



# OVERTIME REQUEST FORM

BU/BR/DIV Name : IS BU

Department Name : Rental

Reason for Overtime : Stand By ~~operator~~ incharge at customer jobsite. (IHI Infrastructure Systems Co., Ltd. - 3 Units)

No.	Date	Name	Position Level	Time		Hours	Amount	Remark
				From	To			
1.	12.4.25	Aung Phyo	Forklift Operator	8:00 AM	5:00 PM	8 hrs	19,200	FD30NT
2.	13.4.25	"	"	8:00 AM	5:00 PM	8 hrs	19,200	MFD3SXF
3.	14.4.25	"	"	8:00 AM	5:00 PM	8 hrs	19,200	
4.	19.4.25	"	"	8:00 AM	5:00 PM	8 hrs	19,200	
5.	20.4.25	"	"	8:00 AM	5:00 PM	8 hrs	19,200	
6.	21.4.25	"	"	8:00 AM	5:00 PM	8 hrs	19,200	

Total Hours	48 hrs	115,200
Total Amount		

Requested by

Sign :

Name : Htet Htet Wai  
(Requestor)

Approved by

Shine Wai Phyo  
(DH)

Approved by

Chit San Ko  
(GM/AGM/COO)

Checked by

Thae Nu Wai  
(HR)

05-CHL-HRM-FRM-020-05



# OVERTIME REQUEST FORM

BU/BR/DIV Name : IS BU

Department Name : Rental

Reason for Overtime : Stand By operator at customer jobsite. (CCECC Myanmar Co., Ltd.)

No.	Date	Name	Position Level	Time		Hours	Amount	Remark
				From	To			
1.	12.4.25	Moe Hlaing	Forklift	7:00 AM	5:30 PM	8 hrs	19,200	MFD50XF
2.	13.4.25	" Tun	Operator	7:00 AM	5:30 PM	8 hrs	19,200	E9AF00155
3.	14.4.25	"	"	7:00 AM	5:30 PM	8 hrs	19,200	
4.	18.4.25	"	"	7:00 AM	5:30 PM	8 hrs	19,200	
5.	19.4.25	"	"	7:00 AM	5:30 PM	8 hrs	19,200	
6.	20.4.25	"	"	7:00 AM	5:30 PM	8 hrs	19,200	
7.	21.4.25	"	"	7:00 AM	5:30 PM	8 hrs	19,200	
						<b>Total Hours</b>	56 hrs	1,344,000
						<b>Total Amount</b>		

Requested by  
Sign:   
Name: Htet Htet Wai (Requestor)

Approved by  
Sign:   
Name: Shine Wai Phyo (DH)

Approved by  
Sign:   
Name: Chit San Ko (GM/AGM/COO)

Checked by  
Sign:   
Name: Thae Nu Wai (HR)

05-CHL-HRM-FRM-020-05



# OVERTIME REQUEST FORM

BU/BR/DIV Name : IS BU

Department Name : Rental

Reason for Overtime : Stand By operator at customer jobsite. (CCECC Myanmar Co., Ltd.)

No.	Date	Name	Position Level	Time		Hours	Amount	Remark
				From	To			
1.	12.4.25	Saw Fod De	Forklift	7:00 AM	6:00 PM	8 hrs	19,200	MFD50R
2.	13.4.25	" Gyam	Operator	7:00 AM	6:00 PM	8 hrs	19,200	A3AF05599
3.	14.4.25	"	"	7:00 AM	6:00 PM	8 hrs	19,200	
4.	15.4.25	"	"	7:00 AM	6:00 PM	8 hrs	19,200	
5.	16.4.25	"	"	7:00 AM	11:30 AM	4 hrs	9,600	
6.	18.4.25	"	"	7:00 AM	6:00 PM	8 hrs	19,200	
7.	19.4.25	"	"	7:00 AM	6:00 PM	8 hrs	19,200	
8.	20.4.25	"	"	7:00 AM	6:00 PM	8 hrs	19,200	
9.	21.4.25	"	"	7:00 AM	6:00 PM	8 hrs	19,200	
						<b>Total Hours</b>	68 hrs	1,632,000
						<b>Total Amount</b>		

Requested by  
Sign:   
Name: Htet Htet Wai (Requestor)

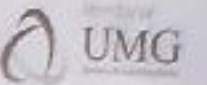
Approved by  
Sign:   
Name: Shine Wai Phyo (DH)

Approved by  
Sign:   
Name: Chit San Ko (GM/AGM/COO)

Checked by  
Sign:   
Name: Thae Nu Wai (HR)

05-CHL-HRM-FRM-020-05

### RENTAL MACHINE WORKING HOURS RECORD (FORKLIFT)



Customer Name  
Job Site Location  
Machine Model  
Machine Serial No

IHI  
Geyang Bridge Project  
F3 30 N1  
CF 14E 15721

Date	Operator	Morning				Total Working Hours (Morning)		Afternoon				Total Working Hours (Afternoon)		Evening				Total Working Hours (Evening)		Total Working Hours	Customer Job Site Sign (Approved by)	Hour Meter (SMR)				Remark
		Start		Stop		Hr	Min	Start		Stop		Hr	Min	Start		Stop		Hr	Min			Start		Stop		
		Hr	Min	Hr	Min			Hr	Min	Hr	Min			Hr	Min	Hr	Min					Hr	Min	Hr	Min	
5.4.25	A.P.O	08	00	12	00	4	00	1	00	5	00	4	00							8:00	S	1249.4	1252.4			
6.4.25		08	00	12	00	4	00	1	00	5	00	4	00							8:00	S	1252.4	1256.8			
7.4.25		08	00	12	00	4	00	1	00	5	00	4	00							8:00	S	1256.8	1259.3			
8.4.25		08	00	12	00	4	00	1	00	5	00	4	00							8:00	S	1259.3	1264.1			
9.4.25		08	00	12	00	4	00	1	00	5	00	4	00							8:00	S	1264.1	1269.5			
10.4.25		08	00	12	00	4	00	1	00	5	00	4	00							8:00	S	1269.5	1273.8			
11.4.25		08	00	12	00	4	00	1	00	5	00	4	00							8:00	S	1273.8	1279.6			
12.4.25		08	00	12	00	4	00	1	00	5	00	4	00							8:00	S	1279.6	1283.5			
13.4.25		08	00	12	00	4	00	1	00	5	00	4	00							8:00	S	1283.5	1285.4			
14.4.25		08	00	12	00	4	00	1	00	5	00	4	00							8:00	S	1285.4	1289.3			
15.4.25		08	00	12	00	4	00	1	00	5	00	4	00							8:00	S	1289.3	1289.3			
16.4.25		08	00	12	00	4	00	1	00	5	00	4	00							8:00	S	1289.3	1289.3			
17.4.25		08	00	12	00	4	00	1	00	5	00	4	00							8:00	S	1289.3	1294.0			
18.4.25		08	00	12	00	4	00	1	00	5	00	4	00							8:00	S	1294.0	1300.1			
19.4.25		08	00	12	00	4	00	1	00	5	00	4	00							8:00	S	1300.1	1310.5			
20.4.25		08	00	12	00	4	00	1	00	5	00	4	00							8:00	S	1310.5	1315.8			
21.4.25		08	00	12	00	4	00	1	00	5	00	4	00							8:00	S	1315.8	1320.6			
22.4.25		08	00	12	00	4	00	1	00	5	00	4	00							8:00	S	1320.6	1325.9			
23.4.25		08	00	12	00	4	00	1	00	5	00	4	00							8:00	S	1325.9	1329.9			
24.4.25		08	00	12	00	4	00	1	00	5	00	4	00							8:00	S	1329.9	1337.5			
25.4.25		08	00	12	00	4	00	1	00	5	00	4	00							8:00	S	1337.5	1340.2			
26.4.25		08	00	12	00	4	00	1	00	5	00	4	00							8:00	S	1340.2	1345.6			
27.4.25		08	00	12	00	4	00	1	00	5	00	4	00							8:00	S	1345.6	1351.5			
28.4.25		08	00	12	00	4	00	1	00	5	00	4	00							8:00	S	1345.6	1351.5			
29.4.25		08	00	12	00	4	00	1	00	5	00	4	00							8:00	S	1345.6	1351.5			
30.4.25		08	00	12	00	4	00	1	00	5	00	4	00							8:00	S	1345.6	1351.5			
1.5.25		08	00	12	00	4	00	1	00	5	00	4	00							8:00	S	1345.6	1351.5			
Total																										

Prepared by  
Sign: *Ryo*  
Name: *Aung Ryo Co.*  
(Operator)

Checked by  
Sign: *S*  
Name: *KYAW SWAR PWSM*  
(Customer)

Customer Name  
Job Site Location  
Machine Model  
Machine Serial No

CC ECC Myanmar  
Yangon Dale Bridge Project  
MFD 50 R  
A3AF 0559Q

Day

Date	Operator	Morning				Total Working Hours (Morning)		Afternoon				Total Working Hours (Afternoon)		Evening				Total Working Hours (Evening)		Total Working Hours	Customer Job Site Sign (Approved by)	Hour Meter (SMD)				Remark		
		Start		Stop		Hr	Min	Start		Stop		Hr	Min	Start		Stop		Hr	Min			Hr	Min	Start			Stop	
		Hr	Min	Hr	Min			Hr	Min	Hr	Min			Hr	Min	Hr	Min							Hr	Min		Hr	Min
3-4-25	SE DG	07	00	11	30	04	30	02	00	06	00	04	00							8:30	[Signature]	1295	1	1296	5			
4-4-25	"	07	00	11	30	04	30	02	00	06	00	04	00							8:30	[Signature]	1296	6	1296	7			
5-4-25	"	07	00	11	30	04	30	02	00	06	00	04	00							8:30	[Signature]	1297	3	1297	7			
6-4-25	"	07	00	11	30	04	30	02	00	06	00	04	00							8:30	[Signature]	1297	9	1298	4			
7-4-25	"	07	00	11	30	04	30	02	00	06	00	04	00							8:30	[Signature]	1300	6	1301	3			
8-4-25	"	07	00	11	30	04	30	02	00	06	00	04	00							8:30	[Signature]	1303	4	1303	8			
9-4-25	"	07	00	11	30	04	30	02	00	06	00	04	00							8:30	[Signature]	1304	2	1306	5			
10-4-25	"	07	00	11	30	04	30	02	00	06	00	04	00							8:30	[Signature]	1309	7	1311	9			
11-4-25	"	07	00	11	30	04	30	02	00	06	00	04	00							8:30	[Signature]	1314	8	1317	3			
12-4-25	"	07	00	11	30	04	30	02	00	06	00	04	00							8:30	[Signature]	1318	2	1320	7			
13-4-25	"	07	00	11	30	04	30	02	00	06	00	04	00							8:30	[Signature]	1320	9	1322	2			
14-4-25	"	07	00	11	30	04	30	02	00	06	00	04	00							8:30	[Signature]	1322	2	1324	4			
15-4-25	"	07	00	02	00	07	00	02	00	06	00	04	00							11:00	[Signature]	1324	6	1328	3	OVM (OT)		
16-4-25	"	07	00	11	30	04	30	02	00	06	00	04	30							7:30	[Signature]	1328	3	1329	8			
17-4-25	"	07	00	11	30	04	30	02	00	06	00	04	30							8:30	[Signature]	1329	8	1332	4			
17-4-25	"	07	00	11	30	04	30	02	00	06	00	04	00							8:30	[Signature]	1332	4	1335	7			
20-4-25	"	07	00	11	30	04	30	02	00	06	00	04	00							8:30	[Signature]	1336	4	1339	4			
21-4-25	"	07	00	11	30	04	30	02	00	06	00	04	00							8:30	[Signature]	1339	4	1342	1			
22-4-25	"	07	00	11	30	04	30	02	00	06	00	04	00							8:30	[Signature]	1342	1	1344	0			
23-4-25	"	07	00	02	00	07	00	02	00	06	00	04	00							11:00	[Signature]	1344	6	1347	6	officer (OT)		
24-4-25	"	07	00	11	30	04	30	02	00	06	00	04	00							8:30	[Signature]	1348	4	1350	2			
25-4-25	"	07	00	11	30	04	30	02	00	06	00	04	00							8:30	[Signature]	1352	7	1356	4			
26-4-25	"	07	00	11	30	04	30	02	00	06	00	04	00							8:30	[Signature]	1356	4	1359	3			
27-4-25	"	07	00	11	30	04	30	02	00	06	00	04	00							8:30	[Signature]	1360	0	1362	4			
Total																												

Prepared by

Sign: [Signature]

Name: Sao Bal De Gyam  
(Operator)

Checked by

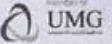
[Signature]

Sign:

Name:

(Customer)

# RENTAL MACHINE WORKING HOURS RECORD (FORKLIFT)

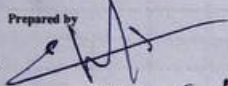


seven weight

Customer Name  
 Site Location  
 Machine Model  
 Machine Serial No.

CCECC Myanmar  
 Dala Bridge Project  
 Matador MF10 50XF  
 E9AF00155

Date	Operator	Morning				Total Working Hours (Morning)		Afternoon				Total Working Hours (Afternoon)		Evening				Total Working Hours (Evening)		Total Working Hours	Customer Job Site Sign (Approved by)	Hour Meter (SMR)				Remark
		Start		Stop		Hr	Min	Start		Stop		Hr	Min	Start		Stop		Hr	Min			Start		Stop		
		Hr	Min	Hr	Min			Hr	Min	Hr	Min			Hr	Min	Hr	Min					Hr	Min	Hr	Min	
13	4.25 MHH	7	00	11	30	4	30	2	00	5	30	3	30							8	<del>Frank</del>	409	5	410	1	loading
14	4.25 TMN	7	00	11	30	4	30	2	00	5	30	3	30							8	<del>Frank</del>	410	7	411	2	
15	4.25																									
16	4.25																									
17	4.25																									
18	4.25 MHH	7	00	11	30	4	30	2	00	5	30	3	30							8	<del>Frank</del>	411	2	411	5	loading
19	4.25 MHH	7	00	11	30	4	30	2	00	5	30	3	30							8	<del>Frank</del>	411	5	411	2	loading
20	4.25 TMN	7	00	11	30	4	30	2	00	5	30	3	30							8	<del>Frank</del>	411	2	412	9	loading
21	4.25 MHH	7	00	11	30	4	30	2	00	5	30	3	30							8	<del>Frank</del>	412	9	412	9	stand by
22	4.25 TMN	7	00	11	30	4	30	2	00	5	30	3	30							8	<del>Frank</del>	412	9			
Total																										

Prepared by:   
 Sign: \_\_\_\_\_  
 Name: Moe Hlaing Htun (Operator)  
 (Operator)

Checked by: \_\_\_\_\_  
 Sign: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 (Customer)

Customer Name  
Job Site Location  
Machine Model  
Machine Serial No.

CCECC Myanmar  
Dala Bridge Project  
Mataador MFD 50XF  
EGAF00155

RENTAL MACHINE WORKING HOURS RECORD (FORKLIFT)



Date	Operator	Morning				Total Working Hours (Morning)		Afternoon				Total Working Hours (Afternoon)		Evening				Total Working Hours (Evening)		Total Working Hours	Customer Job Site Sign (Approved by)	Hour Meter (SMR)				Remark
		Start		Stop		Hr	Min	Start		Stop		Hr	Min	Start		Stop		Hr	Min			Start		Stop		
		Hr	Min	Hr	Min			Hr	Min	Hr	Min			Hr	Min	Hr	Min					Hr	Min	Hr	Min	
8.9.25	MAH	7	00	11	30	4	30	2	00	5	30	3	30					8	<del>MAH</del>	403	2	404	6	loading		
9.9.25	NHH	7	00	11	30	4	30	2	00	5	30	3	30					8	<del>NHH</del>	404	6	405	9	loading		
10.9.25	MHH	7	00	11	30	4	30	2	00	5	30	3	30					8	<del>MHH</del>	405	9	406	2	loading		
11.9.25	MHH	7	00	11	30	4	30	2	00	5	30	3	30					8	<del>MHH</del>	406	7	407	2	loading		
* 2.9.25	MHH	7	00	11	30	4	30	2	00	5	30	3	30					8	<del>MHH</del>	407	8	408	5	loading		
Total																										

Prepared by  
Sign:   
Name: Moe Hlaing Htun (Operator)  
Htun CPV-2 Forklift

Checked by  
Sign:   
Name: King Fung Lin (Customer)

02-IDS-RET-FRM-004-00

→ P.T.C

