



CASH ADVANCE CLEAR FORM

Date: 9.8.2024

BR/Division: CP-1BU

Department: Service

Advance Issue: 300000/- Kyats/ USD

No	Issue Time	Date	Payment Voucher No	Amount		Descriptions
				USD	Kyats	
1	1 st Time Advance	29.5.2024	ADV 2024050020		300000/-	Advance clear for
2	2 nd Time Advance					TA charges NPT branch
3	3 rd Time Advance					support job customer
Total Advance					300000/-	PRR-WANU EC 3500L # 271035
Total Actual					765000/-	PROBLEM - Injector installation
Balance Refund/Additional					465000/-	and injection Alarm.

Request By

Checked By

Checked By

Approved By

Approved By

Requester

Mgr/DH

Finance & Account

GM/AGM/COO

CMC

Phyu Phyu Win

Aung Ko Min

Phyat Min Thaw

Wuht Yee Aung

04-CFD-CAS-FRM-002-03

Departure Date & Time



TRAVEL ADVANCE CLEAR FORM

Cash Advance		Estimated Date of Travel	8.7.2024 ~ 31.7.2024
Employee Name	Aung ko Min, Nay Lin Min	Total Day	23.5 days
Position Rank	DH Tech Support	Destination	Naypyitaw
BU/BR/Div, Dept	CE-IRU, Service	Purpose: For Naypyitaw branch support job	
Travelling Permit			
Arrival Place	Naypyitaw		
Actual Date & Time of Travel	8.7.2024 ~ 31.7.2024		
Total Day	23.5 days		
HR Name			
HR Sign			
BOH/Authorized Person Name			
BOH/Authorized Person			

Advance Clear

Actual Date & Time of Travel	8.7.2024 ~ 31.7.2024	Total Day	23.5 days
Departure Date & Time	8.7.2024 ~ 31.7.2024 6:00AM	Arrival Date & Time	31.7.2024 8:00AM
Date	Description	Total Amount	
		Kyats	USD
8.7.2024 ~ 31.7.2024	TA charges (23.5 days x 15000) (2 per)	705,000/-	
31.7.2024	Naypyitaw to Yangon car ticket (2 per)	40,000/-	
30.7.2024	Aungmyethar to Thamine Taxi charges (2 per)	20,000/-	
31.7.2024			
Total Expense (Kyats/USD)		765,000	
Cash Advance (Kyats/USD)		300,000	
Balance Refund/Additional (Kyats/USD)		465,000/-	

Job Report Status


Authorization	Name	Position	Date	Sign
Prepared By	Phyu Phyu Win	Admin	9.8.2024	
Approved By Dept Head	Aung ko Min	DH	9.8.2024	
Approved By GM/AGM/COO	Wuht Yee Aung	GM	9.8.2024	
Acknowledged by related Superior for Job Report	Aye Min Htun	COO	13.8.2024	
HR Check & Approved	Ye Yu Hlaing Htun	HR	9.8.2024	

Remark

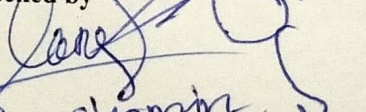
Report To	Wahl Yee Aung, Aung Kyeen Thu	
Employee Name	Aung ko Min, Nay Lin Nlaing	
Position	D.H Tech-Support	
Department	Service	
Business	CE-YGN	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	8.7.2024 6:00 AM	31.7.2024 8:00 AM
Total Days		
Trip Information	1. From Yangon To Naypyitaw	
	2. From Naypyitaw To Yangon	
	3. From To	
Purpose For Travelling	For Naypyitaw branch support job	
Travel Date	Activities	Remark
8.7.24	Go to NPT from YGN	
9.7.24	Go to job site from NPT	
10.7.24	Start the job	
11.7.24	- repaired the machines - For customer request & complain	
	We checked the machine standby for about 250 hrs	
	- The machine was used for 11 hrs per day.	
	And we inspected the machine daily not to get another complain.	
	Go back from site to NPT	
	Go back to YGN	
	Arrived Office	

↑
18 days. (Gap)

Reported by

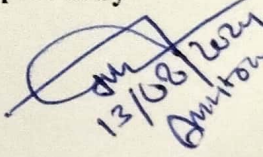
Sign : 
 Name : AUN
 Position : Tech-support

Checked by

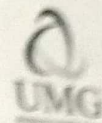
Sign : 
 Name : Aung Kyeen Thu
 Position : D.H

(DH/AGM/GM)

Approved by

Sign : 
 Name : AUN
 Position : (COO)

(COO)




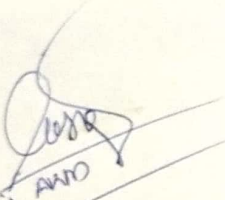
No.589-592,Bo Aung Kyaw Street,Yangon-Pathain High Way Road,Hlaing Thar Yar Township, Yangon, Myanmar


Print Date : 13-Aug-2024

Taxi (Bus, Motorcycle, 3-wheel etc...) Charges Form

No	Date	Holding Business	Department	Name	Rental Purpose	Departure Time	Start Location	End Location	Claim Amount	Allowed Amount	Status	Remark
1	2024-07-31	Construction Equipment	Service	Aung Ko Min	For RPT BR support job	06:00	Aung Mingalar	Thamine	20,000	20,000	GA Manager Approved	


Request By
Phye Phye Lwin


Checked By
Aung ko Min


Approved By
Wetti Yee Aung

FAMOUS
Express

Destination
ခရီးစဉ်

Vehicle No:
ယာဉ်နံပါတ်

0023628

Passenger Name
ဧည့်သည်အမည် ကိုကျော်စွာမင်း

Date of Issue
ထုတ်ပေးသည့်နေ့ 30.7.2024

Departure Date
ခရီးသွားမည့်ရက် 30.7.2024

ID No (or) Passport No
ပုံတင်အမှတ် (သို့) နိုင်ငံကူးလက်မှတ်

Departure Time
ထွက်ခွာချိန် 8:00 PM

Departure Place
ထွက်ခွာမည့်နေရာ

Contact Phone No
ဆက်သွယ်ရန်ဖုန်းနံပါတ်

Ticket Fare
လက်မှတ်တန်ဖိုး 40,000 ✓

Seat No
ထိုင်ခုံအမှတ် 13, 14

Agents Signature
ခရောင်းဌာနလက်မှတ်