



Construction Equipment 2  
No - 589-592, Bo Aung Kyaw Street. New Tha Ka Ta (1) Hlaing Thar  
Yar Township .

Phone:  
Fax:  
Tax ID:



### EXPENSE CLAIM VOUCHER

Number	: COP-PV-24110010
Date	: 2024-11-07
Payment Subtype	: claim
To	: Moe Thazin-2 [COP-EM-0131]

Account	Currency	Status
Cash On Hand - MMK-COP	Myanmar Kyat	posted

Memo  
Cash Claim for Security OT for Thitin Kyat Holiday & Grass Cutting ,MMK-408,000/- Issue By, Moe Thazin.

Purchase	Reference	Account Reference	Amount
Remarks:		Subtotal:	408,000.00
		Payment Amount:	408,000.00

Date : ၇ နိုဝင်ဘာ Name/NRC No : မိုး၊ စာမ Signature : [Signature]  
91 KaPaTa (N) 20183



CASH CLAIM FORM

Date : 4-Nov-2024  
 BU/BR/Division : CE-5  
 Department : Administration  
 Issue Amount : 408,000 Kyats/.....USD

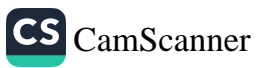
Budget include (or) Not :

Yes  Budgeted Title and Amount : Security of , 408,000  
 No  Reasons for :

**Required For:**  
Security of for Thirteen Kyat Holiday & Carcase Culling

**မှတ်ချက်:**  
 (၁) အဆင့်ဆင့်သက်ဆိုင်ရာတာဝန်ရှိလူကြီးမင်းများအားလုံး သေချာစွာစစ်ဆေးစစ်ဆေးတွက်ချက်ပြီးထားသော ငွေပမာဏဖြစ်ရပါမည်။  
 (The amount requested must be properly calculated, checked and verified by respective authorized person)  
 (၂) ထုတ်ယူငွေနှင့် ပတ်သက်၍ အမှားအယွင်း၊ လိမ်လည်မှု နှင့် အလွဲသုံးစားမှု တစ်စုံတစ်ရာ ရှိခဲ့ပါက၊ သက်ဆိုင်ရာ၊  
 တာဝန်ရှိစစ်ဆေးအတည်ပြုသူက အပြည် အဝ ပြန်လည်ရရှိအောင် တာဝန်ယူ ဆောင်ရွက်ပေးရမည်  
 (If there is errors, frauds or misappropriation, the authorized person must take full responsibility to recover the loss)


Request By	Checked By	Checked By	Approved By	Approved By
Requester	Mgr/DH	Finance & Account	GM/AGM/COO	CMC/CEO/Chairwoman
<u>Moe Theinn</u>	<u>Moe Theinn</u>	<u>Tin Zan Hlaing</u>		<u>Amintar</u>

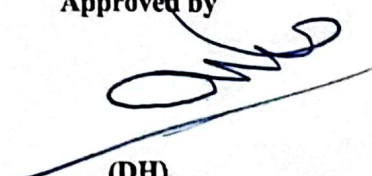



# OVERTIME REQUEST FORM


Name : CE 5 BU  
 Department Name : Security  
 Reason for Overtime :

No.	Date	Name	Position Level	Time		Hours	Amount	Remark
				From	To			
1	29.9.24	Win Naing Tun		17:00	07:00	14:00	80000/	အလုပ်အကိုင်
2	1.10.24	u		17:00	07:00	u	80000/	u
3	5.10.24	u		17:00	07:00	u	80000/	u
4	11.10.24	u		17:00	07:00	u	80000/	u
5	16.10.24	u		17:00	07:00	u	80000/	အလုပ်အကိုင်
6	17.10.24	u		17:00	07:00	u	80000/	u
7	18.10.24	u		07:00	17:00	10:00	80000/	u
8	23.10.24	u		17:00	07:00	14:00	80000/	အလုပ်အကိုင်
<b>Total Hours</b>								
<b>Total Amount</b>								640000/ ✓

**Requested by**  
 Sign :   
 Name : ဝင်းနိုင်တင်  
 (Requestor)

**Approved by**  
  
 (DH)

**Approved by**  
  
 (GM/AGM/COO)

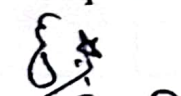
**Checked by**  
  
 (HR) Flae Thason

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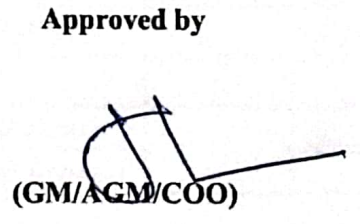
# OVERTIME REQUEST FORM

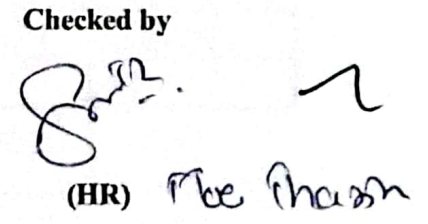
Name : CE/BU  
 Department Name : Security  
 Reason for Overtime :

No.	Date	Name	Position Level	Time		Hours	Amount	Remark
				From	To			
1.	28.9.24	Myint Zaw Oo		17:00	07:00	14:00	80000/	part of OT
2.	4.10.24			17:00	07:00	"	80000/	"
3.	10.10.24			17:00	07:00	"	80000/	"
4.	16.10.24			17:00	07:00	"	80000/	"
5.	17.10.24			07:00	17:00	10:00	80000/	part of OT
6.	18.10.24			07:00	17:00	10:00	80000/	"
7.	22.10.24			17:00	07:00	14:00	80000/	part of OT
<b>Total Hours</b>							560000/	✓
<b>Total Amount</b>								

**Requested by**  
 Sign :   
 Name : Myint Zaw Oo  
 (Requestor)

**Approved by**  
  
 (DH)

**Approved by**  
  
 (GM/AGM/COO)

**Checked by**  
  
 (HR) Mye Chaw

05-CHL-HRM-FRM-020-05



# OVERTIME REQUEST FORM

BU/BR/DIV Name : *ce5 BU*

Department Name : *security*

Reason for Overtime : *အားထိုး OT / ဒီတစ်ရက်ပဲအားထိုး*

No.	Date	Name	Position Level	Time		Hours	Amount	Remark
				From	To			
1.	27.9.24	Aung kyaw Min		07:00	07:00	14:00	80000	အားထိုး OT
2.	3.10.24	"		17:00	07:00	14:00	80000	"
3.	9.10.24	"		17:00	07:00	"	80000	"
4.	15.10.24	"		17:00	07:00	"	80000	"
5.	16.10.24	"		07:00	17:00	10:00	80000	ဒီတစ်ရက်ပဲအားထိုး
6.	17.10.24	"		07:00	17:00	"	80000	"
7.	18.10.24	"		17:00	07:00	14:00	80000	"
8.	21.10.24	"		17:00	07:00	"	80000	အားထိုး
						Total Hours	640000	
						Total Amount		

Requested by  
 Sign :   
 Name : *ဝင်းခင်ဦး*  
 (Requestor)

Approved by  
  
 (DH)

Approved by  
  
 (GM/AGM/COO)

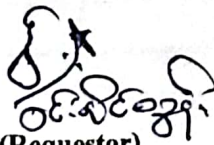
Checked by  
  
 (HR) *Moe Mann*

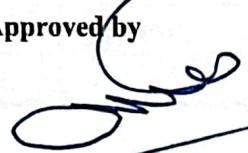
05-CHL-HRM-FRM-020-05


# OVERTIME REQUEST FORM


Name : CEB BU  
 Unit Name : Security  
 Reason for Overtime : အား: ၀၇:၀၇ | အိတ်တစ်ခုလုံး ပြင်ဆင်

No.	Date	Name	Position Level	Time		Hours	Amount	Remark
				From	To			
1.	26.9.24	Min Min Htay		07:00	17:00	10:00	80000	အား ၀၇:၀၇
2.	2.10.24	u		07:00	17:00	u	80000	u
3.	8.10.24	u		07:00	17:00	u	80000	u
4.	14.10.24	u		07:00	17:00	u	80000	u
5.	16.10.24	u		07:00	17:00	u	80000	အိတ်တစ်ခုလုံး
6.	17.10.24	u		17:00	07:00	14:00	80000	u
7.	18.10.24	u		17:00	07:00	u	80000	u
8.	20.10.24	u		07:00	17:00	10:00	80000	အား ၀၇:၀၇
<b>Total Hours</b>							640000	
<b>Total Amount</b>								

Requested by  
 Sign :   
 Name : Min Min Htay  
 (Requestor)

Approved by  
  
 (DH)

Approved by  
  
 (GM/AGM/COO)

Checked by  
  
 (HR) Min Min Htay

05-CHL-HRM-FRM-020-05

UMG

## OVERTIME REQUEST FORM

U/BR/DIV Name : *CE5 BU*  
 Department Name : *security*  
 Reason for Overtime : *ခခာ:အ:ဝါ (သိတဇာကျွတ်ဖိတ်ဂဏ် ဝါ)*

No.	Date	Name	Position Level	Time		Hours	Amount	Remark
				From	To			
1.	25.9.24	<i>That Zin Aung</i>		07:00	17:00	10:00	80000/	<i>ခခာ:အ:ဝါ</i>
2.	1.10.24	<i>u</i>		07:00	17:00	u	80000/	<i>u</i>
3.	7.10.24	<i>u</i>		07:00	17:00	u	80000/	<i>u</i>
4.	13.10.24	<i>u</i>		07:00	17:00	u	80000/	<i>u</i>
5.	16.10.24	<i>u</i>		17:00	07:00	14:00	80000/	<i>သိတဇာကျွတ်</i>
6.	17.10.24	<i>u</i>		17:00	07:00	u	80000/	<i>u</i>
7.	18.10.24	<i>u</i>		17:00	07:00	u	80000/	<i>u</i>
8.	19.10.24	<i>u</i>		07:00	17:00	10:00	80000/	<i>ခခာ:အ:ဝါ</i>

Total Hours	
Total Amount	640000/

Requested by  
 Sign : *[Signature]*  
 Name : *ဝဇ်:အောင်*  
 (Requestor)

Approved by  
*[Signature]*  
 (DH)

Approved by  
*[Signature]*  
 (GM/AGM/COO)

Checked by  
*[Signature]*  
 (HR) *Mr. Phasun*



UMG

# OVERTIME REQUEST FORM

BR/DIV Name

: CFBU

Department Name

: Security

Reason for Overtime

: CNC (၁ ဇွန် ၂၀၂၄)

No.	Date	Name	Position Level	Time		Hours	Amount	Remark
				From	To			
1	16.10.24	Win Naing Tun		07:00	17:00	10:00	8000/-	OT
2	17.10.24	Min Naing Tun		07:00	17:00	10:00	8000/-	OT
3	16.10.24	Myint Zaw Oo		07:00	17:00	10:00	8000/-	OT
4	16.10.24	Min Naing Tun		07:00	17:00	10:00	8000/-	OT
5	18.10.24	Aung Kyaw Myint		07:00	17:00	10:00	8000/-	OT
6	19.10.24	Min Naing Tun		07:00	17:00	10:00	8000/-	OT
7	17.10.24	Min Min Htay		07:00	17:00	10:00	8000/-	OT
8	18.10.24	Min Naing Tun		07:00	17:00	10:00	8000/-	OT
				Total Hours			64000/-	
				Total Amount			64000/-	

Requested by

Sign :

Name :

*(Signature)*  
(Requestor)

Approved by

Approved by

Checked by

(DH)

(GM/AGM/COO)

(HR)