



TRAVEL ADVANCE CLEAR FORM

Cash Advance

Name	YLA, SY2	Estimated Date of Travel	7.3.25
Position Rank	SB, 2B	Total Day	1D
BOH/BR/DIV. Dept	NIP/BGO	Destination	over (40)
Purpose			

Travelling Permit

Arrival Place			
Departure Date & Time of Travel			
Total Day			
HR Name			
HR Sign			
BOH/Authorized Person Name			
BOH/Authorized Person			

Advance Clear

Departure Date & Time of Travel		Total Day		
Arrival Date & Time		Arrival Date & Time		
Date	Description	Total Amount		
		Kyats	USD	
7.3.25	YLA -> 1D x 15000	15000		
	SY2 -> 1D x 15000	15000		
	NIP (IR) 25103/0076			
	Dow Khin Khin Wine.			
	Shwegyin			
	MAR 20			
Total Expense (Kyats/USD)		30000		
Cash Advance (Kyats/USD)				
Balance Refund/Additional (Kyats/USD)				

Job Report Status	Name	Position	Date	Sign
Approved By	Ye Lin Aung	Service	7-3-25	<i>[Signature]</i>
Approved By Dept Head	Nang Nang	(S.H)	24.4.25	<i>[Signature]</i>
Approved By GM/AGM/COO	Kwon Ko Htet	ABOH	"	<i>[Signature]</i>
Acknowledged by related Superior for Job Report				
HR Check & Approved	Aye Aye Mom	HR	24.4.25	<i>[Signature]</i>
Cash Received	Aye Aye Mom	Cashier	"	<i>[Signature]</i>
Remark				