


# OVERTIME REQUEST FORM


BU BR/DIV Name : IS BU

Department Name : Service


Reason for Overtime : Dismounting damaged hydraulic pipes (side shift) (DS) (JA 25/05/0211)

| No. | Date   | Name          | Position Level | Time    |         | Hours               | Amount | Remark |
|-----|--------|---------------|----------------|---------|---------|---------------------|--------|--------|
|     |        |               |                | From    | To      |                     |        |        |
| 1.  | 4.5.25 | Tun Aung Kyaw | Mechanic       | 5:00 pm | 8:00 pm | 3 Hrs               | 4530   |        |
|     |        |               |                |         |         |                     |        |        |
|     |        |               |                |         |         |                     |        |        |
|     |        |               |                |         |         |                     |        |        |
|     |        |               |                |         |         |                     |        |        |
|     |        |               |                |         |         |                     |        |        |
|     |        |               |                |         |         |                     |        |        |
|     |        |               |                |         |         |                     |        |        |
|     |        |               |                |         |         | <b>Total Hours</b>  | 3 Hrs  |        |
|     |        |               |                |         |         | <b>Total Amount</b> | 4530 ✓ |        |

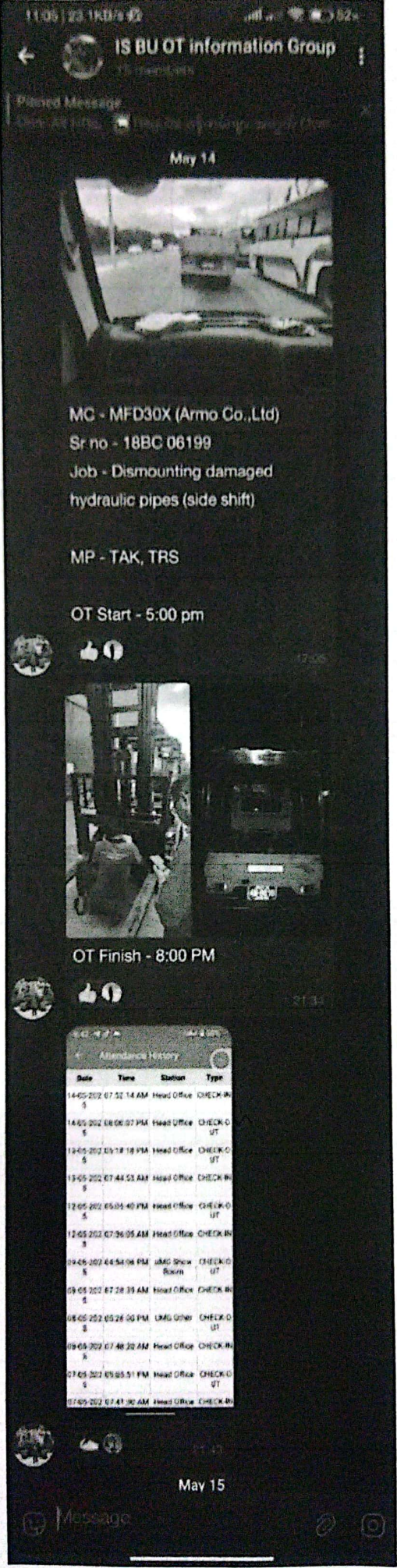
Requested by  
  
 Sign :  
 Name : Hnin Win Yi Kyaw  
 (Requestor)

Approved by  
  
 Ye' Ko Ko  
 (DII)

Approved by  
  
 Chit San Ko  
 (GM/AGM/COO)

Checked by  
  
 Thae Nu Nai  
 (HR)

05-CHL-HRM-FRM-020-05



Accordingly to .new policy,  
change OT charges 1510 MMK Per  
1 hr.