



No. 592, Bo Aung Kyaw street, Yangon~Pathein Highway Road, Hlaing Thar Yar Tsp, Yangon.
Tel: (95-1) 645 178~182, 685 199 Fax : (95-1) 645 211

PAYMENT VOUCHER

Payment Voucher No. : **98187**
Date : **20.3.2024**

Applicant	Adm. Manager	GM

Purpose		Remarks
Pay to	Wint War Htwe	Cash claim TA charges go to Homony (Nyaung U) for battery, inverter, WiFi Trouble shoot.
Amount	379,000/-	
Mode of Payment		
For Account Use		

Received the sum of being payment of the above

Date : **20.3.2024** Name/NRC No. : **Wint Lalar Htwe** Signature :

CASH CLAIM FORM

 Date : 11.5.24

 BU/BR/Division : RE

 Department : Service

 Issue Amount : 379000/- Kyats/.....USD

Budget include (or) Not :

 Yes

 Budgeted Title and Amount : TA charges

 No

Reasons for :

Required For:

Go to Hormony (Nyang U) for Battery / inverter / wifi Troubleshoot.

မှတ်ချက်:

- (၁) အဆင့်ဆင့်သက်ဆိုင်ရာတာဝန်ရှိသူကြီးမင်းများအားလုံး သေချာစွာစစ်ဆေးစစ်ဆေးတွက်ချက်ပြီးထားသော ငွေပမာဏဖြစ်ရပါမည်။
(The amount requested must be properly calculated, checked and verified by respective authorized person)
- (၂) ထုတ်ယူငွေနှင့် ပတ်သက်၍ အမှားအယွင်း၊ လိမ်လည်မှု နှင့် အလွဲသုံးစားမှု တစ်စုံတစ်ရာ ရှိခဲ့ပါက၊ သက်ဆိုင်ရာ တာဝန်ရှိစစ်ဆေးအတည်ပြုသူက အပြည့် အဝ ပြန်လည်ရရှိအောင် တာဝန်ယူ ဆောင်ရွက်ပေးရမည်။
(If there is errors, frauds or misappropriation, the authorized person must take full responsibility to recover the loss)

Request By


Wint Wbr Htwe

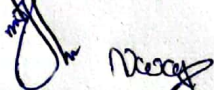
Requester

Checked By


Ag Ko Ko Oo

Mgr/DH

Checked By


Noray Noray

Finance & Account

Approved By

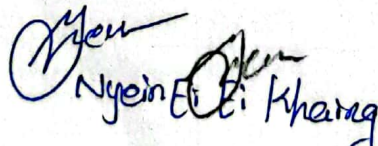

Phyo Thu

GM/AGM/COO

Approved By


Am Htwe
20/05/2024

CMC/CEO/Chairwoman


Nyein Et Et Khang
20 / 5 / 24

04-CFD-CAS-FRM-005-03



TRAVEL ADVANCE CLEAR FORM

Cash Advance				
Employee Name	Ywet Nu (0211/Mys/Bandan)		Estimated Date of Travel	29.2.24 to 10.3.24
Position Rank	Kyaw (STDP)		Total Day	11 days
BU/BR/DIV. Dept	Re-Service		Destination	
Purpose	For battery, investor and wifi troubleshooting			
Travelling Permit				
Arrival Place	Nyaung U.			
Actual Date & Time of Travel	29.2.24 to 10.3.24			
Total Day	11 Days			
HR Name	Shwe ceht Hmoa			
HR Sign	<i>[Signature]</i>			
BOH/Authorized Person Name	Thu Thu Htay			
BOH/Authorized Person	<i>[Signature]</i>			
Advance Clear				
Actual Date & Time of Travel	29.2.24 to 10.3.24		Total Day	
Departure Date & Time			Arrival Date & Time	
Date	Description	Total Amount		
		Kyats	USD	
29.2.24 to 10.3.24	TA charges (11x10000) x 2 persons	220000/-	✓	
	Buss - 2222	50000/-	✓	
	Buss - 6666	50000/-	✓	
	taxi 2222-1222	50000/-	o/	
	Nyaung Uo-branch 223602	60000/-		
	220502 (Battery 2222)	10000/-		
	taxi ticket (2222: 1222)	130000/-		
Total Expense (Kyats/USD)		379000/-	o/ ✓	
Cash Advance (Kyats/USD)		200000/-	379000/-	
Balance Refund/Additional (Kyats/USD)		200000/-		
Balance Refund/Additional (Kyats/USD)		379000/-		
Job Report Status				
Authorization	Name	Position	Date	Sign
Prepared By	Wint WarHwe	Admin	11.3.24	<i>[Signature]</i>
Approved By Dept Head	Ag Ko Ko Oo	ADH	11.3.24	<i>[Signature]</i>
Approved By GM/AGM/COO	Phyo Thee	AGM	18.3.24	<i>[Signature]</i>
Acknowledged by related Superior for Job Report	Ag Hein Win	GM	18.3.2024	<i>[Signature]</i>
HR Check & Approved	Nyein Ee Ee Khaing	Sr. staff	20.3.24	<i>[Signature]</i>
Cash Received				
Remark				

1776

ဟမင်

andalarminn.com.mm

From (မှ)

To (သို့)

Bagan/Nyaung-U

Traveller (ခရီးသည်)

Contact (ဖုန်းနံပါတ်)

မဂ္ဂတူနုဝေ/

1234567

09971556552/Ba/25/

Seat(s) (စုံနံပါတ်များ)

18, 17

Class/Type

Bus No.(ကားနံပါတ်)

ရိုးရိုး - Scania

Booking Reference

Status

S184-5158

CONFIRMED

Departure (ထွက်ခွာ)

Gate (ဂိတ်)

Feb 29, 7:00 AM

Aung Mingalar Bus

Terminal

Printed Time

Feb 29, 5:54 AM

Passengers

Total

2 / 50,000

Check-in 30 min before the departure time.

ကားဝယ်ယူပြီးနောက် 30 မိနစ်ကြိုတင်ချောက်ရန် လိုအပ်ပါသည်။

Each passenger is allowed one carry-on luggage.

ခရီးသည်တစ်ဦးစီ တစ်ဆင့်စီ ဝတ်စုံအခမဲ့ ဝယ်ယူခွင့်ရှိပါသည်။

No refund after the purchase.

ဝယ်ယူပြီးနောက် ဝယ်ငွေမပြန်ပါ။

Contact Phone: CallCenter 09772 889

958, YON 95020181, NPT 09251251277, Mekkha 09788

88558, HCY 09402651991, Bagan 09429391000, PCL 09

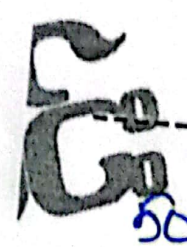
Knownledged by

Ministation

(Admin)

xpre

275331



ne

နောက်ကျောရိုးသည်

"

Tota



529900

Mandalar Min Express

Ph: 09-429291000, 09-402753313

From (ဟင်္သာ) to (ဟင်္သာ)

အမည်

မောင်နှမ + ၀

Date

9.3.24

Seat No.

37, 38

Amount

50000

Depature Time

၅:၀၀ PM

Arrive Time

ယာဉ်ပထဝီကုမ္ပဏီလီမိတက်(၃၀)ကြိတ်တင်ကုတ်ရှိသည်။ သတ်မှတ်ချိန်ကျော်လွန်ကုတ်ရိုက်သည်အား တာဝန်ယူပါ။



TAXI CHARGES FORM

BU/BR/DIV Name : RG

Department Name : Service.

No.	Date	Name	Description	Departure Time	Routes		Cost	Remark
					From	To		
1	29.2.24	Ywet Nu Wai	ဆောင်းခို: သို့. Battery 1.	6:00AM.	မိုင်းချုပ်မှတစ်ဆင့်	သံပမ်း	120,000/-	ကဆုတ်ကပိုးများ/
		Myo Thandar Kyaw	inverter Troubleshoot		သံပမ်း	ကဆေးရုံ		Tools များပါသည်။
			သွား					
2.	10.3.24	Ywet Nu Wai	ဆောင်းခို: မှ ၇နာရီ သို့.	7:00AM.	ကဆေးရုံ	သံပမ်း	123,000/-	ကဆုတ်ကပိုးများ
		Myo Thandar Kyaw	ဇွန်		သံပမ်း	မိုင်းချုပ်မှတစ်ဆင့်		Tools များပါသည်။
3.	2.3.24	"	Battery သယ်၍ဆိုင်ကွဲမှာ		Nyaung-Branch	Harmony.	5000/-	
4	3.3.24	"	"		Harmony	Nyaung-Branch	5000/-	
Total Taxi Charges							53,000/-	

Requested by

Sign :
 Name : Wint War Htwe
 Dept. : Service admin
 (Requestor)

Acknowledged by

Sign :
 Name : Nyein Ei Ei Khaing
 Dept. : Administration
 (HR/Admin)

Acknowledged by

Sign :
 Name : Ag Ko Ko Oo
 Dept. : Service
 (DH)

Approved by

Sign :
 Name : Phyo Thee
 Dept. : Management
 (ABOH/BOH/AGM/GM)

Acknowledged by

Sign :
 Name : Kyaw Kyaw Win
 Dept. : GA
 (HO-GA)

05-CHL-GAV-FRM-018-01



TAXI CHARGES FORM

BU/BR/DIV Name : *RE*

Department Name : *Service*

No.	Date	Name	Description	Departure Time	Routes		Cost	Remark
					From	To		
1.	9.3.24	၂၅၀၀	ဆွစ်ဇာလန် မှ ရန်ကင်းသို့	4:00PM.	Yangon II	ပုဂံရွှေပြည်	6,000/-	ခွဲစာစာရင်း
		မျိုးသတ္တကော်	ဗဟိုရုံး		Branch	ကားခရီး		၁.
Total Taxi Charges							6,000/-	

Requested by
 Sign : *[Signature]*
 Name : *Wint War Hwee*
 Dept. : *admin-service*
 (Requestor)

Acknowledged by
 Sign : *[Signature]*
 Name : *Nyein Ei Ei Khaing*
 Dept. : *Administration*
 (HR/Admin)

Acknowledged by
 Sign : *[Signature]*
 Name : *Ag Ko Ko Oo*
 Dept. : *Service*
 (DH)


Approved by
 Sign : *[Signature]*
 Name : *Phyo Thu*
 Dept. : *Management*
 (ABOH/BOH/AGM/GM)


Acknowledged by
 Sign : *[Signature]*
 Name : *Kyau Kyau Win*
 Dept. : *GA*
 (HO-GA)


TRAVELLING REPORT

Date: 11.3.24

Report To	Ag. Koko Co.	
Employee Name	Yuet Nu Wai / Mr. Gordon Ngan	
Position	ITSP	
Department	IT - Service	
Business	US	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	11.3.24	11.3.24
Total Days		
Trip Information	1. From	To
	2. From	To
	3. From	To
Purpose For Travelling	for Battery Inverter and wifi Router Troubleshoot	
Travel Date	Activities	Remarks
1.3.2024 to 9.3.2024	<p>At Harmony Site,</p> <ul style="list-style-type: none"> - We check the drop cell voltage battery. - We open the cover of battery and brush the metal of black cable. - calibration and equalize 	
10.3.24	<p>At U Nyon Win Nang,</p> <ul style="list-style-type: none"> - Delete the error with logger setting. - Reset logger and log in again the logger 	
5.3.2024 to 6.3.2024	<p>At U Thain Nang,</p> <ul style="list-style-type: none"> - Check and change battery and make calibration. - wifi setup and change battery and inverter setting 	

Reported by
 Sign: 
 Name: Yuet Nu Wai
 Position: ITSP

Checked by
 Sign: 
 Name: AKKO
 Position: ADH
 (020 AG16030)

Approved by
 Sign: 
 Name: Amy Hui Ulan
 Position: 11/3/2024
 (COO)