



### CASH ADVANCE REQUEST FORM

Date : 22.7.24

BU/BR/Division : MAC BU

Department : National Sales

Advance Issue : 190,000/- Kyats/ USD

တစ်ဆင့်လျှောက်ထားရမည်

Budget include (or) Not :

- Yes  Budgeted Title and Amount : Nyaung Lay Pin Trip budget for July'2024
- No  Reasons for : NLP Trip for branch support.

**Required For:**

PLC - Wai Lin Aung (ASM), go to Nyaung Lay Pin trip for sale and marketing as a branch support . (July'24) , Advance charges - 190,000 K.

**မှတ်ချက်။**

- (၁) ကြိုတင်ငွေများကို သာမန်အားဖြင့် ထုပ်ယူသည့်နေ့မှ (၁၀) ရက်အတွင်း ပြန်လည် စာရင်းရှင်းရမည်။  
(Advance must be cleared within 10 days from issue date)
- (၂) အဆင့်ဆင့်သက်ဆိုင်ရာတာဝန်ရှိလူကြီးမင်းများအားလုံး သေချာစွာစုံစမ်းစစ်ဆေး၊ တွက်ချက်ပြီးထားသော ငွေပမာဏဖြစ်ရပါမည်။  
(The amount requested must be properly calculated, checked and verified by respective authorized person)
- (၃) ထုတ်ယူငွေနှင့် ပတ်သက်၍ အမှားအယွင်း၊ လိမ်လည်မှု နှင့် အလွဲသုံးစားမှု တစ်စုံတစ်ရာ ရှိခဲ့ပါက၊ သက်ဆိုင်ရာ တာဝန်ရှိစစ်ဆေးအတည်ပြုသူက အပြည့် အဝ ပြန်လည်ရရှိအောင် တာဝန်ယူ ဆောင်ရွက်ပေးရမည်  
(If there is errors, frauds or misappropriation, the authorized person must take full responsibility to recover the loss)

Request By  mi mi zin	Checked By  Aung Kalatt	Checked By 22.7.24  Pyae Phya Zin	Approved By  Smit Smit Thu	Approved By .....
Requester	Mgr/DH	Finance & Account	GM/AGM/COO	CMC/CEO/Chairwoman

22/7/24  
2024  
04-CFD-CAS-FRM-001-03



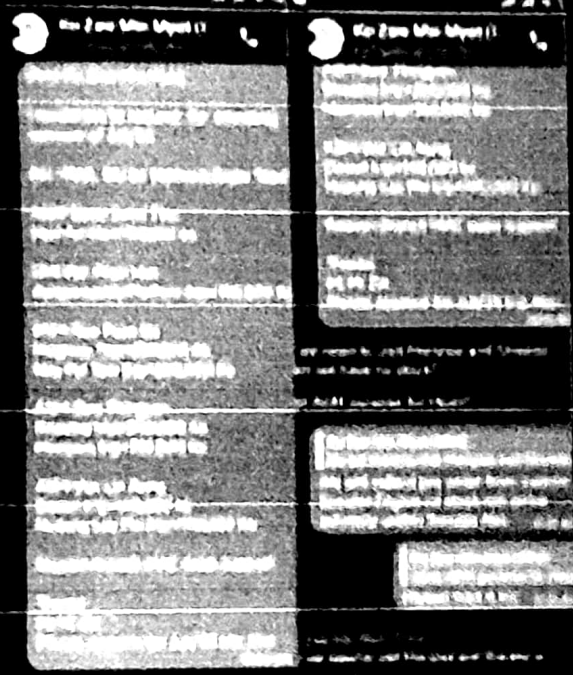
Ma Mhone



Ma Mhone



July 21



Dear MD-Ma Mhone,

I would like to request for ASM travelling approve.

BU-MAC BU for National Sales Team

New ASM name -Wai Lin Aung

Travel branch name -Nyaung Lay Pin & Taungoo Branch

travelling approve.

BU-MAC BU for National Sales Team

New ASM name -Wai Lin Aung

Travel branch name -Nyaung Lay Pin & Taungoo Branch

Reason-branch MAC sales support

Trip date-21-7-2024 ( Estimate 2 weeks)

Travel plan -Express (MLM-NLP-TGO)

Stay location -NLP & TGO office

Advance for NLP=190,000 Ks & Advance charges for TGO trip =140,000 Ks (replacement for Dawei trip)

Thanks  
Mi Mi Zin  
Please approve for NLP & TGO trip  
Ma Mhone 2:10 PM

Pfs process

Thank you so much Ama 2:11 PM

MD approve for U Wai Lin



Ko Zaw Min Myat (C

last seen at 1:46 PM

Dear Ko Zaw Min Myat,

I would like to request for travelling approve of July 24

BU-MAC BU for National Sales Team

AGM-Saint Saint Thu  
Hpa-An trip=150,000 Ks

GM-Wai Phyo Han  
Ayeeyarwaddy/Pathein trip=150,000 Ks

RSM-Soe Pyae Bo  
Magway Trip=200,000 Ks  
Nay Pyi Taw trip=200,000 Ks

ASM-Zwe Thingyan  
Shwebo trip=200,000 Ks  
Monywa trip=150,000 Ks

ASM-Wai Lin Aung  
Dawal trip=140,000 Ks  
Nyang Lay Pin trip=190,000 Ks

Reason-branch MAC sales support

Thanks  
Mi Mi Zin

Please approve for July 24 trip Aka

10:00 AM

Do we need to visit Monywa and Shwebo when we have no stock?

COO Approve



Ko Zaw Min Myat (C

last seen at 1:46 PM

ASM-Zwe Thingyan  
Shwebo trip=200,000 Ks  
Monywa trip=150,000 Ks

ASM-Wai Lin Aung  
Dawal trip=140,000 Ks  
Nyang Lay Pin trip=190,000 Ks

Reason-branch MAC sales support

Thanks

Mi Mi Zin

Please approve for July 24 trip Aka

10:00 AM

Do we need to visit Monywa and Shwebo when we have no stock?

what AGM purpose for Hpa?

Ko Zaw Min Myat (COO)  
Do we need to visit Monywa and Shwebo...  
We will collect pre order from customer  
Scooter Engine oil stock will arrive  
estimate within 3 weeks Aka. 11:35 AM

Ko Zaw Min Myat (COO)  
what AGM purpose for Hpa?  
Market Visit Aka 11:35 AM

Ko Zaw Min Myat (COO)  
Do we need to visit Monywa and Shwebo w  
Pls proceed

July 10