

No. 152, Hlaingtharya Industrial Zone (4)
Min Gyi Mahar Min Street, Hlaingtharya, Yangon

CLAIM REQUEST FORM

| | |
|--|--|
| Requestor Name : Thandar Soe(2) | Budget Type : Include Budget |
| Department Name : | Payment Type : Claim Payment |
| Payment Date : | Prepared By : COP_BudgetDataEntry |
| Payment Voucher : EX-COP-2025-03-00007 | Superior Approved : F&AManagerCOP |
| No | By |
| Payment Method : Cash/Bank | Last Approved By : COP_BudgetDataEntry |
| Payment Amount : 120000.0 | |
| Currency : MMK | |
| Exchange Rate : 4,480.0 | |

| No. | Description | Department | Request Amount | Remark |
|-----|--|-------------------------|----------------|---|
| 1 | Aircon Gas Refill(R134a) ,Wiring & Service Charges For MNK936X1U#20351 as repair purpose (Engine Can't Star & Aircon Function Can't Get) for delivery to Customer In TGI BR to Customer .Cu Name - Myanmar San Zaw Co;ltd ,Issue By - Thandar Soe ,Issue Amount -120,000 MMK | Service Department(COP) | 120,000.00 | Aircon Gas Refill(R134a) ,Wiring & Service Charges For MNK936X1U#20351 as repair purpose (Engine Can't Star & Aircon Function Can't Get) for delivery to Customer In TGI BR to Customer .Cu Name - Myanmar San Zaw Co;ltd ,Issue By - Thandar Soe ,Issue Amount -120,000 MMK. |

Expense Total 120,000.00 K
Additional/Refund

Note: _____

| | | | |
|---|---|---|---|
| <p style="text-align: center;"><i>Soe</i></p> <p>Superior Check By Name : <u>Thandar Soe</u> NRC No : <u>-</u> Date : <u>10/03/25</u> Remark : <u>-</u></p> | <p style="text-align: center;"><i>Amg</i></p> <p>F&A Name : <u>Tin Zae Hbing</u> NRC No : <u>-</u> Date : <u>10/03/25</u> Remark : <u>-</u></p> | <p style="text-align: center;"><i>Amg</i></p> <p>GM/AGM Name : <u>Aung Hui Win</u> NRC No : <u>-</u> Date : <u>10/03/25</u> Remark : <u>-</u></p> | <p style="text-align: center;"><i>Amg</i></p> <p>COO Name : <u>Aye Min Htoon</u> NRC No : <u>-</u> Date : <u>10/03/25</u> Remark : <u>-</u></p> |
|---|---|---|---|

Remarks: This invoice is take away from office to job site area with branch service head (Khuon Arr). So we are delay to claim because invoice arrive us long time from branch office.

GENERAL EXPENSE CLAIM FORM



: Common Purpose

Name : Service

| No. | Date | Name | Description | Amount | Remark |
|---------------------|---------|-----------|-----------------------|---------|--------|
| 1. | 12.1.25 | MNK936XIC | R134a gas fill | 120,000 | |
| | | # 20351 | wiring /service (3lb) | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| Total Amount | | | | 120,000 | ~ |

Requested by

Approved by

Checked by

Approved by

Approved by

Sign :

Name : **Thanda Soe**
(Requester)

Name : **Sai Nan Ko**
(Department Head)

Name : **Tin Zar Hlaing**
(Related FNA/Corp FNA)

Name : **Aung Thu Win**
(OM/AGM/GM)

Name : **Aye Min Htoon**
(ACOO/COO/MD/VCM)

02-COP-FNA-FRM-001-01