



Shwebo Branch

Mandalay-Shwebo Road, No.6 Quarter, Shwe Bo (North of Moke-Oo), Sagaing Division Shwe Bo

Tel :

Fax:

PAYMENT VOUCHER

Voucher No. : SBO-PV-2025-04-0021  
Voucher Date : 2025-04-23  
Currency : MMK

Cashier  
To

: *Pwint Thet Htar Khaing*

No	Description	Purpose	Subtotal
1	PAY TO PWINT THET HTAR KHAING FOR OVER TIME CHARGES -55,200/- FOR MAR'25 SERVICEMAN AND SECURITY.		
Total			55,200.00

Total in Words : \_\_\_\_\_  
Note : PAY TO PWINT THET HTAR KHAING FOR OVER TIME CHARGES -55,200/- FOR MAR'25 SERVICEMAN AND SECURITY  
Date : 23.4.2025 Name/NRC No : *Pwint Thet Htar Khaing* Signature : *[Signature]*

Date : 23.4.2025

 BU/BR/Division : Shwebo

 Department : Admin

 Issue Amount : 55,200/ Kyats/.....USD

Budget include (or) Not :

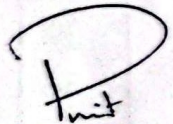
 Yes  Budgeted Title and Amount :  
 No  Reasons for :

<b>Required For:</b> Overtime charges - 55,200/ for Mar'25 serviceman and security.
မှတ်ချက်။ (၁) အဆင့်ဆင့်သက်ဆိုင်ရာတာဝန်ရှိလူကြီးမင်းများအားလုံး သေချာစွာစစ်ဆေးစစ်ဆေးတွက်ချက်ပြီးထားသော ငွေပမာဏဖြစ်ရပါမည်။ (The amount requested must be properly calculated, checked and verified by respective authorized person) (၂) ထုတ်ယူငွေနှင့် ပတ်သက်၍ အမှားအယွင်း၊ လိမ်လည်မှု နှင့် အလွဲသုံးစားမှု တစ်စုံတစ်ရာ ရှိခဲ့ပါက၊ သက်ဆိုင်ရာ၊ တာဝန်ရှိစစ်ဆေးအတည်ပြုသူက အပြည့် အဝ ပြန်လည်ရရှိအောင် တာဝန်ယူ ဆောင်ရွက်ပေးရမည် (If there is errors, frauds or misappropriation, the authorized person must take full responsibility to recover the loss)

Request By	Checked By	Checked By	Approved By	Approved By
				
<u>Phint Thant</u>	<u>Htan Khawing</u>	<u>Nbe Zwin</u>	<u>Kyaw Sae Hla</u>	
Requester	Mgr/DH	Finance & Account	GM/AGM/COO	CMC/CEO/Chairwoman

**OVERTIME REQUEST DATA(Mar'25)**

No	Over Time Date	BU/BR/ Div	Department Name	Name	Rank	Position	Time		Hours	Amount	Reason for Overtime	Remark
							From	To				
1	2-Mar-25	Shwe Bo	Administration	Zaw Min Oo	1A	Security	1:00AM	12:00 AM	16:00	16000	Farmer Day	
2	13-Mar-25	Shwe Bo	Administration	Zaw Min Oo	1A	Security	1:00AM	12:00 AM	16:00	16000	Public Holiday	
3	27-Mar-25	Shwe Bo	Administration	Zaw Min Oo	1A	Security	1:00AM	12:00 AM	16:00	16000	Armed Force Day	
4	2-Mar-25	Shwe Bo	Service	Myo Naing Htun	2B	MCDP-98	9:00AM	11:00AM	2:00	2400	Service Job -SBO/JR/24/03/0038	
5	16-Mar-25	Shwe Bo	Service	Myo Naing Htun	2B	MCDP-98	9:20AM	10:20AM	1:00	1200	Service Job -SBO/JR/24/03/0048	
6	2-Mar-25	Shwe Bo	Service	Arr Mann Thit	2B	AGMDF	9:00AM	11:00AM	2:00	2400	Service Job -SBO/JR/24/03/0038	
7	16-Mar-25	Shwe Bo	Service	Aung Yar Zar	2B	MCDP-99	9:20AM	10:20AM	1:00	1200	Service Job -SBO/JR/24/03/0048	
8												
9												
10												
11												
12												
<b>Total Hour</b>									<b>6:00</b>	<b>55200</b>		
<b>Total Amount</b>												



Prepare By  
Pwint Thet Htar Khaing  
HR



Approved By  
Kyaw Soe Hla  
ABOH

# OT Charges for March '25

Branch Name	Total Amount
Hlaing Tharyar	186.600
Kyauk Phyu	48.000
Kyoepinkauk	65.400
Magway	127.200
Mawlamyaing	67.200
Monwya	48.000
Nyaung Lay Pin	48.000
Naypyitaw	96.000
Shwe Bo	55.200
Homalin	47.400
Hpa An	48.000
Pharkant	734.400
Sittwe	96.000
Myitkyinar	334.800
Nyaung U	38.400
Maw Han	55.800