



# TRAVELLING REPORT


Date : 3.12.2024.....

Report To	Ko Maung Maung and Ko Zaw Min Myat	
Employee Name	Wai Yan Phyo	
Position	Sales Man	
Department	Sales	
Business	ATT BU	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	21.11.24 (8:00) AM	30.11.24 (5:00) PM
Total Days		
Trip Information	1. From Yangon...ATTBU (21.11.24) To Yangon...ATTBU (30.11.24) <sup>1/2</sup>	
	2. From ..... To ..... lat lat Mon	
	3. From ..... To .....	
Purpose For Travelling	Sales visit and Event Marketing	
Travel Date	Activities	Remark
21.11.24	Thamakone, Hlaingtharyar ✓	U Aye Ngwe MT8049 visit
22.11.24	U San Win delivery process ✓	
26.11.24	U Tin Htet, War War Win Co Ltd Khaddira Village, Nyawnglatone Township ✓	go to with Ko Thare Zaw Lin
27.11.24	Shattalgyi village, Hlega Township Shattalgyi UMa Field, Hlega UMa Field ✓	For event plan and study UMa Field with Ye Lin Htun
28.11.24	U San Win visit ATT ✓	
29.11.24 to	titok activity with marketing	
30.11.24	Oakan Tsp customer show machine with Ye Lin Htun customer follow up ✓	

Reported by

 Sign :   
 Name : Wai Yan Phyo  
 Position : Sales Man

Checked by

 Sign :   
 Name : Ko Maung Maung  
 Position : GM

(DH/AGM/GM)

Approved by


 Sign :   
 Name : Ko Zaw Min Myat  
 Position : ACOO

(COO)

Hi-5 report ၂၀:၀၆:၀၀:၂၀၂၅

  
 Ei Hne Ngone

Check by

 Sign :   
 Name : Ko Thare Zaw Lin  
 Position : OM

05-CHL-HRM-FRM-064-01



