

No.898, Thudamar (4/6), Anawrahta Industrial Zone, Patheln Highway Road, Hialing Thar Yar Township, Yangon  
 Tel : + 95(1) 645 410, 645 420  
 Fax:

Voucher No. : ATT-ACC2024080050

Voucher Date : 2024-08-20

Currency : MMK Rate : 0.00015748

**ADVANCE CLEARING**

To : Thin Zar Moe Htet

Advance No : ATT-ADV2024080071

Cashier :

Payment Method	Status
Cash On Hand - MMK - ATT	posted

No.	Description	Track - 1	Track - 2	Amount
1	Advance Clear for Machine Repair Overtime charges (6-Jul-2024 to 18-Jul-2024) Man Power -15 Person ( (ADV KS-96,400/-, EXP KS-96,400/-, REF KS- 0/-)			96400.00

Advance Total : 96400.00  
 Expense Total : 96400.00  
 Refund / Collect : 0.00

Note : Thin Zar Moe Htet (ATT-EM-0108), Advance Clear for Machine Repair Overtime charges (6-Jul-2024 to 18-Jul-2024) Man Power -15 Person ( (ADV KS-96,400/-, EXP KS-96,400/-, REF KS- 0/-)

Date : 08.8.2024 Name/NRC No :

Thin Zar Moe Htet  
 04152200 (85) 210224

Signature :

UMG  
CASH ADVANCE CLEAR FORM

15.8.2024

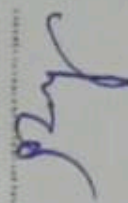

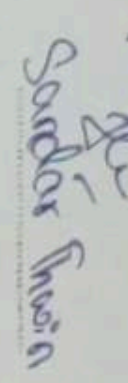
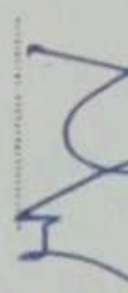
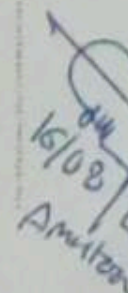
ATT

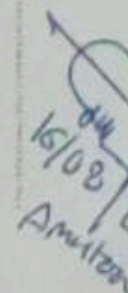
Department: Production

Advance Issue: 96400/- Kyats/ USD

Total Att - 46050

No	Issue Time	Date	Payment Voucher No	Amount		Descriptions
				USD	Kyats	
1	1 <sup>st</sup> Time Advance	15.8.24	ATT-ADV2024		96400	Machine repair
2	2 <sup>nd</sup> Time Advance		080071			Over time charges;
3	3 <sup>rd</sup> Time Advance					(6-Jul-2024 to 18-Jul-2024)
Total Advance					96400	
Total Actual					96400	
Balance Refund/Additional					0/-	

Request By:   
 Checked By:  Mgr/DH  
 Checked By:  Finance & Account  
 Approved By:  GM/AGM/COO  
 Approved By:  CMC

Requester: Thinzar Moe Htet  
 Mgr/DH: Aung Mye Thun  
 Finance & Account: Zen Mar  
 GM/AGM/COO: Ko Maung  
 CMC: 

04-CFD-CAS-FRM-002-03

# OVERTIME REQUEST FORM

BU/BR/DIV Name : ATT  
 Department Name : Production  
 Reason for Overtime : <6-7-2024 ~ 18-7-2024>

No.	Date	Name	Position Level	Time		Hours	Amount	Remark
				From	To			
1	6-7-24	Aung Kyaw Myat		9:00 Am	2:00 Pm	4:30	5400	Tested clutch machine
		Kyung Set Hlum		"	"	4:30	5400	
		Zin Win Hlike		9:00 Am	3:30 Pm	6:00	7200	operation over all
		Win Min Aung		8:00 Am	2:30 Pm	6:00	7200	
		Cin Min Aung		8:00 Am	3:30 Pm	7:00	8400	Painting machine testing
		Htet Pyae Phyo Kyaw		"	"	7:00	8400	
		Nya Lone		8:00 Am	3:30 Pm	7:00	8400	testing
		Maung Aung		"	"	7:00	8400	
		Win Naing		9:00 Am	3:30 Pm	6:00	7200	
Total Hours							164800	
Total Amount								

Requested by: *[Signature]*  
 Name: Thinzar Moe Htet (Requestor)

Approved by: *[Signature]* (DH)

Approved by: *[Signature]* (GM/AGM/COO)

Checked by: *[Signature]* Zin Mar Win (HR)

05-CHL-HRM-FRM-020-05

# OVERTIME REQUEST FORM

BU/BR/DIV Name : ATT  
 Department Name : Production  
 Reason for Overtime : <6-7-2024 ~ 18-7-2024>

No.	Date	Name	Position Level	Time		Hours	Amount	Remark
				From	To			
	6-7-24	Chit Zau Co		8:00 Am	3:30 Pm	7:00	7000	machine testing
2	8-7-24	Win Naing		5:00 Pm	6:30 Pm	1:30	1800	engine check & test run
3	9-7-24	Aung Ko Ko		5:00 Pm	6:00 Pm	1:00	1200	Front axle & shaft long Short Right
		Cin Win Hlike		"	"	1:00	1200	
Total Hours							11200	
Total Amount								

Requested by: *[Signature]*  
 Name: Thinzar Moe Htet (Requestor)

Approved by: *[Signature]* (DH)

Approved by: *[Signature]* (GM/AGM/COO)

Checked by: *[Signature]* Zin Mar Win (HR)

05-CHL-HRM-FRM-020-05

UMG

### OVERTIME REQUEST FORM

BU/BR/DIV Name : ATT  
 Department Name : Production  
 Reason for Overtime : < 6-7-2024 ~ 18-7-2024 >

No.	Date	Name	Position Level	Time		Hours	Amount	Remark
				From	To			
9.	9-7-24	Aung Kyaw Myint		5:00 pm	6:00 pm	1:00	1200	link housing
		Aster Min				1:00	1200	disconnected
		Sai Yan Zan				1:00	1200	and
		Pye Soe Hsiao				1:00	1200	mounted
		Htet Pyae Phyo				1:00	1200	
4.	16-7-24	Zin Min Aung		5:00 pm	6:00 pm	1:00	1200	body order
		Zin Min Aung				1:00	1200	Frame Painting
Total Hours							18400	
Total Amount							18400	

Requested by  
 Sign : *[Signature]*  
 Name : Thinzar Moe Htet  
 (Requestor)

Approved by  
*[Signature]*  
 (DIP)

Approved by  
*[Signature]*  
 (GM/AGM/COO)

Checked by  
*[Signature]*  
 Zin Min Aung  
 (HR)

05-CHL-HRM-FRM-020-05

UMG

### OVERTIME REQUEST FORM

BU/BR/DIV Name : ATT  
 Department Name : Production  
 Reason for Overtime : < 6-7-2024 ~ 18-7-2024 >

No.	Date	Name	Position Level	Time		Hours	Amount	Remark
				From	To			
	16-7-24	Zin Win Hsiao		5:00 pm	6:00 pm	1:00	1200	test run
5.	17-7-24	Aung Kyaw Myint		5:00 pm	6:00 pm	1:00	1200	Delivery
		Aster Min				1:00	1200	machine
		Sai Yan Zan				1:00	1200	
		Htet Pyae Phyo				1:00	1200	
		Nya Lone				1:00	1200	
Total Hours							7200	
Total Amount							7200	

Requested by  
 Sign : *[Signature]*  
 Name : Thinzar Moe Htet  
 (Requestor)

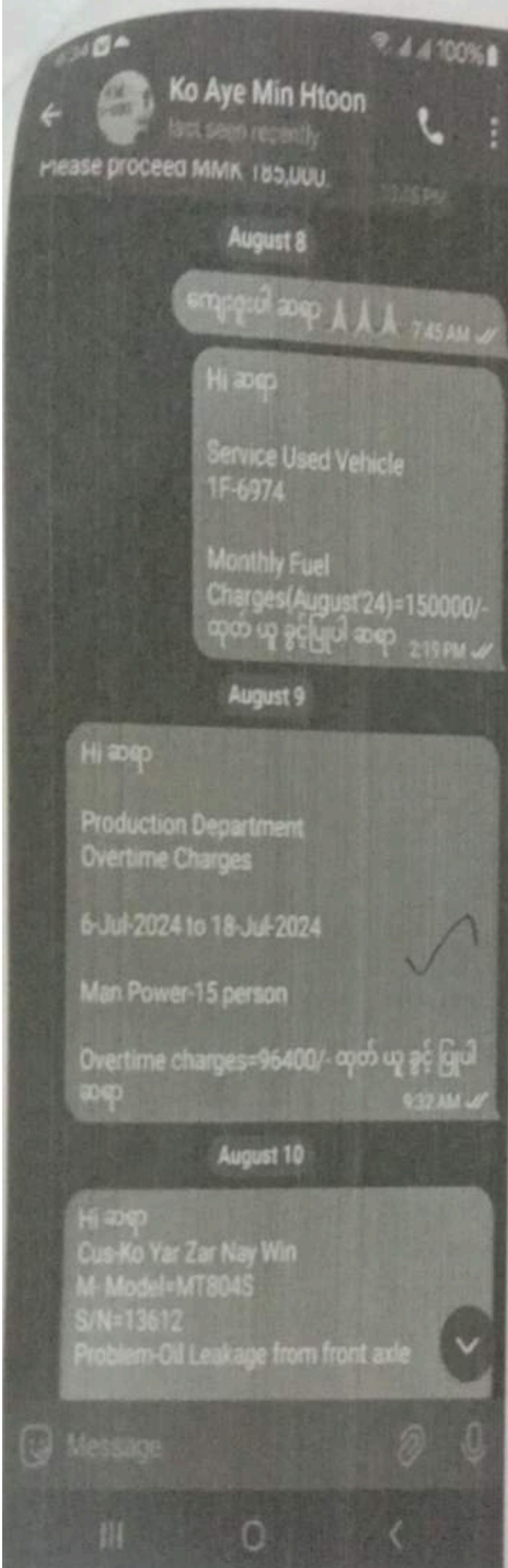
Approved by  
*[Signature]*  
 (DIP)

Approved by  
*[Signature]*  
 (GM/AGM/COO)

Checked by  
*[Signature]*  
 Zin Min Aung  
 (HR)

05-CHL-HRM-FRM-020-05





Ko Aye Min Htoon

last seen recently  
Please proceed MMK 185,000.

August 8

ကျေးဇူးပြုပါ ဆရာ 7:45 AM ✓

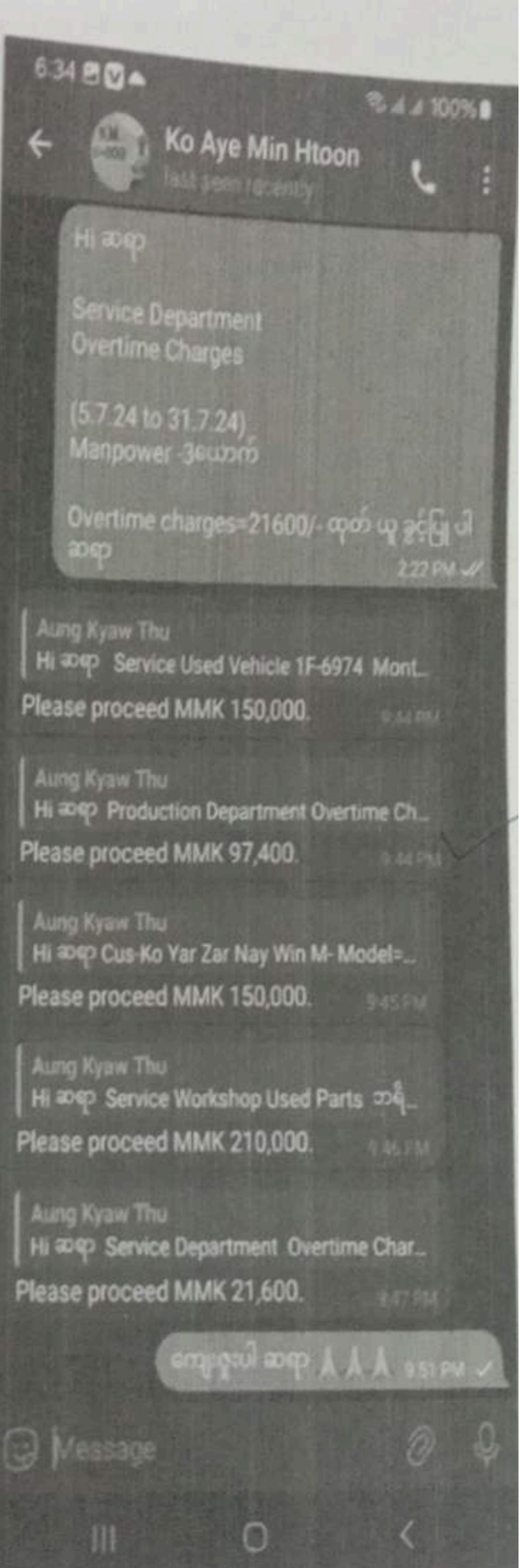
Hi ဆရာ  
Service Used Vehicle  
1F-6974  
Monthly Fuel  
Charges(August 24)=150000/-  
ထုတ်ယူ ခွင့်ပြုပါ ဆရာ 2:19 PM ✓

August 9

Hi ဆရာ  
Production Department  
Overtime Charges  
6-Jul-2024 to 18-Jul-2024  
Man Power-15 person  
Overtime charges=96400/- ထုတ်ယူ ခွင့်ပြုပါ ဆရာ 9:37 AM ✓

August 10

Hi ဆရာ  
Cus-Ko Yar Zar Nay Win  
M- Model=MT804S  
S/N=13612  
Problem-Oil Leakage from front axle



Ko Aye Min Htoon

last seen recently

Hi ဆရာ  
Service Department  
Overtime Charges  
(5.7.24 to 31.7.24)  
Manpower -3ယောက်  
Overtime charges=21600/- ထုတ်ယူ ခွင့်ပြုပါ ဆရာ 2:22 PM ✓

Aung Kyaw Thu  
Hi ဆရာ Service Used Vehicle 1F-6974 Mont...  
Please proceed MMK 150,000. 9:52 PM

Aung Kyaw Thu  
Hi ဆရာ Production Department Overtime Ch...  
Please proceed MMK 97,400. 9:54 PM ✓

Aung Kyaw Thu  
Hi ဆရာ Cus-Ko Yar Zar Nay Win M- Model=...  
Please proceed MMK 150,000. 9:45 PM

Aung Kyaw Thu  
Hi ဆရာ Service Workshop Used Parts ဆရာ...  
Please proceed MMK 210,000. 9:46 PM

Aung Kyaw Thu  
Hi ဆရာ Service Department Overtime Char...  
Please proceed MMK 21,600. 9:47 PM

ကျေးဇူးပြုပါ ဆရာ 9:51 PM ✓