



No. 152, Hlaingtharya Industrial Zone (4)  
Min Gyi Mahar Min Street, Hlaingtharya, Yangon





## ADVANCE CLEAR VOUCHER

Requestor Name : Tin Lin Cho	Budget Type : Include Budget
Department Name :	Payment Type : Advance Clearing
Payment Date :	Advance No : ADV-COP-2025-01-00018
Payment Voucher : AC-COP-2025-03-00020	Prepared By : COP_BudgetDataEntry
No	Superior Approved : F&AManagerCOP
Payment Method : Cash/Bank	By
Payment Amount : 232500.0	Last Approved By :
Currency : MMK	
Exchange Rate : 4,420.0	

No.	Description	Department	Request Amount	Remark
1	Advance clear for Dawei trip to meet prospect customer & job site visit/PIC- Aung Bo Bo Hein	Marketing & Sale Support Department(COP)	232,500.00	Advance clear for Dawei trip to meet prospect customer & job site visit/PIC- Aung Bo Bo Hein

Expense Total	232,500.00 K
Advance Total	300,000.00 K
Refund	67,500.00 K

Note: .....

 Superior Check By Name : <u>Tin Lin Cho</u>	 F&A Name : <u>Tin Lin Hlaing</u>	 GM/AGM Name : <u>Aung Bo Bo Hein</u>	 COO Name : <u>Aung Bo Bo Hein</u>
Name : _____	Name : _____	Name : _____	Name : _____
NRC No : _____	NRC No : _____	NRC No : _____	NRC No : _____
Date : _____	Date : _____	Date : _____	Date : _____
Remark : _____	Remark : _____	Remark : _____	Remark : _____





Print Date : 20-Mar-2025

Taxi (Bus,Motorcycle,3-wheel etc...) Charges Form

No	Date	Holding Business	Department	Name	Rental Purpose	Departure Time	Start Location	End Location	Claim Amount	Allowed Amount	State	Remark
1	2025-01-22	Construction Equipment 2	Marketing & Sales Support	Aung Bo Bo Hein(2)	Dawei Trip	05:00	Insein(Home-Htaung Bui War Busstop)	Airport	15,000	15,000	GA Manager Approved	Customer visit & to meet prospect customers
2	2025-01-30	Construction Equipment 2	Marketing & Sales Support	Aung Bo Bo Hein(2)	Dawei Trip	12:00	Airport	Insein(Home-Htaung Bui War Busstop)	15,000	15,000	GA Manager Approved	Customer visit & to meet prospect customers

*TL*  
Prepared by  
Admin  
Tin Lin Cho

*TL*  
Acknowledge by  
DH  
Tin Lin Cho


*Bo Hein*  
Checked by  
HR  
*Bo Hein*

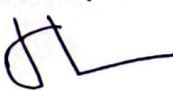
*GM*  
Approved by  
GM

# TRAVELLING REPORT

Date : 21.3.2025.....

Report To	Ko Aung Thu Win	
Employee Name	Aung Bo Bo Hein	
Position	Section Head	
Department	Marketing & Sale Support	
Business	CE 2 (common purpose)	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	22.1.2025 (5:00Am)	30.1.2025 (12:00AM)
Total Days		
Trip Information	1. From .....Yangon.....To .....Dawei.....	
	2. From .....Dawei.....To .....Ka lein Aung, Kan Pauk.....	
	3. From .....Dawei.....To .....Yangon.....	
Purpose For Travelling	Customer site visit	
Travel Date	Activities	Remark
22. 1. 2025	Go to dawei and meet with U Moe Kyaw and U Zaw, discuss about dawei market condition.	Delco mining want to get 30 ton class machine , if they build new factory.
23. 1. 2025	Explained about our sale process to customer U Tin Sein and Ko Zospech.	
24. 1. 2025	Discuss about rental market condition with U Chit Aung and Ko Aung.	
25. 1. 2025	Go to Ka lein Aung lead mining and meet with customers and explained our products.	

Reported by  
 Sign :   
 Name : Aung Bo Bo Hein  
 Position : Section Head

Checked by  
 Sign :   
 Name :  
 Position :

(DH/AGM/GM)

Approved by  
 Sign :   
 Name :  
 Position :

(COO)

05-CHL-HRM-FRM-064-01

TRAVELLING REPORT

26. 1. 2025 Go to Kan Pauk lead mining customers and explained our products and update sale process condition and then discuss about Kan Pauk lead mining condition.

27. 1. 2025 Meet with customer Ko Min and Dr. Lin Thit and then discuss about our company's after sale service and checking customer's machine.

28. 1. 2025 Meet with customer Ko Kyaw Htun and we explained our company's network and products.

29. 1. 2025 Go back to dawei.

30. 1. 2025 Go back to Yangon.

# ငွေမင်းကံ

## တည်းခိုရိပ်သာ

ရတနာလမ်း၊ ကံပေါက်ဒေသ၊ ရေဖြူမြို့နယ်၊ တနင်္သာရီတိုင်းဒေသကြီး။

ဖုန်း - ၀၉ ၄၅၆၀၇၄၆၁၆ ၊ ၀၉ ၂၅၇၁၂၁၈၇၂ ၊ ၀၉ ၇၅၀၉၆၅၂၃၄

No. စဉ်	Particular အမျိုးအမည်	Date Of Lodging တည်းခိုရက်	Quantity အရေအတွက်	Unit Price နှုန်း	Amount သင့်ငွေ
1.	Room	၂၅. Jan. ၂၅	၁		၂၅,၀၀၀
		၂၆. Jan. ၂၅	၁		၂၅,၀၀၀
		၂၇. Jan. ၂၅	၁		၂၅,၀၀၀

Total Amount

75,000

Date : ၂၈-Jan-၂၅

Signature : *Swe*