



# OVERTIME REQUEST FORM

BU/BR/DIV Name : CE(2)

Department Name : GA

Reason for Overtime : မြေအလုပ်

No.	Date	Name	Position Level	Time		Hours	Amount	Remark	
				From	To				
1.	23.12.24	ဦးကျော်စွာ		17:00	07:00		8000	မြေအလုပ်	
2.	24.12.24	ဦးကျော်စွာ		17:00	07:00		8000	" "	
3.	26.12.24	ဦးကျော်စွာ		07:00	17:00		8000	" "	
4.	27.12.24	ဦးကျော်စွာ		07:00	17:00		8000	" "	
5.	28.12.24	ဦးကျော်စွာ		17:00	07:00		8000	" "	
6.	29.12.24	ဦးကျော်စွာ		17:00	07:00		8000	" "	
7.	31.12.24	ဦးကျော်စွာ		07:00	17:00		8000	" "	
8.	1.1.25	ဦးကျော်စွာ		07:00	17:00		8000	" "	
9.	2.1.25	ဦးကျော်စွာ		07:00	07:00		8000	" "	
Total Hours							-	72000	
Total Amount									

Requested by  
 Sign :   
 Name : ဦးကျော်စွာ  
 (Requestor)

Approved by  
  
 (DH)

Approved by  
  
 (GM/ACM/COO)

Checked by  
  
 (HR)

05-CHL-HRM-FRM-020-05

2025/01/10 15:37


# OVERTIME REQUEST FORM

DIV Name : ၂၆(၂)  
 Department Name : GA  
 Reason for Overtime :


ကုမ္ပဏီမှိတ်သတ်ချက်


No.	Date	Name	Position Level	Time		Hours	Amount	Remark
				From	To			
1	30.12.24	<u>ဦးသန်းဦး</u>	.	07:00	17:00	-	8000	<u>ကုမ္ပဏီမှိတ်သတ်ချက်</u>
2	"	<u>"</u>	.	17:00	07:00	-	8000	" "
3	"	<u>"</u>	.	17:00	07:00	-	8000	" "
4	"	<u>ဒေါ်သန်းစိန်</u>	.	07:00	17:00	-	8000	" "
						<b>Total Hours</b>	-	
						<b>Total Amount</b>	32000	

" "  
 " "  
 " "

**Requested by**  
 Sign :   
 Name : ဦးသန်းဦး  
 (Requestor)

**Approved by**  
  
 (DH)

**Approved by**  
  
 (GM/AGM/COO)

**Checked by**  
  
 (HR)

05-CHL-HRM-FRM-020-05

2025/01/10 15:36

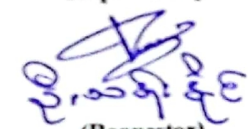


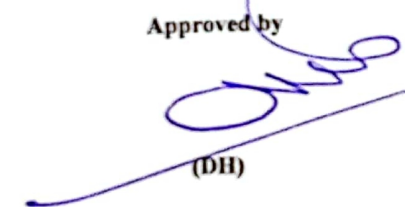
# OVERTIME REQUEST FORM

Name : C.E(2)  
 Parent Name : GA  
 Reason for Overtime :


ಇಂತರದ ಕಾರಣ: ಕೆ.ಆ.

No.	Date	Name	Position Level	Time		Hours	Amount	Remark
				From	To			
1.	4-1-2025	ಪ್ರಿಯಾಜ್ ಕುಮಾರ್		07:00	17:00	-	8000	ಇಂತರದ ಕಾರಣ: ಕೆ.ಆ.
2.	"	"		17:00	07:00	-	8000	"
3.	"	"		17:00	07:00	-	8000	"
4.	"	"		07:00	17:00	-	8000	"
						Total Hours	-	32000/-
						Total Amount	-	32000/-

Requested by  
 Sign :   
 Name : ಪ್ರಿಯಾಜ್ ಕುಮಾರ್  
 (Requestor)

Approved by  
  
 (DH)

Approved by  
  
 (GM/ACML/COO)

Checked by  
  
 (HR)

05-CHL-HRM-FRM-020-05

2025/01/10 15:36