



TRAVEL ADVANCE CLEAR FORM

Cash Advance			
Employee Name	Aye Cham Aung	Estimated Date of Travel	1.4.25 to 30.4.25
Position Rank	AGM	Total Day	
BU/BR/Div, Dept	PGI BU	Destination	
Purpose	Branch support Taunggy and Namsong		
Travelling Permit			
Arrival Place	1.4.25 to 23.4.25	24.4.25 to 30.4.25	
Actual Date & Time of Travel	TGU	NSM	
Total Day	25 Days	7 Days	
HR Name	With Attach		
HR Sign			
BOH/Authorized Person Name			
BOH/Authorized Person			
Advance Clear			
Actual Date & Time of Travel	Total Day		
Departure Date & Time	Arrival Date & Time		
Date	Description	Total Amount	
		Kyats	USD
	T.A Charges (NSM Branch) 24.4.25 to 30.4.25 (7 Days @ 15000)	105000	
	24.4.25 Car Ticket Change TGU to NSM	70000	
	Cycle Fuel Charges	20000	
Total Expense (Kyats/USD)		195000	
Cash Advance (Kyats/USD)		-	
Balance Refund/Additional (Kyats/USD)		195000	
Job Report Status			
Authorization	Name	Position	Date
Prepared By	Ahlet Thun Dar	SH	20/5/25
Approved By Dept Head	Key U Din	DH	20.5.2025
Approved By GM/AGM/COO	Soe Ahlet Tin	AGM	
Acknowledged by related Superior for Job Report	Ko Aye Min Htoon	NCM	
HR Check & Approved	Phyo Arai Nyein	HR	21.5.2025
Cash Received			
Remark			

4830

လင်းယုန်

ပိုးတောင်တင်

ထုတ်ပေးသည့်နေ့စွဲ

အဆင့်မြင့်ခရီးသည်ပို့ဆောင်ရေး

ရန်ကုန် ⇌ နေပြည်တော် ⇌ မုံရွာ ⇌ မန္တလေး ⇌ မြစ်ကြီးနား ⇌ ခပ်တေ့ ⇌ မော်လမြိုင် ⇌ ထားဝယ် ⇌ မြိတ် ⇌ မောတောင် ⇌ ဘုတ်ပြင်း ⇌ ကော့သောင်း
 ကောင်ကြီး ⇌ လွိုင်လင် ⇌ နမ့်ခန့် ⇌ ကျိုင်းတုံ ⇌ တာချီလိတ် ⇌ လွိုင်ကော် ⇌ ဒီးမော့ဆို ⇌ ဘောလခဲ ⇌ တောင်ကုတ် ⇌ ရမ်းဗြဲ ⇌ ကျောက်ပြူ

လွိုင်လင် ပုံနှိပ်ထုတ်ဝေရက်စွဲ 09-2015393

- ရန်ကုန် > (က-ဥ/၁၀) ပုံစံ စောက်ဝင်း၊ အောင်မင်္ဂလာယာဉ်ရုပ်နားစခန်း၊
 ဝက်မုတ်အရောင်းဌာန ☎ : 09-73208028, 09-8626731, 09-428626731,
 : 09-269349551, 09-260666008, 09-260666009
 (တန်ဆာလက်ခံဌာန) ☎ : 09-260666005, 09-795063781, 09-772564309
 (တာမွေ့ကွတ်တလစ်) ☎ : 01-704685, 09-5122511, 09-5161881
 (အောင်ဆန်းကွင်း) ☎ : 09-260666006, 09-266688066

ရောင်းပြီးလက်မှတ်ထုပြန်မအပ်ပါ။ လက်မှတ်ထုပြန်ကျော်လွန်ရောက်ရှိခရီးသည်အား
 တာဝန်မယူပါ။ ခရီးစဉ်တလျှောက်ပိမိဖိတ် တန်ဖိုးရှိ ရွှေ ငွေ ပစ္စည်းများ ပိမိနှင့်
 တစ်ပါတည်းထိန်းသိမ်းထားရပါ။ ဖျောက်ဖျက်ပါကတာဝန်မယူပါ။

အမည် ကိုစောအောင်စော	ခရီးစဉ် ဗြိတိန် မှ နေပြည်တော်
ရုံးအမှတ်/ဦးရေ ၇၀၁	၇၀၁
ထွက်ခွာမည့်နေ့ 24.04.2025	သင့်ငွေ 1000000
ယာဉ်ထွက်ချိန် မိနစ်(၃၀)စော၍ ကြွရောက်ပါရန်	ထွက်ခွာမည့်အချိန် 10:00 AM



တာဝန်ခံ *[Signature]*

REGENCY

Taungoo

Phone : 09-425296108

95 RON

Vr No: C1-25 Date: 02-Apr-2025 16:24

Pump: 95 Ron ယာဉ်ထွက် 9500%

<u>Liter</u>	<u>Price</u>	<u>Discount</u>	<u>Amount</u>
3.226	3100	0	10000

တစ် - တစ်သောင်း - တစ်

Thanks!

weid

REGENCY

Taungoo

Phone : 09-427720508

Octane

Vr No: C1-27 Date: 11-Apr-2025 17:03

Pump: ၀ ဘဉ်းသေ့ဇံ့ CK

<u>Liter</u>	<u>Price</u>	<u>Discount</u>	<u>Amount</u>
3.23	3095	0	10000

ကျွန် - တစ်သောင်း - တိတိ

Thanks!

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TRAVEL ADVANCE CLEAR FORM

Cash Advance				
Employee Name	Kn Aye Chan Aung	Estimated Date of Travel	1.4.2025 ~ 23.4.2025	
Position Rank	ASM	Total Day	23 Days	
BU/BR/DIV, Dept	P&B / National Sales	Destination		
Purpose	Branch Support to TGO			
Travelling Permit				
Arrival Place	TGO Branch			
Actual Date & Time of Travel	1.4.2025	23.4.2025	(grope Branch)	
Total Day	23 days			
HR Name	Harry OO			
HR Sign	Harry			
BOH/Authorized Person Name	Soe Min Hwe			
BOH/Authorized Person				
Advance Clear				
Actual Date & Time of Travel			Total Day	
Departure Date & Time			Arrival Date & Time	
Date	Description	Total Amount		
		Kyats	USD	
	Cycle Fuel Charges (2.4.25 / 11.4.25)	20000		
Total Expense (Kyats/USD)		20000		
Cash Advance (Kyats/USD)		-		
Balance Refund/Additional (Kyats/USD)		20000		
Job Report Status				
Authorization	Name	Position	Date	Sign
Prepared By				
Approved By Dept Head				
Approved By GM/AGM/COO				
Acknowledged by related Superior for Job Report				
HR Check & Approved				
Cash Received				
Remark				

04-CFD-CAS-FRM-006-02



TRAVEL ADVANCE CLEAR FORM

Cash Advance			
Employee Name	Ko Aye Chan Aung	Estimated Date of Travel	24.4.25 to 30.4.2025
Position Rank	ASM	Total Day	7 Days
BU/BR/DIV, Dept	PG Bill National Sales		
Purpose	Branch Support to NSM		
Travelling Permit			
Arrival Place	NSM Branch		
Actual Date & Time of Travel	24.4.2025	30.4.2025	
Total Day	7 days		
HR Name	Zin Mar Lwin		
HR Sign		2.5.2025	
BOH/Authorized Person Name	ABOH		
BOH/Authorized Person			
Advance Clear			
Actual Date & Time of Travel		Total Day	
Departure Date & Time		Arrival Date & Time	
Date	Description	Total Amount	
		Kyats	USD
24.4.25 to 30.4.25	T.A Charges (7 Days x 18000)	105000	
	Car Ticket Charges 24.4.25	70000	
	Total Expense (Kyats/USD)	175000	
	Cash Advance (Kyats/USD)	175000	
	Balance Refund/Additional (Kyats/USD)	175000	
Job Report Status			
Authorization	Name	Position	Date
Prepared By			
Approved By Dept Head			
Approved By GM/AGM/COO			
Acknowledged by related Superior for Job Report			
HR Check & Approved			
Cash Received			
Remark			

TRAVELLING REPORT

Date :

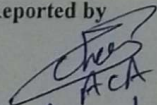
Report To	Ko Soe Htet Tin (AGM)	
Employee Name	Aye Chan Aung	
Position	ASM	
Department	National Sales	
Business	PG	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	1.4.2025	
Travel Days		
Trip Information	1. From TGG Branch To	
	2. From To	
	3. From To	
Purpose For Travelling		
Travel Date	Activities	Remark
1.4.2025	Go to Taungoo downtown, PG prospect customer follow up & New finding	① LaMin - 25kVA
2.4.2025	Go to Taungoo downtown, 25kVA customer Appointment & follow up	② U Kan chon - 150kVA
3.4.2025	Go to Myo Thit & Kyon Kon, MIO follow up & Prospect follow up	③ U Zaw win khine - 25kVA
4.4.2025	Go to Taungoo downtown, MIO follow up & Prospect follow up	④ ko win Myo Thein - 100kVA
5.4.2025	Go to Yae Nee downtown, MIO follow up & New finding & Prospect follow up	⑤ U Htein Lin Aung - 25kVA
7.4.2025	Go to Yabershe downtown, New finding & Prospect follow up	⑥ U kyaw Min Paing - 25kVA
8.4.2025	Go to Quarry Mile, MIO follow up & Prospect follow up	

Reported by

Checked by

Approved by

Sign :



Sign :

Sign :

Name : Ko Aye Chan Aung

Name :

Name :

Position :

ASM

Position :

Position :

(DH/AGM/GM)

(COO)

02-CHL-IIRM-IRM-064-00

TRAVELLING REPORT

Date :

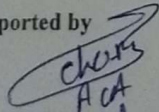
Report To	Ko Soe Htet Tin (AGM)	
Employee Name	Aye Chan Aung	
Position	ASM	
Department	National Sales	
Business	PG	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	9.4.2025	
Total Days		
Trip Information	1. From TGO Branch	To NSM Branch
	2. From	To
	3. From	To
Purpose For Travelling		
Travel Date	Activities	Remark
9.4.2025	Go to Oak Tein, 150kVA Prospect follow up & Rental Gas Appointment	① Atar O - 25kVA
10.4.2025	Go to Taungoo downtown, PG Prospect customer follow up & New finding	② Dwin - 60 kVA
11.4.2025	Go to Kaboung, MIO Customer follow up & new finding	③ ko Saw - 60 kVA
22.4.2025	Go to Oak Tein, Rental & Prospect customer Appointment	④ Ala Min Fein - 80 kVA
23.4.2025	Go to Taungoo downtown, Prospect customer follow up & Appointment.	
24.4.2025	Go to Nant Sam Branch	
25.4.2025	Go to Nant Sam downtown, Prospect customer follow up	
28.4.2025	Go to Nant Sam downtown, New finding & Prospect follow up	

Reported by

Checked by

Approved by

Sign :



Sign :

Sign :

Name : Ko Aye Chan Aung

Name :

Name :

Position :

ASM

Position :

Position :

(DH/AGM/GM)

(COO)

02-CHL-HRM-FRM-064-00

TRAVELLING REPORT

Date :

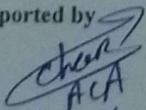
Report To	Ko Sre Het Tin (AGM)	
Employee Name	Aye Chan Aung	
Position	ASM	
Department	National Sales	
Business	PG	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	29.4.2025	
Total Days		
Trip Information	1. From NSM Branch To	
	2. From To	
	3. From To	
Purpose For Travelling		
Travel Date	Activities	Remark
29.4.2025	Go to Kholn, MJO follow up & Prospect follow up & New finding	① Saikham New Hotel - 150kVA
30.4.2025	Go to Pinlon downtown, MJO follow up & New finding PG Job Site	② Shwe Pyi Aung Hotel - 60kVA ③ 89 KV - 25kVA ④ V8 Bar - 150kVA ⑤ Khire Myittar - 200kVA

Reported by

Checked by

Approved by

Sign :



Sign :

Sign :

Name : Ko Aye Chan Aung

Name :

Name :

Position : ASM

Position :

Position :

(DH/AGM/GM)

(COO)

ASM Assign Location Zone (2024~2025)

Date-3.1.2025

No	Name (PIC)	Branch Name	State/Division Name	Remarks
1	Thiri Sandar	South Dagon	Yangon Division	
		Nlaing Ther Yar		
		Yangon		
2	Aye Chan Aung	Tachileik	Shan State	Base Branch- TGO
		Taunggyi	Mandalay	
		Nay Pyi Taw	Bago Division	
		Taungoo		
3	Maw Oo	Magway	Magway Division	Base Branch- MGW
		Gyobinkauk/Pyay	Bago Division	
		Patheingyi	Ayarwaddy Division	
4	Phyo Hein Pyae Kyaw	Mawlamyine	Mon State	Base Branch- BGO/NLP
		Hpa-An	Kayin State	
		Bago/Nyaunglaypin	Bago Division	
5	BU	Mandalay	Mandalay Division	Kyi Kyi Win, Zin Myo Htike Marketing
		Nyaung U		
		Melkhtlar		
		Myeik	Taintharyar Division	
		Dawei		
		Nansang	Shan State	
		Myintkyina	Kachin State	
		Pharkant		
		Mawhan		
		Shwebo	Sagaing Division	
6	No need ASM in current	Mogoke	Mandalay	
		Kawlin	Sagaing Division	
		Kyaukpadaung	Rakhine State	
		Homalin	Sagaing Division	

Prepared By
[Signature]
DJH
Kyi Kyi Win

Acknowledge By
[Signature]
AGH
See Htet Tin

Approved By
[Signature] 2024/1/3/25
ACOO
Ko Zaw Min Myat

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