

Machinery and Consumable Business Unit

Cash Expenses Budget - (Apr'2024)

Department Name: National Sales Department

No	Descriptions	Week				Total	Detail Information
		1st	2nd	3rd	4th		
1	Employee Travelling Expenses-Local Trip	290,000	305,000	300,000	300,000	1,195,000	AGM,OM, NSM & ASM Trip
2	At the beginning of NLP new contract liter for Moe-U Aung Than Htut, Lucky 9 Star & Phyo (Shop)	15,000				15,000	10% based on ASM reward amount
3	If fully the yearly target liters for Lucky 9 Star, Kyaw Kyar & Phyo (Shop)	135,000				135,000	60% based on ASM reward amount
4	Fuel charges for Soe Pyae Bo (RSM)	150,000				150,000	2E/8480
Total Expenses		590,000	305,000	300,000	300,000	1,495,000	

Requested By:



Mi Mi Zin  
(Department PIC)

Checked By:



Aung Ko Latt  
(DH)

Acknowledged By:



(FNA Head)  
Su Su Thin

Approved By



Seint Seint Thu  
(AGM)

Apr'24 Trip Advance Expenze For National Sales Team

	Descriptions	Trip Date	Trip	Qty	Day	Amount	Total	G-Total	PIC
1	Daily Allowance	22.4.2024~ 28.4.2024	DWI	1	7	10,000	70,000	140,000	Wai Lin Aung
	Express Charges			1	2	25,000	50,000		
	Taxi Charges								
	Miscellaneous(Hotel, Other)			1	2	10,000	20,000		
2	Daily Allowance	1.4.2024 ~6.4.2021	SBO	1	5	10,000	50,000	100,000	Aung Ko Latt
	Express Charges			1	1	20,000	20,000		
	Taxi Charges			1	1	-	-		
	Miscellaneous(Hotel, Other)			1	2	15,000	30,000		
3	Daily Allowance	5.4.24~11. 4.24	NPT	1	7	10,000	70,000	190,000	Thet Ko Aung
	Express Charges			1	2	30,000	60,000		
	Taxi Charges			1	2	15,000	30,000		
	Miscellaneous(Hotel, Other)			1	2	15,000	30,000		
4	Daily Allowance	22.4.2024~ 28.4.2024	KPK	1	7	10,000	70,000	165,000	Thet Ko Aung
	Express Charges			1	2	30,000	60,000		
	Taxi Charges			1	1	15,000	15,000		
	Miscellaneous(Hotel, Other)			1	2	10,000	20,000		
5	Daily Allowance	22.4.2024~ 28.4.2024	Ayeyarwaddy	1	10	10,000	100,000	300,000	Soe Pyae Bo
	Express Charges			1	2		-		
	Taxi Charges			1	2		-		
	Miscellaneous(Hotel, Other)			1	2	100,000	200,000		
6	Daily Allowance		Something	1	10	10,000	100,000	300,000	AGM,OM
	Express Charges			1	2	50,000	100,000		
	Taxi Charges			1	2	20,000	40,000		
	Miscellaneous(Hotel, Other)			1	3	20,000	60,000		
Total								1,195,000	