

Date : 26.3.2025.

BU/BR/Division : TCL BR

Department : Admin

Issue Amount : 937,750 Kyats/ USD

CCO Approval for Over 3 lakhs

TA @: 60: ၄၀ : IMA တွက်ထား : Taxi Charges Approval Air Ticket စံပြုရေး MD Approval

Budget include (or) Not : ကိုယ်တိုင် သုံးသောင်း ခုနစ်ထောင် ခုနစ်ရာ ငါးသိန်းကျော်

Yes Budgeted Title and Amount :
No Reasons for :

Required For:

Go to Yan for ME 10 & EG 300 Deal case.

မှတ်ချက်။

(၁) အဆင့်ဆင့်သက်ဆိုင်ရာတာဝန်ရှိသူကြီးမင်းများအားလုံး သေချာစွာစုံစမ်းစစ်ဆေးတွက်ချက်ပြီးထားသော ငွေပမာဏဖြစ်ရပါမည်။

(The amount requested must be properly calculated, checked and verified by respective authorized person)

(၂) ထုတ်ယူငွေနှင့် ပတ်သက်၍ အမှားအယွင်း၊ လိမ်လည်မှု နှင့် အလွဲသုံးစားမှု တစ်စုံတစ်ရာ ရှိခဲ့ပါက၊ သက်ဆိုင်ရာ၊ တာဝန်ရှိစစ်ဆေးအတည်ပြုသူက အပြည့် အဝ ပြန်လည်ရရှိအောင် တာဝန်ယူ ဆောင်ရွက်ပေးရမည်

(If there is errors, frauds or misappropriation, the authorized person must take full responsibility to recover the loss)

Request By	Checked By	Checked By	Approved By	Approved By
Requester	Mgr/DH	Finance & Account	GM/AGM/COO	CMC/CEO/Chairwoman
Pye Aye The Hty	Theint Lwin Lwin Hkun	Cho Nee Co.	Pye Aye The Hty	Paing Soe Lynn.



TRAVEL ADVANCE CLEAR FORM

Cash Advance			
Employee Name	Pye Pyo The Hlay	Estimated Date of Travel	7.3.25 to 11.3.25
Position Rank		Total Day	5 days
BU/BR/DIV, Dept	TCL BR	Destination	YCN ~ YCN
Purpose	Go to YCN for MEAD & SOIA EGADOF deal.		

Travelling Permit			
Arrival Place	Yonon.		
Actual Date & Time of Travel			
Total Day	5 days		
HR Name			
HR Sign			
BOH/Authorized Person Name	Pye Pyo The Hlay		
BOH/Authorized Person	<i>[Signature]</i>		

Advance Clear			
Actual Date & Time of Travel		Total Day	
Departure Date & Time		Arrival Date & Time	
Date	Description	Total Amount	
		Kyats	USD
7.3.25 ~ 11.3.25	Travelling Allowance C20,000 x 5 days	100,000	
8.9.25	Hotel Charges with customer	57,750	
11.3.25	Air Charges	750,000	
11.3.25	Taxi Charges C300 to Air Per 2	30,000	
Total Expense (Kyats/USD)			
Cash Advance (Kyats/USD)		987,750	
Balance Refund/Additional (Kyats/USD)			

Job Report Status				
Authorization	Name	Position	Date	Sign
Prepared By	Pye Pyo The Hlay	ABOH	26.3.25	<i>[Signature]</i>
Approved By Dept Head				
Approved By GM/AGM/COO	Paing Soe Lynn	COO	26.3.25	
Acknowledged by related Superior for Job Report				
HR Check & Approved	Theint Lwin ² Htun	HR.	26.3.25.	<i>[Signature]</i>
Cash Received				
Remark				

04-CFD-CAS-FRM-006-02



TRAVELLING REPORT

Date: 26.3.25

Report To	Ang See Lynn	
Employee Name	Pee Aye The Hlay	
Position	MOA	
Department	Admin	
Resort	TCL BR	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	7.3.25 to 11.3.25	5 days
Total Days	5 days	
Trip Information	1. From	TCL To YAN
	2. From	YAN To TCL
	3. From	To
Purpose For Travelling	Go to YAN for ME210 & EG300 F Deal	
Travel Date	Activities	Remark
7.3.25	Go to Yagan	
8.3.25	Go to HO with customer for machine testing	
10.3.25	Attend SQA BR for contract case with CE/OM and joined meeting with Ma Ching.	
11.3.25	Come back TCL.	

Reported by
 Sign:
 Name: Pee Aye The Hlay
 Position: MOA

Checked by
 Sign:
 Name: Theint Lwin Htay
 Position: HR
 (DH/AGM/GM)

Approved by
 Sign:
 Name: Peing See Lynn
 Position: COO
 (COO)



Payment Successful

-750,000.00 (Ks)

Transaction Date 11/03/2025 19:55:56

Transaction ID 01003722011143182661

Transaction Type Transfer

Beneficiary Name PYAE PEYO THUHTAY
(*****6739)

Transaction Amount 750,000.00 Ks

Transaction Description au chgs

OK

Save E-receipt

Hotel 365

16, Corner of Bayintnaung Road And Thiri Mon (8) Street , Hlaing Township
 Yangon , Myanmar
 Ph No:09-885088566

Guest Folio

Arrival : 08 / 03 / 2025
 Departure : 09 / 03 / 2025

Mg Pyae Phyo

Date	Room	Description	Rate	Day	Cr
08/03/2025	705	Room Charges	55,000	1	55,000

Amount	55,000
Commercial Tax 5%	2,750
Total Amount	57,750

Remark : Go to Yangon for ME 210 & 201G EG 300 F
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[Handwritten Signature]
 Guest Signature

[Handwritten Signature]

Staff Signature



Mann Yadanarpon Airlines
 Airport Road
 Yangon International Airport Estate
 Mingaladon Township, Yangon, Myanmar 11021



To
 Myanmar Teesayat
 8/10/17
 Yangon
 Myanmar
 Phone: 095 2251 732

ELECTRONIC TICKET ITINERARY/RECEIPT Pnr Ref. 24574FF2
 Ticket Number: MYP1114117

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Flights:

#	Date	Flight	From	STD	To	STA	Class	Baggage	Check-in Time	Status
1	11 Mar 25	77675	Yangon	10:00	Tachileik	11:30	J	20 Kg	08:30	Confirmed

Travellers: (Class: Adult 1x)

Traveller Name

MR. PYAE HYO THU HAY

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10 Mar 25 12:43, By user: admin

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