ခွာ)
Jun 10, 8:00 AM

Gate (ဝိတ်)
Aung Myintalar Bus
Station

Special Request (အထူးတောင်းဆိုချက်)
12/Ta Ta Na (Naing) 219017

Printed Time
Jun 10, 6:48 AM

Passengers
Total

1
25,000

Check in 30 min before the departure time.
ကား မထွက်ခင် 30 မိနစ် အထိ စရက်ပေးရန် လိုအပ်ပါသည်။

Each passenger is allowed one carry on luggage.
တစ်ဦးတစ်ဦး အထိ လိုက်နာသော ဖုန်းလှော်ကိရိယာများ

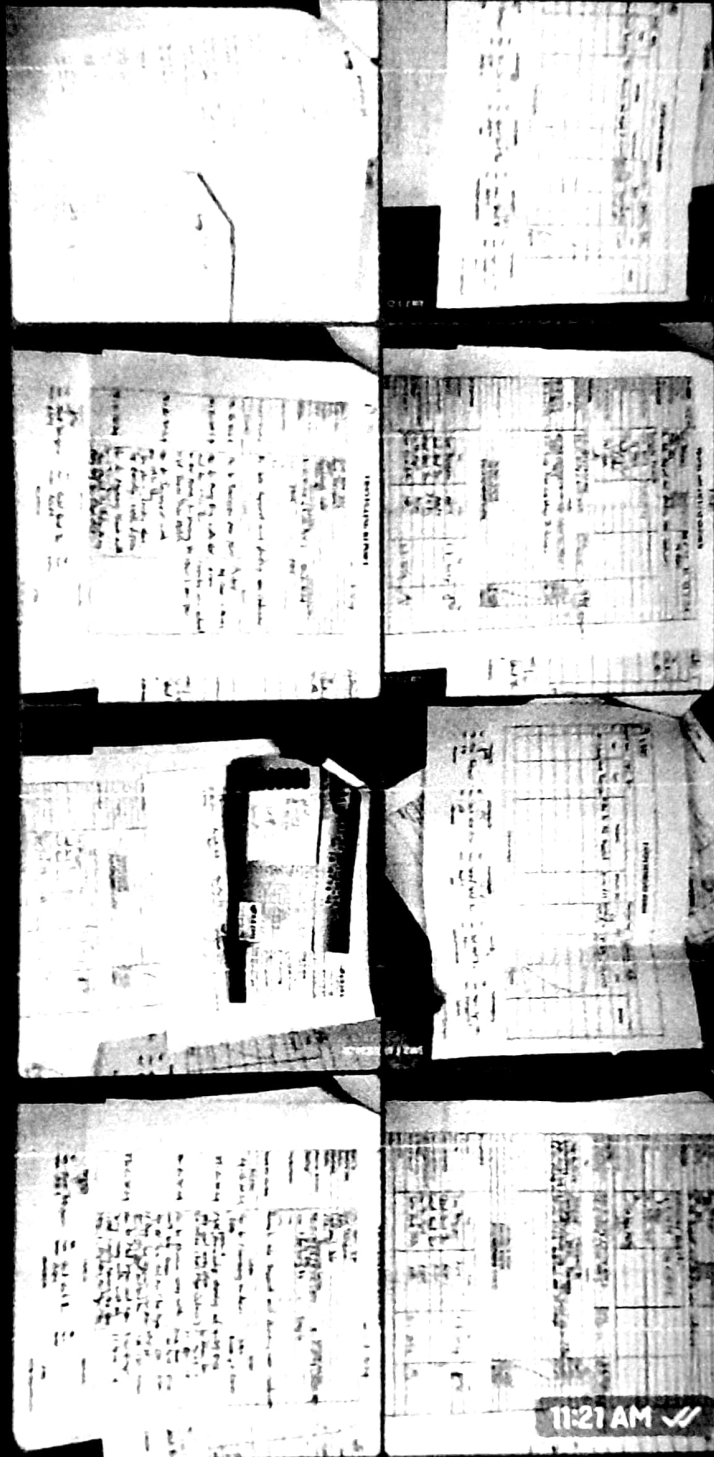
No refund after the purchase.
အားပြန်အပ်ခြင်း မရှိပါ။

Contact Phone: YGN-093-9414-122, 09894541153
09894541141, TGI-09894541177,
Avalharya-09894541166 Eastar-09899990133 0989999



Ko Aung Ko Latt (MAC)

Connecting...



ကိုကြီး TGY and NSA br way claim
Pls Approve

11:21 AM ✓

Ok please proceed

