



CASH ADVANCE REQUEST FORM

Date: 26.1.24

BU/BR/Division: Reman

Department: CSM

Advance Issue: 300,000 Kyats/.....USD

Budget include (or) Not:

Yes Budgeted Title and Amount:

No Reasons for:

Required For:

Advance request for Mogoke and Bago Branch visit (KSNA)

မှတ်ချက်။

(၁) ကြိုတင်ငွေများကို သာမန်အားဖြင့် ထုပ်ယူသည့်နေ့မှ (၁၀) ရက်အတွင်း ပြန်လည် စာရင်းရှင်းရမည်။

(Advance must be cleared within 10 days from issue date)

(၂) အဆင့်ဆင့်သက်ဆိုင်ရာတာဝန်ရှိလူကြီးမင်းများအားလုံး သေချာစွာစစ်ဆေး၊ တွက်ချက်ပြီးထားသော ငွေပမာဏဖြစ်ရပါမည်။

(The amount requested must be properly calculated; checked and verified by respective authorized person)

(၃) ထုတ်ယူငွေနှင့် ပတ်သက်၍ အမှားအယွင်း၊ လိမ်လည်မှု နှင့် အလွဲသုံးစားမှု တစ်စုံတစ်ရာ ရှိခဲ့ပါက၊ သက်ဆိုင်ရာ

တာဝန်ရှိစစ်ဆေးအတည်ပြုသူက အပြည့် အဝ ပြန်လည်ရရှိအောင် တာဝန်ယူ ဆောင်ရွက်ပေးရမည်

(If there is errors, frauds or misappropriation, the authorized person must take full responsibility to recover the loss)

Request By

Thaw

Requester
Thaw

Checked By

Moh

Mgr/DH

Rhin Myat Moh

Checked By

Win

Finance & Account

Rhin Sael Win

Approved By


Win
25/1/2024

GM/AGM/COO

Aung Hein Win

Approved By

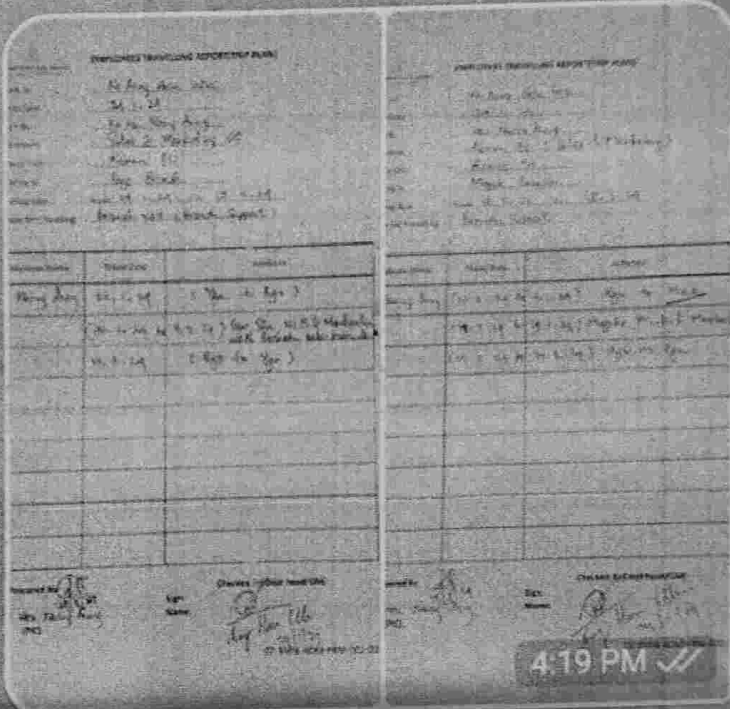
CMC/CEO/Chairwoman

←  **Ma Hnin Mya The** online

 **Moh Moh**
Photo
okay 2:48 PM

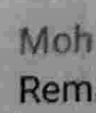
ကျေးဇူးပါအမ 2:59 PM ✓

January 24



The image shows two scanned documents side-by-side. Each document has a header in Burmese, followed by a table with columns for 'Date', 'Name', and 'Status'. The tables contain handwritten entries. Below the tables, there are signature lines with names and dates. The right document has a timestamp '4:19 PM ✓' at the bottom right.

Reman BU
Sale Man - Hsu Naing Aung
Bago BR & Moegoke BR visit
Used unit sale အတက် သွားမှာပါ အမ
Approve ပေး ပေးပါဦးနော် 4:20 PM ✓

 **Moh Moh**
Reman BU Sale Man - Hsu Naing Aung Ba...
okay 4:23 PM

ကျေးဇူးပါ အမ 4:23 PM ✓




chrysanthemum wealth
 富源豐


EMPLOYEES TRAVELLING REPORT (TRIP PLAN)

Report To : Ko Aung Hein Win
 Submit Date : 24.1.24
 Report By : Ko Hsu Xiang Aung
 Department : Sales & Marketing DP
 Business Unit : Reman BU
 Travelling to : Bago Branch
 Travelling date : From 29.1.24 To 10.2.24
 Purpose for Travelling : Branch visit (Branch Support)

Employee Name	Travel Date	Activities
Hsu Xiang Aung	29.1.24	(Ygn to Bgo)
	(30.1.24 to 9.2.24)	Bgo, Skn, XLCB & Moadpalin with Bodeh salesman & ABOH.
	10.2.24	(Bgo to Ygn)

11 days Marketing

Prepared By 
 Sign: 24/1/24
 Name: Hsu Xiang Aung
 (PIC)

Checked By (Dept head/GM)
 Sign: 
 Name: Aung Hein Win
24/1/24

EMPLOYEES TRAVELLING REPORT (TRIP PLAN)

Report To : Ko Aung Hsen Kim
 Submit Date : 21.1.24
 Report By : Hsu Xiang Amy
 Department : Reman BU (Sales & Marketing)
 Business Unit : Reman BU
 Travelling to : Mogoke Branch
 Travelling date : From 10.2.24 To 19.2.24
 Purpose for Travelling : Branch Support

Employee Name	Travel Date	Activities
Hsu Xiang Amy	(10.2.24 to 11.2.24)	Egn to <u>Mak</u>
	(12 12.2.24 to 18.2.24)	Mogoke Market Marketing
	(19.2.24 to 20.2.24)	Mogk to Egn

@days.
 @days.
 @days.
 today.

Prepared By [Signature]
 Sign: [Signature]
 Name: Hsu Xiang Amy
 (PIC)

Checked By (Dept head/GM)
 Sign: [Signature]
 Name: Ko Aung Hsen Kim
 21/1/24