



No. 592, Bo Aung Kyaw street, Yangon~Patheingyi Highway Road, Hlaing Thar Yar Tsp, Yangon.
Tel: (95-1) 645 178~182, 685 199 Fax : (95-1) 645 211

PAYMENT VOUCHER

Payment Voucher No. : **89856**

Date : **13.5.2024**

Applicant	Adm. Manager	GM

Purpose	Cash Claim	Remarks Cash Claim For overtime charges, April, 2024.
Pay to	Wint War Htee	
Amount	431,400/-	
Mode of Payment		
For Account Use		

Received the sum of being payment of the above

Date : **13.5.2024** Name/NRC No. : **Wint war Htee** Signature :

CASH CLAIM FORM

Date : 10.5.24

BU/BR/Division : Renewable Energy

Department : Service

Issue Amount : 431400 Kyats/.....USD

Budget include (or) Not :

Yes

Budgeted Title and Amount : Overtime Charges .

No

Reasons for :

Required For:

Cash claim for overtime charges , April ' 2024

မှတ်ချက်။

(၁) အဆင့်ဆင့်သက်ဆိုင်ရာတာဝန်ရှိသူကြီးမင်းများအားလုံး သေချာစွာစုံစမ်း၊စစ်ဆေး၊တွက်ချက်ပြီးထားသော ငွေပမာဏဖြစ်ရပါမည်။

(The amount requested must be properly calculated, checked and verified by respective authorized person)

(၂) ထုတ်ယူငွေနှင့် ပတ်သက်၍ အမှားအယွင်း၊ လိမ်လည်မှု နှင့် အလွဲသုံးစားမှု တစ်စုံတစ်ရာ ရှိခဲ့ပါက၊ သက်ဆိုင်ရာ၊ တာဝန်ရှိစစ်ဆေးအတည်ပြုသူက အပြည့် အဝ ပြန်လည်ရရှိအောင် တာဝန်ယူ ဆောင်ရွက်ပေးရမည်

(If there is errors, frauds or misappropriation, the authorized person must take full responsibility to recover the loss)

Request By

Phway Yu Mon

Phway Yu Mon

Requester

Checked By

Ig approved.

Aung Ko Ko Oo

Mgr/DH

Checked By

Nway Nway

Nway Nway

Finance & Account

Approved By

Phyo Thu

Phyo Thu

GM/AGM/COO

Approved By

13/05/24

CMC/CEO/Chairwoman

Ngein Ei Ei Khaing
10/5/24

OVERTIME REQUEST FORM

: Renewable Energy

: Service

Reason for Overtime

: Ko Bo Bo Min Thu job site at South Dagon တွင် installation လုပ်ရန် OT ဆင်းပါသည်။

No	Date	Name	Rank	Time		Hours	Amount	Remark
				From	To			
1	1.4.24	Chit Ko Ko Min		5:00:00 PM	9:30:00 PM	4	4,800	
2	1.4.24	Zwel Pyae Sone Aung		5:00:00 PM	9:30:00 PM	4	4,800	
3	1.4.24	Aung Phyo Thu		5:00:00 PM	9:30:00 PM	4	4,800	
						Total Hours	12	
						Total Amount	14,400	✓

Prepared By

Knownledged By

Approved By
(GM/AGM/COO)

Check By HR

Name: Phway Ya Mon

Name: Aung Ko Ko Oo

Name: Phyo Thu

Name: Nyein Ei Ei Khaing

05-CHL-HRM-FRM-020-04



OVERTIME REQUEST FORM

BU/BR/Div Name

: Renewable Energy

Department

: Service

Reason for Overtime

: Customer ကိုစိုင်းရာဇာစိုး အိမ်တွင် Battery တပ်ဆင်နေပါသဖြင့် OT ဆင်းပါသည်။

No	Date	Name	Rank	Time		Hours	Amount	Remark
				From	To			
1	2.4.24	Thet Khine Htwe		5:00:00 PM	6:30:00 PM	1.5	1,800	
2	2.4.24	Kyaw Naing Soe		5:00:00 PM	6:30:00 PM	1.5	1,800	
3	2.4.24	Arkar Kyaw		5:00:00 PM	6:30:00 PM	1.5	1,800	
4	2.4.24	Win Yan Paing		5:00:00 PM	6:30:00 PM	1.5	1,800	
						Total Hours	6	
						Total Amount	7,200	✓

Prepared By

Knownledged By

Approved By
(GM/AGM/COO)

Check By HR

Name: Phway Ya Mon

Name: Aung Ko Ko Oo

Name: Phyo Thu

Name: Nyein Ei Ei Khaing

05-CHL-HRM-FRM-020-04



OVERTIME REQUEST FORM

BU/BR/Div Name : Renewable Energy
 Department : Service
 Reason for Overtime : Ko Bo Bo Min Thu job site at South Dagon တွင် installation လုပ်ရန် OT ဆင်းပါသည်။

No	Date	Name	Rank	Time		Hours	Amount
				From	To		
1	2.4.24	Chit Ko Ko Min		5:00:00 PM	9:00:00 PM	4	4,800
2	2.4.24	Zwel Pyae Sone Aung		5:00:00 PM	9:00:00 PM	4	4,800
3	2.4.24	Aung Phyto Thu		5:00:00 PM	9:00:00 PM	4	4,800
						Total Hours	12
						Total Amount	14,400

Prepared By
 Name: Phway Ya Mon

Knownledged By
 Name: Aung Ko Ko Oo

Approved By
 (GM/AGM/COO)
 Name: Phyto Thu

Check By HR
 Name: Nyein Ei Ei Khaing
 05-CHL-HRM-FRM-020-0



OVERTIME REQUEST FORM

BU/BR/Div Name : Renewable Energy
 Department : Service
 Reason for Overtime : Win food တွင် Solar 8 pallet unloading လုပ်ရန် နှင့် နေရာပြန်ချိ အတွက် OT ဆင်းပါသည်။

No	Date	Name	Rank	Time		Hours	Amount	Remark
				From	To			
1	4.4.24	Chit Ko Ko Min		5:00:00 PM	9:30:00 PM	4	4,800	
2	4.4.24	Win Yan Paing		5:00:00 PM	9:30:00 PM	4	4,800	
3	4.4.24	Win Htut Aung		5:00:00 PM	9:30:00 PM	4	4,800	
						Total Hours	12	
						Total Amount	14,400	

Prepared By
 Name: Phway Ya Mon

Knownledged By
 Name: Aung Ko Ko Oo

Approved By
 (GM/AGM/COO)
 Name: Phyto Thu

Check By HR
 Name: Nyein Ei Ei Khaing
 05-CHL-HRM-FRM-020-0

OVERTIME REQUEST FORM

BU/BR/Div Name : Renewable Energy
 Department : Service
 Reason for Overtime : ရုံးချုပ်တွင် Breaker ထပ်တပ်ရန်ရှိပါသဖြင့်

No	Date	Name	Rank	Time		Hours	Amount	Remark
				From	To			
1	4.4.24	Kyaw Naing Soe		5:00:00 PM	9:30:00 PM	4	4,800	
2	4.4.24	Wai Phyo		5:00:00 PM	9:30:00 PM	4	4,800	
3	4.4.24	Cho Zin Thet		5:00:00 PM	9:30:00 PM	4	4,800	
						Total Hours	12	
						Total Amount	14,400	✓

Prepared By Pbway Ye Mon Knowledge By Aung Ko Ko Oo Approved By (GM/AGM/COO) Phyo Thu Check By HR Nyein Ei Ei Khaing 9/15/24
 Name: Pbway Ye Mon Name: Aung Ko Ko Oo Name: Phyo Thu Name: Nyein Ei Ei Khaing
 05-CHL-HRM-FRM-020-04



OVERTIME REQUEST FORM

BU/BR/Div Name : Renewable Energy
 Department : Service
 Reason for Overtime : Win food ,Solar container ချရန် OT ဆင်းပါသည်။

No	Date	Name	Rank	Time		Hours	Amount	Remark
				From	To			
1	5.4.24	Chit Ko <u>KO Min</u>		5:00:00 PM	11:00:00 PM	5.5	6,600	
2	5.4.24	Zwel Pyae		5:00:00 PM	11:00:00 PM	5.5	6,600	
3	5.4.24	Shwe Sin Htike		5:00:00 PM	11:00:00 PM	5.5	6,600	
						Total Hours	16.5	
						Total Amount	19,800	✓

Prepared By Pbway Ye Mon Knowledge By Aung Ko Ko Oo Approved By (GM/AGM/COO) Phyo Thu Check By HR Nyein Ei Ei Khaing 9/15/24
 Name: Pbway Ye Mon Name: Aung Ko Ko Oo Name: Phyo Thu Name: Nyein Ei Ei Khaing
 05-CHL-HRM-FRM-020-04



OVERTIME REQUEST FORM

BU/BR/Div Name : Renewable Energy
 Department : Service
 Reason for Overtime : အသစ်ရောက်လာသော Battery ပျက်နေရာပြန်ချနေပါသဖြင့် OT ဆင်းပါသည်။

No	Date	Name	Rank	Time		Hours	Amount	Remark
				From	To			
1	6.4.24	Win Htut Aung		5:00:00 PM	10:00:00 PM	4.5	5,400	
2	6.4.24	Shwe Sin Htike		5:00:00 PM	10:00:00 PM	4.5	5,400	
						Total Hours	9	
						Total Amount	10,800	✓

Prepared By
 Name: Phyuay Ye Mon

Knownledged By
 Name: Aung Ko Ko Oo

Approved By
 (GM/AGM/COO)
 Name: Phyo Thu

Check By HR
 Name: Nyein Ei Ei Khaing
 05-CHL-HRM-FRM-020-04



OVERTIME REQUEST FORM

BU/BR/Div Name : Renewable Energy
 Department : Service
 Reason for Overtime : အန်တီ ခိုင် 12KW Power backup system တပ်ရာတွင် အိမ်ပြန်ရောက်ကျပါသဖြင့် OT ဆင်းပါသည်။

No	Date	Name	Rank	Time		Hours	Amount	Remark
				From	To			
1	6.4.24	Chit Ko Ko Min		5:00:00 PM	10:00:00 PM	4.5	5,400	
2	6.4.24	Zwel Pyae Sone Aung		5:00:00 PM	10:00:00 PM	4.5	5,400	
3	6.4.24	Thet Hnin Phyu		5:00:00 PM	10:00:00 PM	4.5	5,400	
4	6.4.24	Hnin Nandar		5:00:00 PM	10:00:00 PM	4.5	5,400	
						Total Hours	18	
						Total Amount	21,600	✓

Prepared By
 Name: Phyuay Ye Mon

Knownledged By
 Name: Aung Ko Ko Oo

Approved By
 (GM/AGM/COO)
 Name: Phyo Thu

Check By HR
 Name: Nyein Ei Ei Khaing
 05-CHL-HRM-FRM-020-04



OVERTIME REQUEST FORM

BU/BR/Div Name : Renewable Energy
 Department : Service
 Reason for Overtime : အန်တီ နိုင် 12KW Power backup system တပ်ရာတွင် အိမ်ပြန်နောက်ကျပါသဖြင့် OT ဆင်းပါသည်။

No	Date	Name	Rank	Time		Hours	Amount	Remark
				From	To			
1	7.4.24	Chit Ko Ko Min		8:00:00 AM	10:00:00 PM	12.5	15,000	
2	7.4.24	Zwel Pyae Sone Aung		8:00:00 AM	10:00:00 PM	12.5	15,000	
3	7.4.24	Shwe Sin Htike		8:00:00 AM	10:00:00 PM	12.5	15,000	
						Total Hours	37.5	
						Total Amount	45,000	✓

Prepared By

 Name: Phway Yu Mon

Knowledge By

 Name: Aung Ko Ko Oo

Approved By
 (GM/AGM/COO)

 Name: Phyo Thu

Check By HR

 Name: Nyein Ei Ei Khaing
 05-CHL-HRM-FRM-020-04



OVERTIME REQUEST FORM

BU/BR/Div Name : Renewable Energy
 Department : Service
 Reason for Overtime : Customer U Naing Win အတွက် Battery delivery လုပ်ပို့ရပါသဖြင့် OT ဆင်းပါသည်။

No	Date	Name	Rank	Time		Hours	Amount	Remark
				From	To			
1	7.4.24	Win Htut Aung		8:00:00 AM	12:00:00 PM	4	4,800	
						Total Hours	4	
						Total Amount	4,800	✓

Prepared By

 Name: Phway Yu Mon

Knowledge By

 Name: Aung Ko Ko Oo

Approved By

 Name: Phyo Thu

Check By HR

 Name: Nyein Ei Ei Khaing
 05-CHL-HRM-FRM-020-04

OVERTIME REQUEST FORM

BU/BR/Div Name : Renewable Energy
 Department : Service
 Reason for Overtime : North Dagon customer U Myo Han 6KW solar system installation
 OT : ဆင်စက်ရန်

No	Date	Name	Rank	Time		Hours	Amount	Remark
				From	To			
1	8.4.24	Chit Ko Ko Min		5:00:00 PM	7:00:00 PM	2	2,400	
2	8.4.24	Zwel Pyae Sone Aung		5:00:00 PM	7:00:00 PM	2	2,400	
3	8.4.24	Wai Phyo		5:00:00 PM	7:00:00 PM	2	2,400	
4	8.4.24	Shwe Sin Htike		5:00:00 PM	7:00:00 PM	2	2,400	
Total Hours						8	9,600	
Total Amount								

Prepared By : *Phway Yu Mon*
 Name: Phway Yu Mon
 Knowledge By : *Aung Ko Ko Oo*
 Name: Aung Ko Ko Oo
 Approved By : *Phyo Thu*
 Name: Phyo Thu
 Check By HR : *Nyein Ei Ei Khai*
 Name: Nyein Ei Ei Khai
 05-CHL-HRM-FRM-020-04



OVERTIME REQUEST FORM

BU/BR/Div Name : Renewable Energy
 Department : Service
 Reason for Overtime : Customer U Myo Han (North Dagon) site တွင် OT ဆင်စက်ရန်


No	Date	Name	Rank	Time		Hours	Amount	Remark
				From	To			
1	9.4.24	Chit Ko Ko Min		5:00:00 PM	7:30:00 PM	2.5	3,000	
2	9.4.24	Zwel Pyae Sone Aung		5:00:00 PM	7:30:00 PM	2.5	3,000	
3	9.4.24	Shwe zin Htike		5:00:00 PM	7:30:00 PM	2.5	3,000	
4	9.4.24	Wai Phyo		5:00:00 PM	7:30:00 PM	2.5	3,000	
Total Hours						10	12,000	
Total Amount								


Prepared By : *Phway Yu Mon*
 Name: Phway Yu Mon
 Knowledge By : *Aung Ko Ko Oo*
 Name: Aung Ko Ko Oo
 Approved By : *Phyo Thu*
 Name: Phyo Thu
 Check By HR : *Nyein Ei Ei Khai*
 Name: Nyein Ei Ei Khai
 05-CHL-HRM-FRM-020-04


OVERTIME REQUEST FORM


Div Name : Renewable Energy
 Department : Service
 Reason for Overtime : ICT မှာ inverter update တင်ပြီး load စမ်းဖို့အတွက် OT ဆင်းပါသည်

No	Date	Name	Rank	Time		Hours	Amount	Remark
				From	To			
1	9.4.24	Ywet Nu Wai		5:00:00 PM	8:30:00 PM	3.5	4,200	
2	9.4.24	Cho Zin Thet		5:00:00 PM	8:30:00 PM	3.5	4,200	
						Total Hours	7	
						Total Amount	8,400	✓

Prepared By

 Name: Phway Yu Mon

Knownledged By

 Name: Aung Ko Ko Oo

Approved By
 (GM/AGM/COO)

 Name: Phyo Thu


Check By HR

 Name: Nyein Ei Ei Khaing
 05-CHL-HRM-FRM-020-04





OVERTIME REQUEST FORM

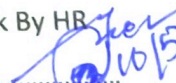
BU/BR/Div Name : Renewable Energy
 Department : Service
 Reason for Overtime : ကိုဠိုင်းချမ်း(South Dagon Sale)

No	Date	Name	Rank	Time		Hours	Amount	Remark
				From	To			
1	10.4.24	Chit Ko Ko Min		5:00:00 PM	9:00:00 PM	4	4,800	
2	10.4.24	Thet Hnin Phyu		5:00:00 PM	9:00:00 PM	4	4,800	
3	10.4.24	Win Kyaw		5:00:00 PM	9:00:00 PM	4	4,800	
4	10.4.24	Cho Zin Thet		5:00:00 PM	9:00:00 PM	4	4,800	
5	10.4.24	Zwel Pyae Sone Aung		5:00:00 PM	9:00:00 PM	4	4,800	
6	10.4.24	Shwe Zin Htike		5:00:00 PM	9:00:00 PM	4	4,800	
						Total Hours	24	
						Total Amount	28,800	✓

Prepared By

 Name: Phway Yu Mon

Knownledged By

 Name: Aung Ko Ko Oo

Approved By
 (GM/AGM/COO)

 Name: Phyo Thu

Check By HR

 Name: Nyein Ei Ei Khaing
 05-CHL-HRM-FRM-020-04



OVERTIME REQUEST FORM

BU/BR/Div Name
Department
Reason for Overtime

: Renewable Energy
: Service
: Inverter update တင်တာ မပြီးသေးပါသဖြင့် OT ဆင်းပါသည်

No	Date	Name	Rank	Time		Hours	Amount	Remark
				From	To			
1	10.4.24	Kyawt Kyawt Khaing		5:00:00 PM	7:00:00 PM	2	2,400	
2	10.4.24	Wai Phyto		5:00:00 PM	7:00:00 PM	2	2,400	
						Total Hours	4	
						Total Amount	4,800	

Prepared By
Phway Yae Mon
Name: Phway Yae Mon

Knownledged By
Aung Ko Ko Oo
Name: Aung Ko Ko Oo

Approved By
Phyo Thu
Name: Phyo Thu

Check By HR
Nyein Ei Ei Khaing
Name: Nyein Ei Ei Khaing
05-CHL-HRM-FRM-020-04



OVERTIME REQUEST FORM

BU/BR/Div Name
Department
Reason for Overtime

: Renewable Energy
: Service
: U Khin Mg Ohm site က ATS တပ်ပြီး load စမ်းတာ/Bee the first က AC input/out put cable ကြိုးတပ်ပြီး load စမ်းတာ အတွက် OT ဆင်းပါသည်

No	Date	Name	Rank	Time		Hours	Amount	Remark
				From	To			
1	11.4.24	Cho Zin Thet		5:00:00 PM	7:00:00 PM	4.5	2,400	5,400
						Total Hours	4.5	
						Total Amount	2,400	5,400

Prepared By
Phway Yae Mon
Name: Phway Yae Mon

Knownledged By
Aung Ko Ko Oo
Name: Aung Ko Ko Oo

Approved By
Phyo Thu
Name: Phyo Thu

Check By HR
Nyein Ei Ei Khaing
Name: Nyein Ei Ei Khaing
05-CHL-HRM-FRM-020-04

OVERTIME REQUEST FORM

BU/BR/Div Name : Renewable Energy
 Department : Service
 Reason for Overtime : ဝိုင်မြဲဗားရပ်(South Dagon Sale)

No	Date	Name	Rank	Time		Hours	Amount	Remark
				From	To			
1	11.4.24	Chit Ko Ko Min		5:00:00 PM	10:00:00 PM	4.5	5,400	
2	11.4.24	Thet Hnin Phyu		5:00:00 PM	10:00:00 PM	4.5	5,400	
3	11.4.24	Win Kyaw		5:00:00 PM	10:00:00 PM	4.5	5,400	
						Total Hours	13.5	
						Total Amount		16,200

Prepared By Phyo Thu Knowledgeled By AA Approved By (GM/AGM/COO) Phyo Thu Check By HR Nyein Ei Ei Khaing
 Name: Phyo Thu Name: Aung Ko Ko Oo Name: Phyo Thu Name: Nyein Ei Ei Khaing
 05-CHL-HRM-FRM-020-04



OVERTIME REQUEST FORM

BU/BR/Div Name : Renewable Energy
 Department : Service
 Reason for Overtime : Thingangyan job sites တွင် Tomorrow တွင် solar, inverter and Battery လွှဲဖို့ပါသဖြင့် အသင့်ပြင်ထားရန် OT ဆင်းပါသည်

No	Date	Name	Rank	Time		Hours	Amount	Remark
				From	To			
1	18.4.24	Chit ko Ko Min		8:00:00 AM	4:00:00 PM	7	8,400	
2	18.4.24	Aung Phyo Thu		8:00:00 AM	4:00:00 PM	7	8,400	
						Total Hours	14	
						Total Amount		16,800

Prepared By Phyo Thu Knowledgeled By AA Approved By (GM/AGM/COO) Phyo Thu Check By HR Nyein Ei Ei Khaing
 Name: Phyo Thu Name: Aung Ko Ko Oo Name: Phyo Thu Name: Nyein Ei Ei Khaing
 05-CHL-HRM-FRM-020-04



OVERTIME REQUEST FORM

BU/BR/Div Name : Renewable Energy
 Department : Service
 Reason for Overtime : မအူပင် Customer အတွက် solar , inverter and Battery ပစ္စည်းလို့ရန်ပါသည်

No	Date	Name	Rank	Time		Hours	Amount	Remark
				From	To			
1	19.4.24	Chit Ko Ko Min		8:00:00 AM	12:00:00 AM	4	4,800	
2	19.4.24	Aung Phyo Thu		8:00:00 AM	12:00:00 AM	4	4,800	
						Total Hours	8	
						Total Amount	9,600	

Prepared By
 Name: Phawng Ye Mon

Knownledged By
 Name: Aung Ko Ko Oo

Approved By
 (GM/AGM/COO)
 Name: Phyo Tau

Check By HR
 Name: Nyein Ei Ei Khaing
 05-CHL-HRM-FRM-020-04



OVERTIME REQUEST FORM

BU/BR/Div Name : Renewable Energy
 Department : Service
 Reason for Overtime : 16S2P battery နှစ်လုံးလို့ရန် OT ဆင်းပါသည်

No	Date	Name	Rank	Time		Hours	Amount	Remark
				From	To			
1	20.4.24	Chit Ko Ko Min		8:00:00 AM	3:30:00 PM	7	8,400	
2	20.4.24	Aung Phyo Thu		8:00:00 AM	3:30:00 PM	7	8,400	
						Total Hours	14	
						Total Amount	16,800	

Prepared By
 Name: Phawng Ye Mon

Knownledged By
 Name: Aung Ko Ko Oo

Approved By
 (GM/AGM/COO)
 Name: Phyo Tau

Check By HR
 Name: Nyein Ei Ei Khaing
 05-CHL-HRM-FRM-020-04

OVERTIME REQUEST FORM

BU/BR/Div Name : Renewable Energy
 Department : Service
 Reason for Overtime : HO Main Panel တွင် load breaker ထပ်ထည့်ရန် OT ဆင်းပါသည်။

No	Date	Name	Rank	Time		Hours	Amount	Remark	
				From	To				
1	25.4.24	Kyaw Naing Soe		5:00:00 PM	8:00:00 PM	3	3,600		
Total Hours						3	3,600		
Total Amount									

Prepared By Phway Yee Mon Knowledge By Aung Ko Ko Oo
 Approved By Phyo Thu Check By HR Nyein Ei Ei Khaing
 Name: Phway Yee Mon Name: Aung Ko Ko Oo Name: Phyo Thu Name: Nyein Ei Ei Khaing
 05-CHL-HRM-FRM-020-04



OVERTIME REQUEST FORM

BU/BR/Div Name : Renewable Energy
 Department : Service
 Reason for Overtime : Customer U amya Khae အံ့မဲတွင် power backup system installation ပြုလုပ်ရာတွင်နောက်ကျပါသဖြင့် OT ဆင်းပါသည်။

No	Date	Name	Rank	Time		Hours	Amount	Remark	
				From	To				
1	26.4.24	Kyaw Naing Soe		5:00:00 PM	9:00:00 PM	4	4,800		
2	26.4.24	Aung Phyo Thu		5:00:00 PM	9:00:00 PM	4	4,800		
3	26.4.24	Arkar Kyaw		5:00:00 PM	9:00:00 PM	4	4,800		
4	26.4.24	Win Yan Paing		5:00:00 PM	9:00:00 PM	4	4,800		
Total Hours						16	19,200		
Total Amount									

Prepared By Phway Yee Mon Knowledge By Aung Ko Ko Oo
 Approved By Phyo Thu Check By HR Nyein Ei Ei Khaing
 Name: Phway Yee Mon Name: Aung Ko Ko Oo Name: Phyo Thu Name: Nyein Ei Ei Khaing
 05-CHL-HRM-FRM-020-04



OVERTIME REQUEST FORM

BU/BR/Div Name
Department
Reason for Overtime

: Renewable Energy
: Service
: CE2 တွင် Battery များတင်ရန် နှင့် Win food တွင် Solar Pallet များတင်ရန် အတွက် OT ဆင်းပါတယ်ရ

No	Date	Name	Rank	Time		Hours	Amount	Remark
				From	To			
1	26.4.24	Nay Win Myint		5:00:00 PM	10:00:00 PM	4.5	5,400	
2	26.4.24	Zwel Pyae Sone Ag		5:00:00 PM	10:00:00 PM	4.5	5,400	
3	26.4.24	Shoon Loe Ko Oo		5:00:00 PM	10:00:00 PM	4.5	5,400	
						Total Hours	13.5	
						Total Amount	16,200	

Prepared By

Knowledgeled By

Approved By
(GM/AGM/COO)

Check By HR

Name: Phyuay Yee Mon

Name: Aung Ko Ko Oo

Name: Phyo Thu

Name: Nyein Ei Ei Khaing
05-CHL-HRM-FRM-020-04



OVERTIME REQUEST FORM

BU/BR/Div Name
Department
Reason for Overtime

: Renewable Energy
: Service
: customer U Soe Htun အိမ်တွင် power backup system installation ပြုလုပ်ရန် OT ဆင်းပါမည်။

No	Date	Name	Rank	Time		Hours	Amount	Remark
				From	To			
1	27.4.24	Nay Win Myint		8:00:00 AM	7:30:00 PM	11.5	13,200	12600
2	27.4.24	Zwel Pyae Sone Aung		8:00:00 AM	7:30:00 PM	11.5	13,200	12600
3	27.4.24	Aung Phyo Thu		8:00:00 AM	7:30:00 PM	11.5	13,200	12600
						Total Hours	31.5	
						Total Amount	39,600	37800

Prepared By

Knowledgeled By

Approved By
(GM/AGM/COO)

Check By HR

Name: Phyuay Yee Mon

Name: Aung Ko Ko Oo

Name: Phyo Thu

Name: Nyein Ei Ei Khaing
05-CHL-HRM-FRM-020-04

OVERTIME REQUEST FORM

Div Name : Renewable Energy
 Department : Service
 Reason for Overtime : 200AH with display battery upgrade ပြုလုပ်ရန်နှင့် 300AH battery နှင့် ပုသိမ်ပစ္စည်းလွှဲရန် OT ဆင်းပါမည်

No	Date	Name	Rank	Time		Hours	Amount	Remark
				From	To			
1	27.4.24	Cho Zin Thet		8:00:00 AM	7:30:00 PM	10.5	12,600	၀
2	27.4.24	Myo thandar Kyaw		8:00:00 AM	7:30:00 PM	10.5	12,600	၀
						Total Hours	21	၀
						Total Amount	25,200	၀

Prepared By: *Phyo Thu*
 Name: Phyo Thu Mon
 Knowledge By: *Aung Ko Ko Oo*
 Name: Aung Ko Ko Oo
 Approved By: *Phyo Thu*
 (GM/AGM/COO)
 Name: Phyo Thu
 Check By HR: *Nyein Ei Ei Khaing*
 Name: Nyein Ei Ei Khaing
 05-CHL-HRM-FRM-020-04



OVERTIME REQUEST FORM

BU/BR/Div Name : Renewable Energy
 Department : Service
 Reason for Overtime : MDY branch မှာ သယ်လာသော 300Ah battery@10 လုံး ချရန် နှင့် Customer ဆီသို့ ပစ္စည်းလွှဲရန် နှင့် လိုအပ်သောစာရွက်စာတမ်းများလုပ်ရန်ရှိပါသဖြင့် OT ဆင်းပါမည်။

No	Date	Name	Rank	Time		Hours	Amount	Remark
				From	To			
1	27.4.24	<i>Ei Ei Theint</i> Ei Ei Theint		8:00:00 AM	7:30:00 PM	10.5	12,600	၀
						Total Hours	10.5	12,600
						Total Amount		၀

Prepared By: *Phyo Thu*
 Name: Phyo Thu Mon
 Knowledge By: *Aung Ko Ko Oo*
 Name: Aung Ko Ko Oo
 Approved By: *Phyo Thu*
 (GM/AGM/COO)
 Name: Phyo Thu
 Check By HR: *Nyein Ei Ei Khaing*
 Name: Nyein Ei Ei Khaing
 05-CHL-HRM-FRM-020-04

OVERTIME REQUEST FORM

BU/BR/Div Name : Renewable Energy

Department : Service

Reason for Overtime : Win food တွေ ဆိုလာထုပ်များ ကုန်ကားပေးတင်ရန် နှင့် Win food မှ ဆိုလာထုပ်/Battery နှင့် inverter များ ရှိချုပ်သိ ပြန်သယ်လာဖို့ရိတ်အတွက် OT ဆင်းပါမည်။

No	Date	Name	Rank	Time		Hours	Amount	Remark
				From	To			
1	29.4.24	Zwel Pyae Sone Ag		5:00:00 PM	8:00:00 PM	3	3,600	
						Total Hours	3	3,600
						Total Amount		

Prepared By

Knowledgeled By

Approved By
(GM/AGM/COO)

Check By HR

Name: Phway Yu Mon

Name: Aung Ko Ko Oo

Name: Phyo Thu

Name: Nyein Ei Ei Khaing

05-CHL-HRM-FRM-020-04



OVERTIME REQUEST FORM

BU/BR/Div Name : Renewable Energy

Department : Service

Reason for Overtime : MDY branch မှာ သယ်လာသော 300Ah battery @ 10 လုံး ချရန် နှင့် Customer ဆီသို့ ပစ္စည်းလွှဲရန် နှင့် လိုအပ်သောစာရွက်စာတမ်းများလုပ်ရန်ရှိပါသဖြင့် OT ဆင်းပါမည်။

No	Date	Name	Rank	Time		Hours	Amount	Remark
				From	To			
1	29.4.24	Chit Ko Ko Min		5:00:00 PM	8:00:00 PM	3	3,600	
2	29.4.24	Aung Phyo Thu		5:00:00 PM	8:00:00 PM	3	3,600	
3	29.4.24	Myo Thandar Kyaw		5:00:00 PM	8:00:00 PM	3	3,600	
4	29.4.24	Cho Zin Thet		5:00:00 PM	8:00:00 PM	3	3,600	
						Total Hours	12	14,400
						Total Amount		

Prepared By

Knowledgeled By

Approved By
(GM/AGM/COO)

Check By HR

Name: Phway Yu Mon

Name: Aung Ko Ko Oo

Name: Phyo Thu

Name: Nyein Ei Ei Khaing

05-CHL-HRM-FRM-020-04

OVERTIME REQUEST FORM

BR/Div Name : Renewable Energy
 Department : Serv
 Reason for Overtime : Customer KO Han Lin Aung အိမ်တွင် battery upgrade လုပ်ရန် OT ဆင်းပါသည်

No	Date	Name	Rank	Time		Hours	Amount	Remark
				From	To			
1	30.4.24	Aung Than Kyaw		5:00:00 PM	11:00:00 PM	5.5	6,600	

Total Hours	5.5	6,600
Total Amount		

Prepared By
[Signature]

Knownledged By
[Signature]

Approved By
 (GM/AGM/COO)
[Signature]

Check By HR
[Signature]

Name: Phway Ya Mon

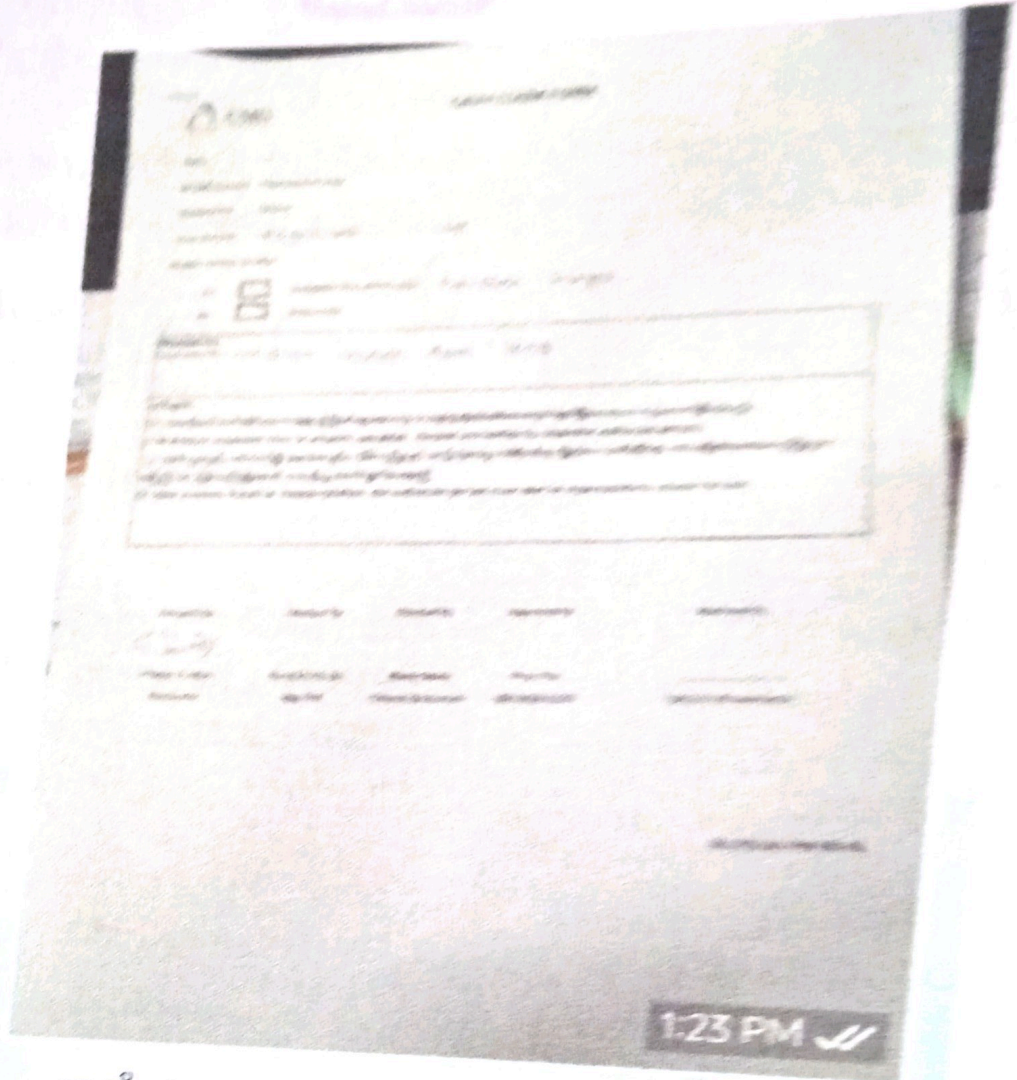
Name: Aung Ko Ko Oo

Name: Phyo Thu

Name: Iyein Ei Ei Khaing

36920
PHWAYYU'H

CMO



အကို Approve လေးလို့ချင်လို့ပါ ချင်

Over times charges ပထမထိုးတဲ့ စာရွက်က amount မှားသွားလို့ရှိင် အကို

phwayyu'h
Photo

Ok

Message

