



TRAVEL ADVANCE CLEAR FORM

Cash Advances		Employee Name	Position Rank	Estimated Date of Travel	Total Day	Arrival Date & Time	Total Amount	
		Position Rank	Destination				Kyats USD	
		Hset Hlai Lwin	Senior Mechanic	5 days (29.5.25 to 3.6.25)				
		CE3 BU Service	Yan-King Inn - Yangon	5 days				
		Removing sparepart solvers head yson plant						
Travelers Permit								
Arrival Place		Aung Bin (2-5)						
Actual Date & Time of Travel		29.5.25(6:00AM)						
Total Day		5 days						
HR Name		May Min Chel's						
HR Sign		<i>May Min Chel's</i>						
BOH/Authorized Person Name		U Ngin Hla's						
BOH/Authorized Person		<i>U Ngin Hla's</i>						
Advance Clear								
Actual Date & Time of Travel								
Departure Date & Time								
Date		Description			Total Amount			
					Kyats	USD		
29.5.25~2.6.25		TH Charges (5days x 15000)			75,000			
29.5.2025		Car ticket (Yangon to Aung Bin)			30,000			
2.6.2025		Car ticket (Aung Bin to Yangon)			30,000			
29.5.2025		Taxi Charges (Ine Chae Hostel to Aung Myethazan Highway bus stop)			30,000			
3.6.2025		Taxi Charges (Aung Myethazan Highway bus stop to Ine Chae Hostel)			30,000			
		Total Expense (Kyats/USD)			125,000			
		Cash Advance (Kyats/USD)						
		Balance Refund/Additional (Kyats/USD)						
Job Report Status								
Authorization		Name	Position	Date	Sign			
Prepared By		Thet Phuge Aung	Admin	6.6.25	<i>Thet Phuge Aung</i>			
Approved By Dept Head		Ye' Kin Kyau	OH	6.6.25	<i>Ye' Kin Kyau</i>			
Approved By GM/AGM/COO		Zoni Aung	AGM					
Acknowledged by related Superior for Job Report		Aye Min Htoon	VGM					
HR Check & Approved		Hnin Thant ^(U) Oo	HR	10.6.25	<i>Hnin Thant Oo</i>			
Cash Received								
Remark								

Print Date : 06-Jun-2025

Taxi (Bus, Motorcycle, 3-wheel etc...) Charges Form

No	Date	Holding Business	Department	Name	Rental Purpose	Departure Time	Start Location	End Location	Claim Amount	Allowed Amount	State	Remark
1	2025-05-29	Construction Equipment 3	Service	Hset Wai Lwin		06:00	Toe Chae Hostel (Hlaingtharyar)	Aung Mingalar Highway bus stop	30,000	30,000	GA Manager Approved	
2	2025-06-02	Construction Equipment 3	Service	Hset Wai Lwin		02:00	Aung Mingalar Highway bus stop	Toe Chae Hostel (Hlaingtharyar)	30,000	30,000	GA Manager Approved	



Uet Phyo Aung
Admin



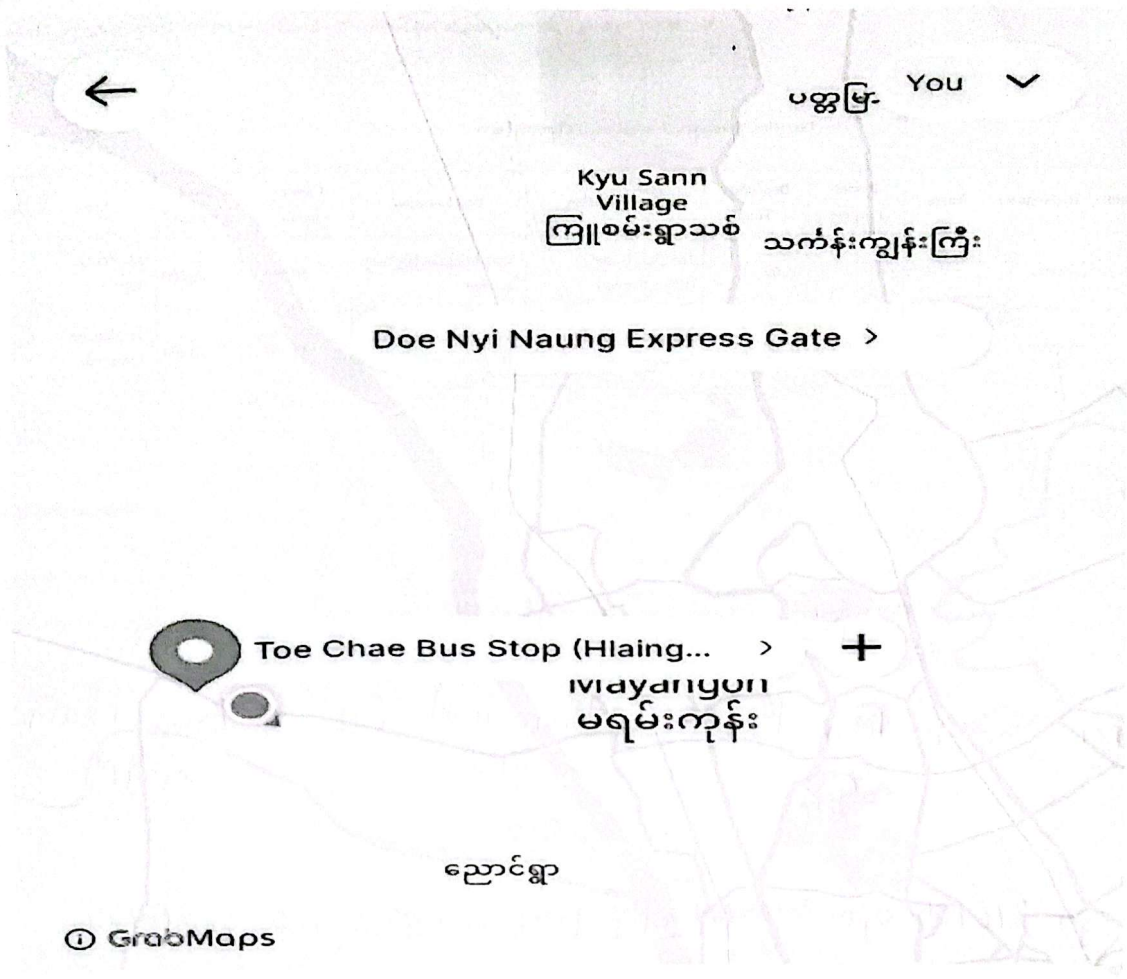
Ye Min Kyaw
DH




Hnin Thant Oo
HR


Zooni Aung
AGM

Remark: Employee နာ 316125 မနာ 2:00 AM မှ ပြန်ရောက်၍ taxi ငှားစီးထားပါသည်။



GrabMaps

 **Taxi** **Ks31,600**
 Est. 1 min away • 4
 Taxi with affordable, upfront fixed fares ⓘ

 **Taxi Plus** **Ks38,300**
 Est. 2 mins away • 4

Cash

Offers



Book Taxi



TRAVELLING REPORT

Date: 3.6.2025

Report To		
Employee Name	Hset Wbi Lwin	
Position	Senior Mechanic	
Department	Service	
Business	EXIC BYCES All	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	29.5.25 (6:00 AM)	3.6.25 (4:00 AM)
Total Days		
Trip Information	1. From Yangon To Aung Pan	
	2. From Hung Ban To Yangon	
	3. From To	
Purpose For Travelling	To repair the CBP60M(0516012) Customer- Dragon Power (Core 5 PMC)	
Travel Date	Activities	Remark
29.5.25 (THU)	Go to Yangon Aung Ban from Yangon.	
30.5.25 (FRI)	Our service team arrived to job site. We inspected the plant. And then, we discussed about removing transport head rollers, because there is still a machine to drive.	

Reported by
 Sign :
 Name : Hset Wbi Lwin
 Position : Senior Mechanic

Checked by
 Sign :
 Name : Ye' Mh Kyaw
 Position : IH

Approved by
 Sign :
 Name :
 Position :

(DH/AGM/GM)

(COO)

05-CHL-HRM-FRM-064-01

Travel Date	Activites	Remark
31. 5. 25 (Sat.)	Test run the machine for customer. And then, we dismounted conveyor belt and transport head roller's adjust bolts and roller housing's bolts.	
1. 6. 25 (Sun)	We dismounted transport head roller with crane. And then, we placed transport head roller and conveyor belt (old). We disassembly transport head roller. We found that, gear is damage. Need to repair it.	
2. 6. 25 (Mon)	We assembly transport head roller's gear box. And then, come back Yangon.	

Yangon to Hlung Pan

17:21 13%
MMBusTicket

← Verify Info EN

Trip Summary

○ Yangon 08:00 AM May 29
○ Taunggyi (ETA) 08:30 PM May 29

Route
Yangon-Pyawbwe-Kalaw-Aungpan-HetHoe-Taunggyi

Operator
Doe My Naung | Standard(2+2) ✓

Seat Count
1 Seat x MMK 30,000 ✓

Seat Numbers
29

Traveller Info

Traveller Name Hset Wai Lwin
Phone Number 09740837814
Email hsetwain2311996@gmail.com

Special Request
Plz call me for confirm

Ensure that all information is accurate before proceeding

17:22 12%
MMBusTicket

X Booking Info EN

✓ Booking confirmation is successful

Yangon - Taunggyi • May 29 08:00 AM
Doe My Naung | Standard(2+2)
Ref # 5698-4082 | Booked on: 2025/05/28 05:22 PM

Trip Summary

○ Yangon 08:00 AM May 29
○ Taunggyi (ETA) 08:30 PM May 29

Route
Yangon-Pyawbwe-Kalaw-Aungpan-HetHoe-Taunggyi

Operator
Doe My Naung | Standard(2+2)

Seat Count
1 Seat

Seat Numbers
29

Traveller Info

Traveller Name Hset Wai Lwin
Phone Number 09740837814
Email hsetwain2311996@gmail.com

Hung Pan to Yangon

13:34 55%

← [Icons]

Booking Reference: 3249-6168
Bus Operator: Doe My Naung

Route: Taunggyi - Yangon
Departure Date: Jun 02 7:00 AM

Bus Type: Standard - 45
Seat Info: 1 seat (25)

Notices from Doe My Naung

- Foreigner Not Allowed
- NRC + Letter of Endorsement from ward + Letter of Endorsement from Police

Full Itinerary
Taunggyi - Meikhe - Aungmye - Kalaw - Yangon

From Taunggyi Jun 02 07:00 AM ✓
Arrives Yangon Jun 02 07:00 PM ✓
(Estimate)

Traveller Information

Name: Hset Wai Lwin
Phone: 09740837814
Traveller Type: Local

← Reply ← Reply all → Forward 😊

13:35 55%

← [Icons]

Traveller Information

Name: Hset Wai Lwin
Phone: 09740837814
Traveller Type: Local

Special Request to Doe My Naung
Plz Confirm back call me

Summary of Charges

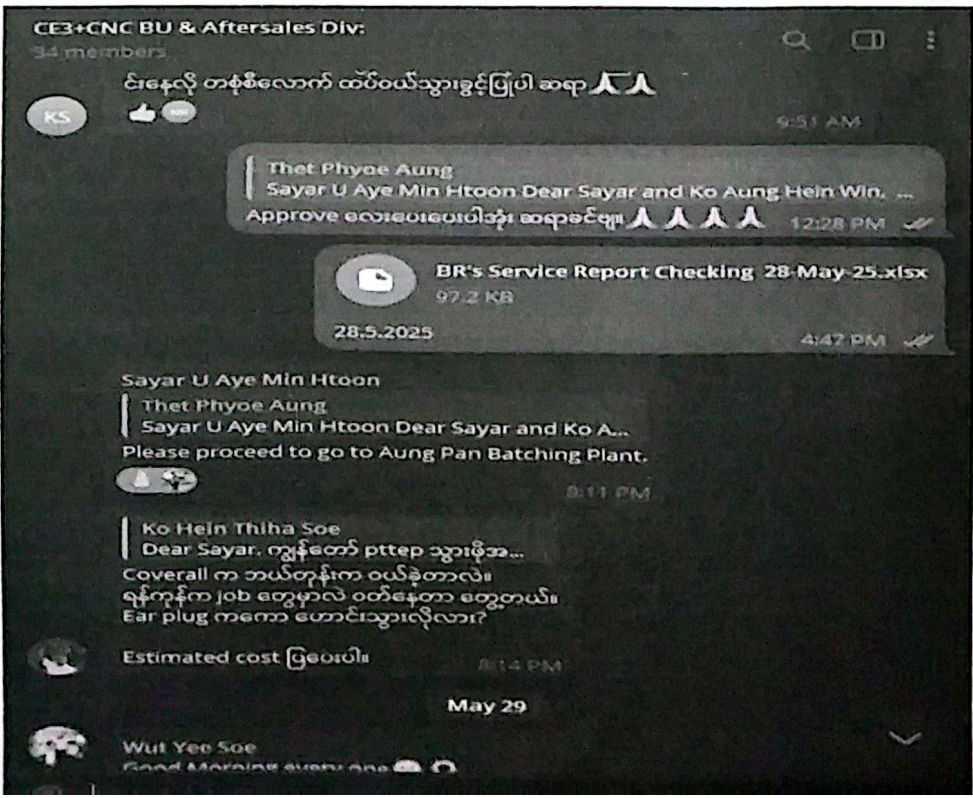
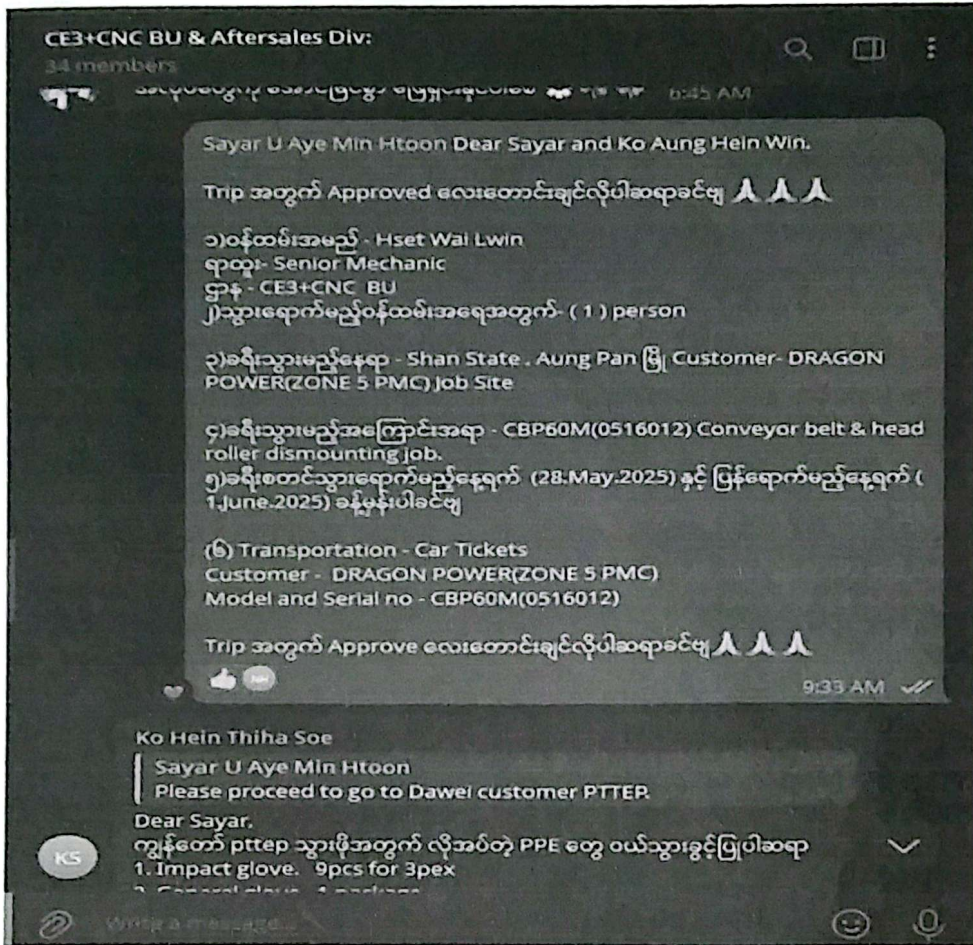
Subtotal	MMK 30,000 ✓
Convenience Fee	MMK 0
Discount Amount	(-) MMK 0
Total Amount	MMK 30,000

Terms & Conditions

- Refunds are unavailable after purchase
- Passengers must arrive at the gate 45 minutes before the bus departs
- Allow one carry on luggage for one passenger
- Keep your belongings together with you. We will not be held responsible for lost items.

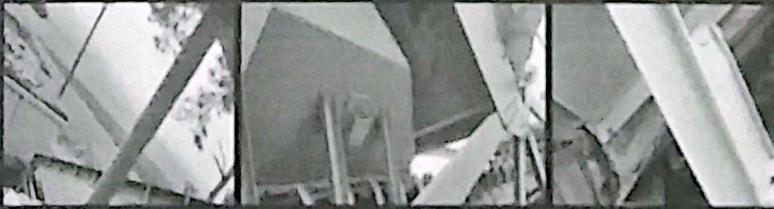
← Reply ← Reply all → Forward 😊

VCM Approved



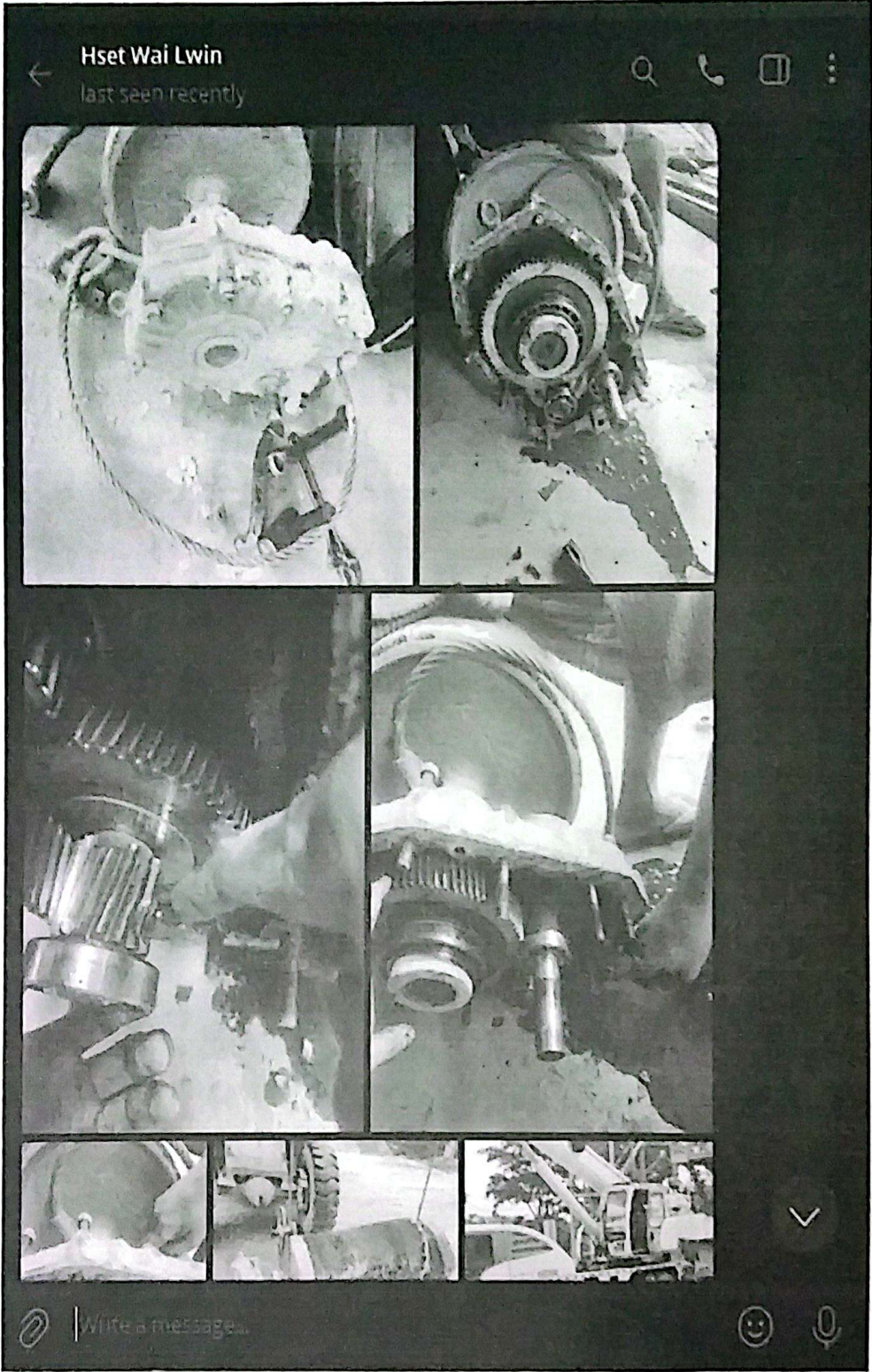
Hset Wai Lwin

last seen recently



📎 | Write a message...





MO Approved

