



win motors

No. 898/990, Anawrahta Industrial Zone
Mya Sein Yaung Phayar Road, Yangon-Pathein Highway Road, Hlaingtharya, Yangon



CLAIM REQUEST FORM

Requestor Name : Nyein Nyein
 Department Name: Service (ATT)
 Request Date : 2025-05-16
 Payment Voucher : EX-ATT-2025-05-00025
 No
 Payment Method : Cash/Bank
 Payment Amount : 123500.0
 Currency : MMK
 Exchange Rate : 4,430.0

Budget Type : Include Budget
 Payment Type : Claim Payment
 Prepared By : Aung Kyaw Myint(3)
 Superior Approved : Aung Kyaw Myint(3)
 By
 Last Approved By : Aung Kyaw Myint(3)

No.	Description	Department	Request Amount	Remark
1	Branch support, ATT BU To Taungoo BR, Customer-U RAJAR BAR BUU , problem-Engine can't start, PIC-Nay Htun Win	Service Department (ATT)	123,500.00	

Expense Total 123,500.00 K
 Additional/Refund

Note:

Superior Check By	F&A	GM/AGM	EEO
Name : Ko Myint Moe Aung	Name : Ma An Mar	Name : Ko Myeng Myeng	Name : Ko Aye Ma Htar
NRC No :	NRC No :	NRC No :	NRC No :
Date : 17.5.25	Date : 17.5.25	Date : 17.5.25	Date :
Remark :	Remark :	Remark :	Remark :



TRAVEL ADVANCE CLEAR FORM

Cash Advance				
Employee Name	Amy Htan Win		Estimated Date of Travel	30.4.25 9:30am to 5.5.25 9:30am
Position Rank	SH		Total Day	5 x 1/2 day
BU/BR/DIV./Dept	AGI BCL		Destination	AGI BCL to Singapore BA
Purpose	CONVOLS - 14555, Customers - U RAJAR BAR Pull, Problem - Engine can't start			
Travelling Permit				
Arrival Place				
Actual Date & Time of Travel				
Total Day				
HR Name				
HR Sign	For			
BOH/Authorized Person Name	See Min Htwe			
BOH/Authorized Person				
Advance Clear				
Actual Date & Time of Travel			Total Day	
Departure Date & Time			Arrival Date & Time	
Date	Description	Total Amount		
		Kyats	USD	
30.4.25 9:30am to 5.5.25 9:30am	Amy Htan Win (5 x 15000) + 7500	82,500	✓	
	Express charge 3	16,000	✓	
	Tone! charge 3	25,000	✓	
Total Expense (Kyats/USD)		123,500	✓	
Cash Advance (Kyats/USD)		0		
Balance Refund/Additional (Kyats/USD)		123,500		
Job Report Status				
Authorization	Name	Position	Date	Sign
Prepared By	Nyan Nyan	Sm staff	19.5.25	
Approved By Dept Head	ko Myint Moe Aung	DH	17.5.25	
Approved By GM/AGM/COO	ko Myint Moe Aung	GM		
Acknowledged by related Superior for Job Report				
HR Check & Approved	Wint Aung	SH		
Cash Received				
Remark				

Engine can't start

22/05/2025
Amritaben