



Taunggyi Branch

No.85, Union Main Road, Oo Mhin Loop, Taung Lay Lone Vil-lage, Taunggyi Tsp, South Shan State. Taunggyi

Tel :

Fax:

PAYMENT VOUCHER

Voucher No. : TGY-PV-2025-02-0043

Cashier : _____

Voucher Date : 2025-02-25

To : _____

Currency : MMK

Applicant _____ Adm. Manager _____ GM _____

No	Description	Purpose	Subtotal
1	PAY TO KHON ARR AND SAW YAN NAING MOE FOR TA CHARGES GO TO TIGYIT FOR CUSTOMER EDEN ENERGY JOB. = KS 30,000/-	Admin - Employee Travelling Expenses - Local Trip-TGY	30000.00
Total			30,000.00

Total in Words : _____

Note : PAY TO KHON ARR AND SAW YAN NAING MOE FOR TA CHARGES GO TO TIGYIT FOR CUSTOMER EDEN ENERGY JOB. = KS 30,000/-

Date : _____ Name/NRC No : _____ Signature : _____

04/01/2025

BR/DIVISION : Laungmyi

Department : Service

Issue Amount : 30,000 Kyats/ USD

Budget include (or) Not :

Yes Budgeted Title and Amount

No Reasons for :

Required for:

TA charges for customer Eden Energy, go to Egypt. 2 Pax x 15000 = Ks 30,000.

မှတ်ချက်:

(၁) အဆင့်ဆင့်သက်ဆိုင်ရာတာဝန်ရှိလူကြီးမင်းများအားလုံး၊ စေချော့ကုန်စမ်းစစ်ဆေးတွက်ချက်ပြီးတာဝန်တာဝန်ပေးပေးကြရမည်။

(The amount requested must be properly calculated, checked and verified by respective authorized person)

(၂) ထုတ်ယူငွေနှင့် ပတ်သက်၍ အမှားအယွင်း၊ လိမ်လည်မှု နှင့် အလွဲသုံးစားမှု တစ်စုံတစ်ရာ ရှိပါက သက်ဆိုင်ရာ

တာဝန်ရှိစစ်ဆေးအတည်ပြုသူက အပြစ် အဝ ပြန်လည်ရရှိအောင် တာဝန်ယူ ဆောင်ရွက်ပေးရမည်

(If there is errors, frauds or misappropriation, the authorized person must take full responsibility to recover the loss)

Request By

[Signature]

Khan Arr

Requester

Checked By

[Signature]

Hon. Am

Mgr/DH

Checked By

[Signature]

Finance & Account

EMTH

Approved By

[Signature]

GM/AGM/COO

Approved By

[Signature]

CMC/CEO/Chairwoman



TRAVEL ADVANCE CLEAR FORM

ICE		Estimated Date of Travel	23.1.2025	
arrive	KA, SYNM	Total Day	1 Day	
nk	Service	Destination	Egypt	
V. Dept	Taunggyi Branch	TAY/36/25/10/110030 & 0031/Eden Energy / Regular Service		
ng Permit				
Place				
Date & Time of Travel				
Day				
Name				
Sign				
OH Authorized Person Name				
BOH Authorized Person				
Advance Clear				
Actual Date & Time of Travel		Total Day		
Departure Date & Time		Arrival Date & Time		
Date	Description	Total Amount		
		Kyats	USD	
23.1.2025	TA Charges for Khon Arr	15,000		
23.1.2025	TA Charges for Saw Yan Naing Moe	15,000		
Total Expense (Kyats/USD)		30,000		
Cash Advance (Kyats/USD)				
Balance Refund/Additional (Kyats/USD)				
Job Report Status				
Authorization	Name	Position	Date	Sign
Prepared By	Thin Thin Nwe	SRV Admin	8/2/2025	
Approved By Dept Head	Khon Arr	SRV Head		
Approved By GM/AGM/COO	Thet Nwe	BOH		
Acknowledged by related Superior for Job Report	Khon Arr	SRV Head		
Checked & Approved	May Thin Chel	HR		
Cash Received	Saw Yan Naing Moe	SRV Head		
Remark				

SERVICE REPORT

၇၀၇/SR/25/01/0030
 Edon Enby
 Egypt
 EC-350 DL
 ၇၂၂၇၃
 VOLVO
 DEF
 ၂၇၇၆၀၀၂
 ၂၅၃၀.၄
 over ၇၆ miles
 Rock Mining.
 ၂၅

	Date	Time
Customer Call Date	23-1-25	8:00 AM
Confirm with Customer	23-1-25	8:30 AM
Go to Job Site Time	23-1-25	8:40 AM
Arrival Job Site Time	23-1-25	11:30 AM
Job Start Time	23-1-25	11:50 AM
Job Finish Time	23-1-25	2:20 PM
Go Back From Site	23-1-25	2:30 PM
Arrival Office Time	23-1-25	5:30 PM
Job Delay Date & Time		
Reason of Job Delay		

Call Problem: Regular service

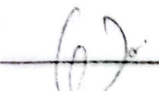
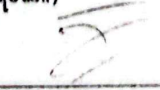
Problem: Regular service.

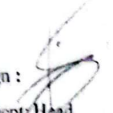

Action: Firstly, we go to the job site and checked around machine and checked, engine oil level, coolant level, fan belt tension, air cleaners and hydraulic level. And then, we ~~also~~ ^{changed} removed the hydraulic filters (section, return, diam, strainers). And then, we test on the machine. All was normal. Job was finished.

Part Causal Part

No	Part Description	Part No.	Qty	Remark

Cash On Service Work Done (စက်ပြုပြင်မှု ကျသင့်ငွေများအား ပြင်ဆင်ပေးချက်များပေးဆွဲရန်။)
 In case must settle within 7days (အကြောင်းအမျိုးမျိုးကြောင့် ချက်ချင်း ငွေပေးချေနိုင်ပါက (၇)ရက်အတွင်း ပေးချေရမည်။)

Customer Sign:  Service Person Sign: 
 Customer Name: _____ Service Person Name: KA / SYAM

Name Sign :  Service Dept/Head	Comment	Redo	
		Excessive Visit	
		STD Job Time (HR)	
		Actual Job Time (HR)	
Name Sign:  Branch Operation Head	Comment	% to STD Time	
		Customer Comment	

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SERVICE REPORT



99Y1JR125101/0031
Eden Energy
Egypt
EC350DL
230001
Valvo
D8FEAE2
12817069
1603.1
Over 40 miles
Mining
1.

	Date	Time
Customer Call Date	23.1.2025	8:00
Confirm with Customer	23.1.2025	8:30
Go to Job Site Time	↓	9:00 AM
Arrival Job Site Time		11:00 AM
Job Start Time		11:00 AM
Job Finish Time		2:00 PM
Go Back From Site		4:00 PM
Arrival Office Time		6:00 PM
Job Delay Date & Time		
Reason of Job Delay		

blem

Regular Service

em

Regular Service

on

Today we went to the job site. Firstly we change new filter and drain filter. Then we also change new suction & turn filter. SA was ok. Job was finished.

re Causal Part

to	Part Description	Part No.	Qty	Remark

*Cash On Service Work Done(စက်ပြုပြင်မှု ကျသင့်ငွေများအား ပြင်ဆင်ပေးချက်ချင်းပေးသွင်းရန်။)

*In case must settle within 7days (အကြောင်းအမျိုးမျိုးကြောင့် ချက်ချင်း ငွေပေးချေနိုင်ပါက (၇)ရက်အတွင်း ပေးချေရမည်။)

Customer Sign

[Signature]

Service Person Sign

[Signature]

Customer Name

Service Person Name

KA, SRNM

Name Sign : Service Dept: Head	Comment	Redo	
		Excessive Visit	
		STD Job Time (HR)	
		Actual Job Time (HR)	
Name/Sign: Branch Operation Head	Comment	% to STD Time	
		Customer Comment	