



OVERTIME REQUEST FORM

BU/BR/DIV Name : Chrysanthemum Wealth

Department Name : Production

Reason for Overtime : SE 2nd (000019), engine head & block dismount outside of.

No.	Date	Name	Position Level	Time		Hours	Amount	Remark
				From	To			
1.	7-1-25	Si Thu Aung	Mechanic	5:00 PM	6:00 PM	1hr	1200	Reman
2.	"	Htein Lin Aung	"	5:00 PM	6:00 PM	1hr	1200	"
3.	"	Thet Zaco Latt	Supervisor	5:00 PM	6:00 PM	1hr	1200	"
4.	9-1-25	Htein Lin Aung	Mechanic	5:00 PM	7:30 PM	2.5hr	3000	
5.	9-1-25	Aung Myo Htoo	SH	5:00 PM	7:30 PM	2.5hr	3000	

Total Hours	
Total Amount	3600

Requested by: (Requestor) **SSK**

Approved by: (DII) **AKT**

Approved by: (GM/AGM/COO) **Maung Maung**

Checked by: (HR) **Khairing Nyein Aye**

05-CHL-HRM-FRM-020-05



OVERTIME REQUEST FORM

BU/BR/DIV Name : Chrysanthemum Wealth

Department Name : Production

Reason for Overtime : 000518 C Machine testing) outside of.

No.	Date	Name	Position Level	Time		Hours	Amount	Remark
				From	To			
1.	9-1-25	Ah Myo Htoo	SH	5:00 PM	8:30 AM	3.5hr	4200	Reman
2.	"	Htein Min Htet	Senior Mechanic	"	"	"	4200	"
3.	"	Saw Seaven Ag	Mechanic	"	"	"	4200	"
4.	"	Pyae Phyo Kyaw	"	"	"	"	4200	"
5.	"	Tint Khing On	"	"	"	"	4200	"
6.	"	Nyi Hkun	"	"	"	"	4200	"
7.	"	Htein Lin Aung	"	"	"	"	4200	"

Total Hours	
Total Amount	29400/-

Requested by: (Requestor) **SSK**

Approved by: (DII) **AKT**

Approved by: (GM/AGM/COO) **Maung Maung**

Checked by: (HR) **Khairing Nyein Aye**

05-CHL-HRM-FRM-020-05