



No. 592, Bo Aung Kyaw street, Yangon~Patheln Highway Road, Hlaing Thar Yar Tsp, Yangon.
Tel: (95-1) 645 178~182, 685 199 Fax : (95-1) 645 211

RECEIPT VOUCHER

No. 50555

Date: 25.3.2024

Account Specification:

NO.	DESCRIPTIONS	TOTAL
	Adv. Clear For TA charger of Myeik solar system installation. (PIC: Khin Maung Htwee)	10,000/-
TOTAL		

Amount :

Submittor

[Signature]

Cashier

[Signature]

Check by

[Signature]

CASH ADVANCE CLEAR FORM

Date : 21.03.2024

BU/BR/Division : BE BU

Department : Project

Advance Issue : 300000 Kyats/ USD

No	Issue Time	Date	Payment Voucher No	Amount		Descriptions
				USD	Kyats	
1	1 st Time Advance	8.2.24	94985		300000	Advance clear for TA
2	2 nd Time Advance					charges of Myeik solar
3	3 rd Time Advance					System installation.
Total Advance					300000	(PIC - Khin Myung Htoo)
Total Actual					290000	
Balance Refund/Additional					10000	

Request By

[Signature]

Nann Oo

Requester

Checked By

[Signature]

Kaung Myat Kyaw

Mgr/DH

Checked By

[Signature]

Nway Nway

Finance & Account

Approved By

[Signature]

Phyo Thu

GM/AGM/COO

Approved By

.....

CMC

04-CFD-CAS-FRM-002-03

[Signature]
Nyein Ei Ei Khaiing
25 / 3 / 24

[Signature] 25/3/24
Z.M.M.



TRAVEL ADVANCE CLEAR FORM

Cash Advance				
Employee Name	Min Mon Mon		Estimated Time of Travel	1.02.2024 to 29.02.2024
Position Rank	Project Design		Total Day	29 Days
HR/HRM/ Dept	BI		Destination	Myeik
Purpose	Myeik Solar System Installation.			
Traveling Details				
Arrival Place	Myeik			
Actual Date & Time of Travel	1.02.24 to 29.02.24			
Total Day	29 Days			
HR Name	Hone Htun Zaw			
HR Sign	<i>[Signature]</i>			
HR Authorized Person Name	Mon Mon Oo			
HR Authorized Person	<i>[Signature]</i>			
Advance Clear				
Actual Date & Time of Travel	1.02.24 to 29.02.24		Total Day	29 Days
Departure Date & Time	1.02.24		Arrival Date & Time	29.02.24
Date	Description	Total Amount		
		Kyats	USD	
1.02.24 to 29.02.24	For TA charges (29 Days x 10000 x 1 person)	290000		
Total Expense (Kyats/USD)		290000		
Cash Advance (Kyats/USD)		300000		
Balance Refund/Additional (Kyats/USD)		10000		
Job Report Status				
Authorization	Name	Position	Date	Sign
Prepared By	Nann Ch	Admin	9.03.24	<i>[Signature]</i>
Approved By Dept Head	Kaung Myat Kyaw	DM	12.03.24	<i>[Signature]</i>
Approved By GM/AGM/COO	Phyo Phu	AGM	25.03.24	<i>[Signature]</i>
Acknowledged by related Superior for Job Report	Ko Zaw Nim Myat	ACCO	25.3.2024	<i>[Signature]</i>
HR Check & Approved	Myeik Pi G Ktawng	HR	25.3.2024	<i>[Signature]</i>
Cash Received				
Remark				

01-CFD-CAS-FRM-006-02

TRAVELLING REPORT

Date : 19.03.2024

Report To		
Employee Name : <i>Khin Manog Htase</i>		
Position : <i>Project Design</i>		
Department : <i>Project</i>		
Business		
Departure & Arrival		Arrival Date And Time
Departure Date And Time : <i>1.03.2024</i>		<i>29.03.2024</i>
Total Days : <i>29 Days</i>		
Trip Information		
1. From <i>Myeik</i> To <i>Myeik</i>		
2. From To		
3. From To		
Purpose For Travelling : <i>Myeik solar system installation .</i>		
Travel Date	Activities	Remark
<i>1.2.2024 to 3.2.2024</i>	<i>- footing construction, Ground Mounted Structure Installation, solar laying .</i>	
<i>4.2.2024 to 7.2.2024</i>	<i>- Sand & aggregate purchasing, Sand & aggregate transport from port to solar laying area .</i>	
<i>8.2.2024 to 15.2.2024</i>	<i>- footing construction, Ground Mounted Structure installation, solar laying .</i>	
<i>16.2.2024 to 20.2.2024</i>	<i>- footing construction, Ground Mounted Structure installation, solar laying .</i>	
<i>21.2.2024 to 25.2.2024</i>	<i>- footing construction, Ground Mounted Structure installation, solar laying .</i>	

Reported by for
 Sign : *[Signature]*
 Name : *Nann Oo*
 Position : *sale support*

Checked by
 Sign : *[Signature]*
 Name : *Kobing Myat Kyaw*
 Position : *OH*

Approved by
 Sign :
 Name :
 Position :
 (COO)

(DH/AGM/GM)

05-CHL-HRM-FRM-064-01



TRAVELLING REPORT

Date: 19/08/2024

Report To	Khan / Muziq Khan	
Employee Name	Project Design	
Function	Project	
Department		
Business		
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	1.08.2024	29.08.2024
Total Days	20 days	
Trip Information	1. From Mytek To Mytek	
	2. From To	
	3. From To	
Purpose For Travelling	Mytek solar system installation.	
Travel Date	Activities	Remark
05.8.2024 to 28.8.2024	- Footing Construction, Ground Mounted Structure Installation, Solar laying and cement 150 bags purchase & transport to key person farm.	
29.8.2024	- Testing 500 kW solar inverter at key Cool store.	

Reported by
 Sign : *[Signature]*
 Name : Noman Oo
 Position : sale support

Checked by
 Sign : *[Signature]*
 Name : Kabong Myat kyaw
 Position : OH

(DH/AGM/GM)

Approved by
 Sign : *[Signature]*
 Name : 253/2
 Position : 2.M.M

(COO)

05-CHL-HRM-FRM-064-01