



OVERTIME REQUEST FORM

BU/BR/DIV Name : MC BU

Department Name : Service

Reason for Overtime : Production For Cargo 074 (Plantion BU)

No.	Date	Name	Position Level	Time		Hours	Amount	Remark
				From	To			
1.	24.5.25	Thuza Min	Mechanic Helper	9:00 AM	4:00 PM	6:30	10075 ✓	
2.	-	Kyaw Thet Paing	"	9:00 AM	4:00 PM	6:30	10075 ✓	
3.	25.5.25	Thuza Min	"	8:00 AM	10:30 AM	2:30	3875 ✓	
						Total Hours	15:00	
						Total Amount	24025 ✓	

Requested by

Sign :

Name : Kawng Wai See
(Requestor)

Approved by

Min Paing Pyo
(DH)

Approved by

PKK
GM
(GM/AGM/COO)

Checked by

(HR)

05-CHL-HRM-FRM-020-05

KIP

3:36

← Attendance History

Date	Time	Station	Type
02-06-2025	04:48:30 PM	UMG Show Room	CHECK-OUT
02-06-2025	07:55:35 AM	UMG Show Room	CHECK-IN
31-05-2025	04:52:28 PM	UMG Show Room	CHECK-OUT
31-05-2025	07:58:42 AM	UMG Show Room	CHECK-IN
29-05-2025	04:55:05 PM	UMG Show Room	CHECK-OUT
29-05-2025	07:58:14 AM	UMG Show Room	CHECK-IN
28-05-2025	04:47:41 PM	UMG Show Room	CHECK-OUT
28-05-2025	07:55:00 AM	UMG Show Room	CHECK-IN
27-05-2025	04:45:02 PM	UMG Show Room	CHECK-OUT
27-05-2025	08:00:41 AM	UMG Show Room	CHECK-IN
26-05-2025	04:51:00 PM	UMG Show Room	CHECK-OUT
26-05-2025	07:56:10 AM	UMG Show Room	CHECK-IN
24-05-2025	03:53:18 PM	UMG Show Room	CHECK-OUT
24-05-2025	09:08:35 AM	UMG Show Room	CHECK-IN





Attendance History

Date	Time	Station	Type
11-06-2025	07:38:41 AM	UMG Other	CHECK-IN
10-06-2025	08:02:27 AM	UMG Other	CHECK-IN
09-06-2025	07:54:10 AM	UMG Other	CHECK-IN
09-06-2025	07:58:24 PM	UMG Other	CHECK-OUT
07-06-2025	03:56:14 PM	UMG Other	CHECK-OUT
07-06-2025	09:21:13 AM	UMG Show Room	CHECK-IN
05-06-2025	07:52:46 AM	UMG Show Room	CHECK-IN
04-06-2025	07:55:04 AM	UMG Show Room	CHECK-IN
03-06-2025	07:53:51 AM	UMG Other	CHECK-IN
02-06-2025	07:52:31 AM	UMG Show Room	CHECK-IN
29-05-2025	04:57:16 PM	UMG Show Room	CHECK-OUT
29-05-2025	07:57:24 AM	UMG Other	CHECK-IN
27-05-2025	07:58:41 AM	UMG Show Room	CHECK-IN
✓ 25-05-2025	08:14:16 AM	UMG Show Room	CHECK-IN
✓ 25-05-2025	10:22:18 AM	UMG Other	CHECK-OUT
24-05-2025	03:56:52 PM	UMG Show Room	CHECK-OUT



15.2.25 Thura Min

MC

8:30

Thura

2:30

Thura

12.3.25 Thura Min

MC

9:00

Thura

5:00

Thura

12.3.25 Khaby wire

MC

7:00

Khaby

5:00

Khaby

6.3.25 Thura Min

MC

9:00

Thura

12:00

Thura

15.3.25 Basse Thura Min

MC

10:00

Basse

3:00

Basse

24.5.25 Kyan Thet paing

MC

9:05

Kyan

4:00

Kyan

24.5.25 Thura Min

MC

9:10

Thura

4:00

Thura

25.5.25 Thura Min

MC

8:00

Thura





Win Zar Hlaing

online



ရတယ် အမ ညှိသုံးခွင့်ပေးလိုက်ပါနော်

အမ



10:57 AM ✓✓

Today

Dear အမဝင်းဇာ

ညှိမတို့ MC မှာ Overtime Chgs ks

24,025

ကို Monthly Budget ထဲ မပါသွားလို့

Budget ညှိသုံးလို့ရမလားအမ

Approve ပေးပေးပါအုံးရှင့်

8:39 AM ✓✓

Yadanar 🍀 IS/MC Senior Finance

Dear အမဝင်းဇာ ညှိမတို့ MC မှာ Overtime...

Budget ညှိသုံးပေးပါအုံးနော်

8:45 AM



Message

