



TRAVEL ADVANCE CLEAR FORM

Cash Advance				
Employee Name	Amy Han Win	Estimated Date of Travel	30.4.25 9:30am to 5.5.25 9:30am	
Position Rank	SM	Total Day	5 x 1/2 day	
BU/BR DIV. Dept	AGS BU	Destination	AGS BU to Singapore BR	
Purpose	CONGYS - 14555, Customer - U PASHAR BAR PULL, Problem - Engine can't start			
Traveling Permit				
Arrival Place				
Actual Date & Time of Travel				
Total Day				
HR Name				
HR Sign	For			
BOH/Authorized Person Name	Soe Min Htwe			
BOH/Authorized Person				
Advance Clear				
Actual Date & Time of Travel		Total Day		
Departure Date & Time		Arrival Date & Time		
Date	Description	Total Amount		
		Kyats	USD	
30.4.25 9:30am to 5.5.25 9:30am	Amy Han Win (5 x 15000) + 7500	82500		
	Express charge \$	16000		
	Tone! charge \$	25000		
Total Expense (Kyats/USD)		123,500		
Cash Advance (Kyats/USD)		0		
Balance Refund/Additional (Kyats/USD)		123,500		
Job Report Status				
Authorization	Name	Position	Date	Sign
Prepared By	Nyein Nyein	SM staff	19.5.25	
Approved By Dept Head	ko Myint Moe Aung	DH		
Approved By GM/AGM/COO	ko Myung Myung	GM		
Acknowledged by related Superior for Job Report				
HR Check & Approved				
Cash Received				
Remark				

အချွန်သစ်

အဆင့်မြင့်ခရီးသည်ပို့ဆောင်ရေး

ရန်ကုန် - ဗြူး - တောင်ငူ - ရေတာရှည် - ဆွာ - ရေနီ - ရမည်းသင်း - မန္တလေး

ရက်စွဲ	၇. ၀၅. ၂၀၂၀
နံပါတ်	၂၇
ခရီးစဉ်	၂၆၀၀၀

နေ့စွဲ	၇. ၀၅. ၂၀၂၀
ခရီးစဉ်	၇. ၃၀
ယာဉ်အမှတ်	

ရန်ကုန် - 09-772838319, 09-795830459
09-422091573
တောင်ငူ - 09-770132451, 09-453078669

ရေတာရှည် - 09-428167446, 09-428167446
ရေနီ - 09-787500931, 09-428167446
မန္တလေး - 09-446060733, 09-779771710



No.589-592,Bo Aung Kyaw Street,Yangon-Pathein High Way Road,Hlaing Thar Yar Township, Yangon, Myanmar.

Print Date : 15-May-2025

Taxi (Bus,Motorcycle,3-wheel etc...) Charges Form

No	Date	Holding Business	Department	Name	Rental Purpose	Departure Time	Start Location	End Location	Claim Amount	Allowed Amount	State	Remark
1	2025-05-05	Agriculture Tractor & Truck	Service	Nay Htun Win	Branch support,ATT BU To Taungoo,Customer,RAJAR BAR BUU,CD604S-14555,problem-Engine can't start	09:30	ဘောင်ကျော်လမ်း	ATT BU	25,000	25,000	GA Manager Approved	

TRAVELLING REPORT

Date :

Report To	COO	
Employee Name	Way Hien Win	
Position	Section Head	
Department	Service	
Business	ATT-BU	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	29.4.25	
Total Days		
Trip Information	1. From ...YONG (ATT-BU).....To ...Taung Ab Branch.....	
	2. From ...Taung Ab Branch.....To ...YONG (ATT-BU).....	
	3. FromTo	
Purpose For Travelling	Engine Can't Start	
Travel Date	Activities	Remark
30.4.25	<p>Go to Taungoo From yangon CATT-BU.</p> <p>Go to Job site. Our service team firstly visual check and all oil level check. And then, we test run the machine. we found the engine can't start so, we check the pump solenoid voltage. we found the voltage not here so, we check the ECU main fuse. It's ok.</p>	

Reported by

Checked by

Approved by

Sign :
 Name : Way Hien Win
 Position : SH

Sign :
 Name : Ko Mpeng Mpeng
 Position : GM

Sign :
 Name :
 Position :

(DH/AGM/GM)

(COO)

05-CHL-HRM-FRM-064-01

Therefore we check the EECU voltage
we found the abnormal. So, we repair
and test run. But engine can't start
So, we check the nozzle (local wires)
It's OK. we test run the machine.
But engine can't start.

1.5.25. Go to Job Site. Our Service team Firstly
visual check. we check the fuel injection
pump with manual. we found the abnormal,
Job was process.

2.5.25 Our Service team Go to Job Site, we mark
the pump timing and we dismantled
the fuel injection pump and send the
local workshop

3.5.25 we supported the branch Service Job (agrolux
4.800 - PTO clutch function abnormal)

4.5.25 Branch Service Job Supported and Go back
to KGIN CATT-QU

to.

