



TRAVEL ADVANCE CLEAR FORM

Cash Advance				
Employee Name	Ray Wan Myant		Estimated Date of Travel	13.12.24 to 12.1.25
Position Rank	SISB, Machine Helper		Total Day	31 days
BU/HR/DEV. Dept	RE Service		Destination	
Purpose	to install 50 kw solar system & 12 kw solar system.			
Travelling Permit				
Arrival Place	Nyang - 11 - R. bank padang.			
Actual Date & Time of Travel	13.12.24 to 12.1.25			
Total Day	31 days			
HR Name	Shwe (w/ Hrore)			
HR Sign	SP			
BOH Authorized Person Name	The The Htag			
BOH Authorized Person	Tey			
Advance Clear				
Actual Date & Time of Travel	13.12.24 to 12.1.25		Total Day	31 days
Departure Date & Time	13.12.24		Arrival Date & Time	12.1.25
Date	Description	Total Amount		
		Kyats	USD	
13.12.24 to 12.1.25	TA Charges (31 days x 90,000) for 2 person (NWIM, ZPSA)	430,000		
	Transportation Charges	80,000		
	Bus ticket	74,000		
	Hotel Charges	580,000		
	cycle fuel Charges (11W/ 9903A)	80,000		
	Phone Charges	55,000		
	Total Expense (Kyats/USD)	1665,000		
	Cash Advance (Kyats/USD)	1600,000		
	Balance Refund/Additional (Kyats/USD)	65,000		
Job Report Status				
Authorization	Name	Position	Date	Sign
Prepared By	E. Thee Phyo	Admin	21.1.25	
Approved By Dept Head	Aung Ro Ko Oo	ADH	3.2.25	
Approved By GM/AGM/COO	Phyo Thee	AGM	5.2.25	Telegram Approved
Acknowledged by related Superior for Job Report	Aung Hein Win	GM		
HR Check & Approved	Nyein E E Rhoeng	HR	5.2.25	
Cash Received				
Remark				

- STD LT for 50 kw - 14 to 18 days.
 - " " 12 kw - 14 to 18 days.
 - " " 28 to 36 days.
 - Actual working days - 31 days.

(pass)

04-CFD-CAS-FRM-006-02

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GENERAL EXPENSE CLAIM FORM



Requester Name : *R.P.*

Department Name : *Service*

No.	Date	Name	Description	Amount	Remark
1.	18.6.25		Travel Exp. Sinc. in 2025 (Koyun)	20,000/-	Voucher
			Aug		Project related
			Aug 2025 Mynd 09.26.16.77.87		Project related
			09.26.16.77.87		
Total Amount				20,000/-	

Requested by	Approved by	Checked by	Approved by	Approved by
Sign : <i>[Signature]</i> Name : <i>Phyo Aung Bo Bo Co</i> (Requester)	<i>[Signature]</i> (Department Head)	<i>[Signature]</i> (Related FNA/Corp FNA)	Telegram Approved Phyo Tha (OM/AGM/GM)	(ACOO/COO/MD/VCM)

[Signature]
5/2/2025

02-REN-FNA-FRM-002-01

အင်းပွန်သော ဝန်ဆောင်မှုအပေါင်း စုစုပေါင်း

0003181

ယာဉ်အမှတ်

ချယ်ရီဖြန့်ဟာ



အဆင့်မြင့် ခရီးသည်ပို့ဆောင်ရေး

[Empty box for vehicle registration number]

ပခုက္ကူ § နေပြည်တော် § မကွေး § တောင်ကြီး § ညောင်ရွှေ § ရပ်တော် § ပုသိမ်

(ပုဂံညောင်ဦး - မြင်းခြံ - ရေစကြို - မြိုင် - ကမ္မ - မြစ်ခြေ - ရေပြာ - ပေါက်)



အမည် ----- စောင့်ရွှေမာန် စုံအောင်

နေ့စွဲ ----- 11/1/25

ယာဉ်ထွက်ချိန် ----- 1:00 pm

ခုံအမှတ် ----- 1 သင့်ငွေ ----- 10000/

- ပခုက္ကူ - အဝေးပြေးကားတန်း 09-47201820, 09-784848428, 09-782300020
- မြို့ပြဈေးကြီးမြောက်ဘက်၊ လွတ်လပ်ရေးပန်းခြံအရှေ့ဘက်၊ ရိပ်သာလမ်း ☎ 062-23535, 09-33785448
- တောင်ကြီး - မြို့ပြဈေးမြောက်ဘက်၊ မိုက်ချင်အောင်ဆန်းလမ်း၊ ကန်အောက်ရပ်၊ ☎ 081-2121382, 09-773703020
- နေပြည်တော် - ဘောလုံးကားကွင်း၊ 09-784848248, မြို့ပြဈေး၊ 09-784848148
- မကွေး - အဝေးပြေးကားကွင်း၊ 09-784848348, 09-401556229
- မြင်းခြံ - 09-402675729
- ညောင်ရွှေ - မိုးကြိုးလမ်း၊ ကန်သာ (၂)၊ 09-773704020, ☎ 081-209256
- ရပ်တော် - 09-792333320
- မြစ်ခြေ - ရှေးအရှေ့ဘက်၊ အမှတ် (၂) ရပ်ကွက်၊ 09-773706020, 09-2043313
- ကမ္မ - "စင်တာ" ကမေး၊ ☎ 062-60433, 09-773705020
- ရေစကြို - 09-442300020, 09-978990741
- မြိုင် - 09-773708020, 09-773709020
- ပုသိမ် - 09-793300020, 09-964848428
- မြစ်ခြေ - 09-964848248, 09-763300020
- မြင်းခြံ - 09-402675729

ရောင်းပြုလက်မှတ်
ခွင့်ပြုအပ်ခြင်း၊ လဲလှယ်ခြင်း
ခွင့်မပြုပါ။

Hot Line : 09-782300020, 09-792300020

KBZ MS
General Insurance

အထူးခရီးသွားအာမခံပါရှိပြီး

11048

မန္တလေး: ကလေး -> ရွာ

09 765461189



ShweMandalayExpress@Facebook

EXPRESS

ရန်ကုန် - မန္တလေး - ပြင်ဦးလွင် - လားရှိုး - မုဆယ် - နေပြည်တော်
YANGON MANDALAY PYIN OOLWIN LASHIO MUSE NAYPYITAW

မြဝတီ - မဲဆောက် - ဘားအံ - မိတ္ထီလာ - တောင်ကြီး - ပခုက္ကူ
MYAWADDY MAESOT PHA-AN MEIKTILA TAUNGGYI PAKBAUKKU

ပုဂံ-ညောင်ဦး - ကျောက်ပန်းတောင်း - မုံရွာ - ကလေး
BAGAN/NYAUNGGOO KYAUKPANTAUNG MOANYWA KALAY

ရန်ကုန် အောင်ပင်လယ် (09-2228735, 09-5042644)
အောင်ဆန်းကွင်း(အရှေ့ဘက်)ဗိုလ်မင်းရောင်လမ်း (09-795830435, 09-796577730)

မန္တလေး ကျွဲဆည်ကန် (09-91006424, 09-2028322) ပြိုင်လွင် (09-2035814)
ပြင်ဦးလွင် ပါရမီပလိုက်ပုန်းဆိုင်အနီး (09-2201006) ဈေးလေးကားဝင်း (09-8303945)

လားရှိုး အခန်းအမှတ်(၂၄) မန်ဆူကားဝင်း (082-26662) ကြယ်ခေါင် (6881151)

မုဆယ် အခန်း(၂၀)ဗီစီတိုက်တန်း၊ ပြည်ထောင်စုလမ်းမကြီး (09-256071322)

နေပြည်တော် တောကလေး (067-26286) ပြို့ပူဈေး (067-420859, 09-8303943)

မြဝတီ (09-977181179) မဲဆောက် (083-9587712) ဘားအံ (09-977181180)

တောင်ကြီး အမှတ်(၃၉)ပင်လုံကန်အောက်ရပ်ကွက် (081-2121008) အေးသာယာကွင်းအခန်း(C9) (081-208032)

ပခုက္ကူ (09-402617087)၊ ပုဂံ/ညောင်ဦး (09-444004530) ကျောက်ပန်းတောင်း (09-444004520)

မိတ္ထီလာ ပထမလမ်းမတော်၊ ချန်ပီယံပုန်းဆိုင်အနီး (064-24306)

မုံရွာ (09-2220069) ကလေး (09-47080338, 09-26596874)

01-2307...
01-230712...
info@kbzms...
ok: https://www...

BUS

ယာဉ်ထွက်ချိန်/တက်နာရီ (မိနစ်-၃၀) စောင့်ကြည့်ရောက်လေးပါရန်။

အမည်/Name ကို ဇွဲ ဝေဇာ် ချဲ စောင်

သွားမည့်နေ့ / Departure Date 12.1.2025

ခုံနံပါတ်/Seat No. 19, 20

ယာဉ်ထွက်ချိန်/Departure Time ၃၀ ၇.၃၀ ၃၀

ကျသင့်ငွေ/Amount 64000

ဤစာရွက်ပုံစံသည် အောက်ဖော်ပြပါ အချက်များကို အခြေခံထားပါသည်။

Handwritten signature

PHOENIX GRAPHIC DESIGNER +95 9 96597676



OK ENERGY (KPD)

Thiri Mingalar Ward, Kyauk Padaung
Ph : 09762002226

Sale Person : Cashier 1

Counter : #1

Vr No : 306909 Vehicle No: **11W/99034**

Vehicle Type: Cycle

Pump : 2 Product : **92**

Hose : 2

Sale Time : 2025-01-12 11:48:10 AM

Print Time : 2025-01-12 11:48:13 AM

Gallon	Liter	Price	Total Amount
0.343	1.558	3,210.00	5,000.00

Payment Type : Cash (Normal)

Discount : 0.00

Net Amount : 5,000.00

Thank You See You Again!

OK ENERGY (KPD)

Thiri Mingalar Ward, Kyauk Padaung
Ph : 09762002226

Sale Person : Cashier 1

Counter : #1

Vr No : 300261 Vehicle No: **11W/99034**

Vehicle Type: Cycle

Pump : 2 Product : **92**

Hose : 2

Sale Time : 2025-01-05 10:52:39 AM

Print Time : 2025-01-05 10:52:41 AM

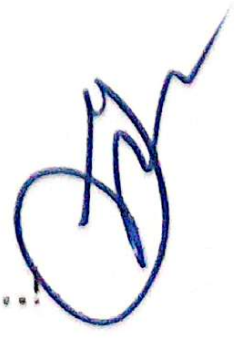
Gallon	Liter	Price	Total Amount
0.212	0.962	3,120.00	3,000.00

Payment Type : Cash (Normal)

Discount : 0.00

Net Amount : 3,000.00

Thank You See You Again



SWEET GARDEN GUEST HOUSE

Guest Name Nay Win Myint Room No B-2
 Arrival Date 13.12.2024 Company/Agent _____
 Departure Date _____ **000254**

No	Date	Description	Price	Amount
1	14.12.2024	201 IN	40000	40,000
		<i>Paid.</i>		
		Nay Win Myint		
		Zweik Pwae Sone Aung		

Total	40,000
Deposit	
Balance	

Signature _____



Sweet Garden Guest House, Shwe Gone Street, Shwe Gone Quarter, Nyaung Oo,
 Ph:061-2461060, 09-256557859, 09-259101714, 09-402682765



မိတ္ထီလာ - ကျောက်ပန်းတောင်းလမ်းပေါ်ဘက်၊ ကြက်မောက်တောင်ကြီးအနီး၊ အင်တာနက်ရှယ်ကေ့ရှာ အနောက်ဘက်၊ ကျောက်ပန်းတောင်းမြို့နယ်။

09-793222553 , 09-797914395 , 09-31236456

e-mail: gohnhotel@gmail.com

0022

Guest Bill

Guest Name ... ကျော့စုဝင်းမြင့် Room No. ၂၀၄

Check-In Date 3. 1. ၂၀၂၅ Pax ၂၀

Check-Out Date 12. 1. ၂၀၂၅ Room Rate. ၅၀၀၀၀

Date	Description	Amount	Quantity	Balance
	<u>R(၁၀၄)၂၀၂</u>	<u>၅၀,၀၀၀</u>	<u>၅</u>	<u>၂၅၀,၀၀၀</u>
				/
	<u>Carry over (Meal, 2xet Pyae Sone Aung)</u>			<u>၂၅၀,၀၀၀</u>

Wen
Cashier's Signature

Deposit Paid

Guest's Signature



No.589-592,Bo Aung Kyaw Street,Yangon Pathhein High Way Road,Hlaing Thar Yar Township, Yangon, Myanmar.

Print Date : 21-Jan-2025

Taxi (Bus,Motorcycle,3-wheel etc...) Charges Form

No	Date	Holding Business	Department	Name	Rental Purpose	Departure Time	Start Location	End Location	Claim Amount	Allowed Amount	State	Remark
1	2024-12-19	Renewable Energy	Service	Nay Win Myint(2), Zwel Pyae Sone Aung	To buy necessary material and pipe for 50KW solar system installation May Yu Drinking.	11:00	May Yu Drinking Water Site	Tun Thiri Shop (Kyaukpadaung towndown)	15,000	15,000	GA Manager Approved	Pipe and material
2	2025-01-12	Renewable Energy	Service	Zwel Pyae Sone Aung	Installation 50KW solar system installation in Kyaukpadaung and solar system installation inn Bagan	08:00	Mingalardon No.3 near Danko Fuel Station	Near Insein Hospital	20,000	20,000	GA Manager Approved	Lot of Special tools, tool box and package.
3	2025-01-12	Renewable Energy	Service	Nay Win Myint(2)	Installation 50KW solar system installation in Kyaukpadaung and 12KW solar system installation inn Bagan	08:00	Mingalardon No.3 near Danko Fuel Station	Ywama (Bayintnaung)	20,000	20,000	GA Manager Approved	Lot of Special tools, tool box and package



Report

Requisition Date 01/17/2025
Requisition Name Ei Thwe Phyo
Holding Business Renewable Energy
Department Service
HR Acknowledge Nyein Ei Ei Khaing
Total Charges 53,000.00

Taxi Claim Charges Details

#	Date	Employee N...	Departure Ti...	Start Locatio...	End Locatio...	Claim Amou...	Allowed Am...	GA Feedback...	Rental Purp...	Remark
1	12/19/2024	Nay Win M... Zwel Pyae ...	11:00	May Yu Drinking Water Site	Tun Thiri Shop (Kyaukpadaung towndown)	15,000.00	15,000.00		To buy necessary material and pipe for 50kW solar system installation May Yu Drinking.	Pipe and material
2	01/12/2025	Zwel Pyae ...	08:00	Mingalardon No.3 near Danko Fuel Station	Near Insein Hospital	18,000.00	18,000.00		Installation 50kW solar system installation in Kyaukpadaung and 12kW solar system installation inn Bagan	Lot of Special tools, tool box and package.
3	01/12/2025	Nay Win M...	08:00	Mingalardon No.3 near Danko Fuel Station	Ywama (Bayintnaung)	20,000.00	20,000.00		Installation 50kW solar system installation in Kyaukpadaung and 12kW solar system installation inn Bagan	Lot of Special tools, tool box and package.

[Add a line](#)

Send message Log note Schedule activity

0 Following 1

January 21, 2025



Maung Maung Htwe(2) - now

- State: Related HR → GA(GM/AGM)

January 17, 2025



Phyo Thu - now

- State: Related Manager → Related HR



Phyo Thu - now

- State: Submit → Related Manager



Zin Zin Oo - now

- State: Draft → Submit



Zin Zin Oo - now

Taxi Chrages Claim Form created



TRAVELLING REPORT

Date: 8.1.25

Report To	Aung Ro Ro Oo	
Employee Name	Zuel Aye Soe Aung, Ray Win Myint	
Position	STDP, Mechanic Helper	
Department	Service	
Business	PE	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	15.12.24	18.1.25
Total Days	3 days	
Trip Information	1. From Y.G.W. To Kyaukpadaung - Kyaukpadaung	
	2. From Kyaukpadaung To Kyaukpadaung	
	3. From Kyaukpadaung To Y.G.W.	
Purpose For Travelling	To install 5kw & 12 kw Solar System installation.	
Travel Date	Activities	Remark
	Daily report attached by below.	

Reported by

Checked by

Approved by

Sign :
 Name : Zuel Aye Soe Aung, Ray Win Myint
 Position : STDP

Sign :
 Name : Aung Ro Ro Oo
 Position : ADH

Sign :
 Name : U Aye Min Htoon
 Position :

5/2/2025

(DH/AGM/GM)

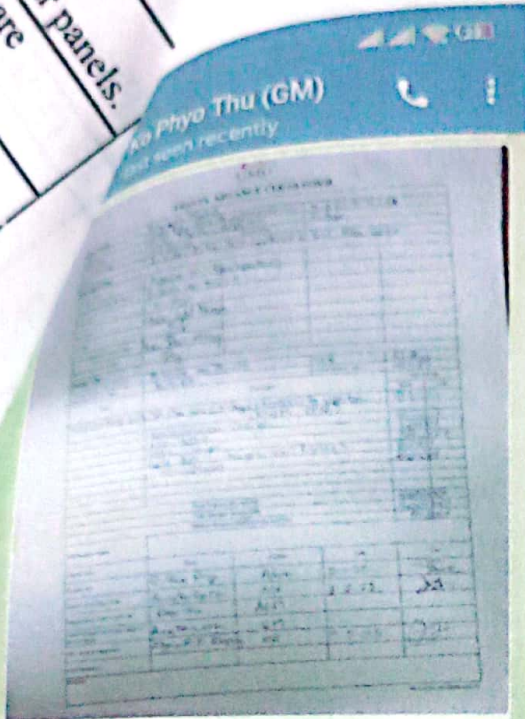
(COO)

05-CHL-HRM-FRM-064-01

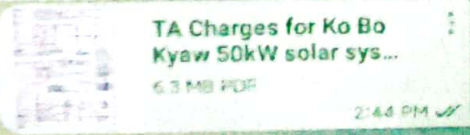
	Date	Status	Job Types/Number
	13.12.24	Attend	Go to Kyaukpadaung from Yangon for 50KW (HV) installation
	14.12.24	Attend	For the 50KW high voltage solar installation at MayYu (Kyaukpadaung), measurements were taken on the rooftop for mounting the solar panels. Measurements were also taken for the placement of the inverter and battery rack.
3	15.12.24	Holiday	For MayYu 50KW (hightvoltage) jobsite, I drew a drawing design for the installation of solar panels and explained it to the customer. I am waiting for the materials for the installation.
4	16.12.24	Attend	Sent from Yangon, MayYu (Kyaukpadaung) 50KW hight voltage jobsite, Inverter, Battery, Battery stand, Rail, Earthrod, Cable, and accessories are received and placed on the jobsite.
5	17.12.24	Attend	MayYu Water factory (kyaukpadaung) 50KW hight voltage job site install rail rods for 96pcs solar panels.
6	17.12.24	Attend	MayYu(kyaukpadaung) Water Factory 50KW hight voltage jobsite, solar panels are installed on the rooftop.
7	19.12.24	Attend	MayYu (kyaukpadaung) Water factory 50KW hight voltage job site, we buy the materials needed to install the solar cable. For the earthing system, 13 pcs of earth rod are driven into the ground.
8	20.12.24	Attend	At MayYu (kyaukpadaung) Water factory 50KW hight voltage job site, we painted the pipes to insiall the solar cable. We installed earih rods for the earthing system
9	21.12.24	Holiday	Inverter and Battery rack installed at MayYu Water Factory (kyaukpadaung) 50KW hight voltage job site. Pipes measured and cut for solar cable installation.
10	22.11.24	Holiday	Inverter and Battery rack installed at MayYu Water Factory (kyaukpadaung) 50KW hight voltage job site. Pipes measured and cut for solar cable installation.
11	23.12.24	Attend	I went from Kyaukpadaung to NyaungU to install a 12KW Solar system at Bagan View Hotel. On the Jobsite, I selected a place to install the Inverter and Battery and prepared for the installation of solar panels.
12	24.12.24	Attend	ShwePwintLwr(chauk) 5KW solar system, bolts and nuts were checked and cleaned.
13	25.12.24	Holiday	We are waiting for the accessories for Bagan View hotel installation and preparing for the installation.
14	26.12.24	Attend	Inverter installation at Bagan View Hotel 12KW Solar system jobsite. Consultation with customer to install solar panels.
15	27.12.24	Attend	Bagan View Hotel 12KW solar system job site measures to make structure for solar panels installation.
16	28.12.24	Attend	The accessories arrived for Bagan View Hotel 12KW solar system installation are inspected and accepted.
17	29.12.24	Holiday	At Bagan View Hotel 12KW solar system installation jobsite, inverter and AC panel, Solar DB box, Battery breaker are installed.
18	30.12.24	Holiday	Change over, Busbar box, CT coil, BMS, inverter wifi are installed at Bagan View Hotel 12KW solar system installation jobsite. Put solar panels on the roof.

19	31.12.24	Holiday	Bagan View Hotel 12KW Solar system installation jobsite installs solar panels.
20	1.1.25	Holiday	At Bagan View Hotel 12KW solar system installation jobsite, cables are installed from solar panels to solar DB box.
21	2.1.25	Attend	Testrun done at Bagan view hotel 12KW Solar system.installation jobsite. Designed structure for solar panels installation for Chauk 8KW solar installation.
22	3.1.25	Attend	At Bagan View Hotel 12KW jobsite, I connected wifi, put on a hotline sticker, and wrote a service report.Customer U Myo Min Thant's 51.2V 200Ah classic battery is updated.Back to Kyaukpadaung for MayYu water factory jobsite.
23	4.1.25	Holiday	At MayYu water factory (kyaukpadaung) 50KW hight voltage jobsite, Solar, AC input/output panel, busbar, trunking are installed.
24	5.1.25	Holiday	At MyaYu Water factory (Kyaukpadaung) 50KW hight voltage jobsite, solar dc cables are installed in the panel. The panel is connected to the inverter with MC4. Battery busbar installed. Battery breaker installed.
25	6.1.25	Attend	At MayYu Water Factory (Kyaukpadaung) 50KW hight voltage jobsite, AC in/out cables are installed from Panel to inverter. AC in/out cables are installed from Panel to Main panel. Earthing system is made.
26	7.1.25	Attend	At the MayYu 50KW hight voltage jobsite, MC4 hit the solar strings on the roof. We ran Earth cables for the Earthing system. We measured and cut the trunking covers.
27	8.1.25	Attend	At the MayYu Water factory (Kyaukpadaung) 50KW hight voltage jobsite, AC input cable to main board and AC output (load) cable to Havel change over are installed. Preparation for test run.
28	9.1.25	Attend	Test run at MayYu Water factory (Kyaukpadaung) 50KW hight voltage jobsite. CT coils installed. Then went to Nyaung U to check solar charging at Harmony Restaurant
29	10.1.25	Attend	I told the customer to replace the Growatt inverter at Harmony Restaurant (NyaungU). I am waiting for the inverter sent by HO.
30	11.1.25	Attend	At Harmony Restaurant (NyaungU), a Growatt 5KW inverter was replaced and installed. After that, the team returned to the Kyaukpadaung MayYu job site. The handover forms for the MayYu installation were handed over to the factory manager. A service report was prepared.
31	12.1.25	Holiday	At the MayYu Water Factory (Kyaukpadaung) 50kw jobsite, I attached the system opening and closing process to the wall. I returned to Yangon from Kyaukpadaung.

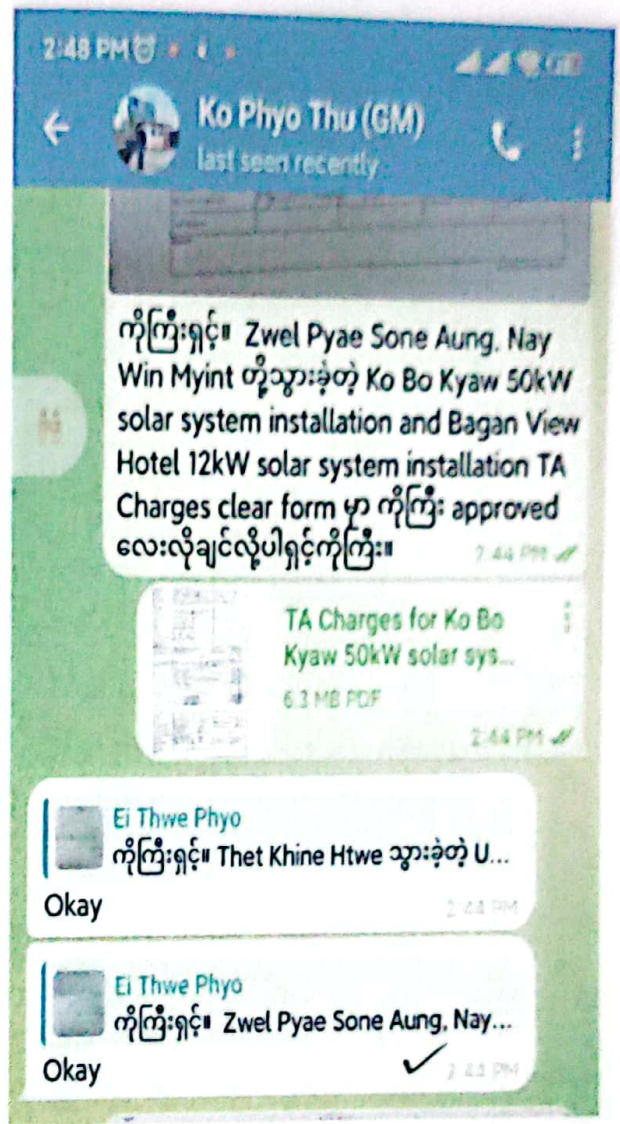
Jobsite installs solar panels.
Jobsite, cables are
in jobsite.



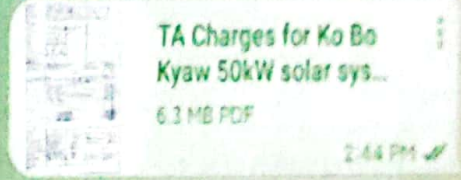
ကိုကြီးရှင်။ Zwel Pyae Sone Aung, Nay Win Myint တို့သွားခဲ့တဲ့ Ko Bo Kyaw 50kW solar system installation and Bagan View Hotel 12kW solar system installation TA Charges clear form မှာ ကိုကြီး approved လေးလိုချင်လို့ပါရှင်ကိုကြီး။ 2:44 PM ✓



Ei Thwe Phyo ကိုကြီးရှင်။ Thet Khine Htwe သွားခဲ့တဲ့ U... Okay 2:44 PM



ကိုကြီးရှင်။ Zwel Pyae Sone Aung, Nay Win Myint တို့သွားခဲ့တဲ့ Ko Bo Kyaw 50kW solar system installation and Bagan View Hotel 12kW solar system installation TA Charges clear form မှာ ကိုကြီး approved လေးလိုချင်လို့ပါရှင်ကိုကြီး။ 2:44 PM ✓



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Ei Thwe Phyo ကိုကြီးရှင်။ Zwel Pyae Sone Aung, Nay... Okay 2:44 PM ✓

