

CASH CLAIM FORM

Date : 9.7.24

BR/Division : MAC

Department : Administration

Issue Amount : 280,000 Kyats / 363,960 USD

Budget include (or) Not :

Yes Budgeted Title and Amount :
 No Reasons for :

Required For:

Daily wages for securities of Jun'24.

တောင်းဆိုချက်

၁) အဆင့်ဆင့်သက်ဆိုင်ရာတာဝန်ရှိလူကြီးမင်းများအားလုံး သေချာစွာစစ်ဆေး၊ တွက်ချက်ပြီးထားသော ငွေပမာဏဖြစ်ရပါမည်။
 The amount requested must be properly calculated, checked and verified by respective authorized person)

၂) ထုတ်ယူငွေနှင့် ပတ်သက်၍ အမှားအယွင်း၊ လိမ်လည်မှု နှင့် အလွဲသုံးစားမှု တစ်စုံတစ်ရာ ရှိခဲ့ပါက၊ သက်ဆိုင်ရာ၊ တာဝန်ရှိစစ်ဆေးအတည်ပြုသူက အပြည် အဝ ပြန်လည်ရရှိအောင် တာဝန်ယူ ဆောင်ရွက်ပေးရမည်။
 If there is errors, frauds or misappropriation, the authorized person must take full responsibility to recover the loss)

Request By

Mya Kay Hlaing
 Requester

Checked By

Sme Sme Win
 Mgr/DH

Checked By

Pyae Phye Zin
 Finance & Account

Approved By

Seint Seint Thu
 GM/AGM/COO

Approved By

CMC/CEO/Chairwoman

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04-CFD-CAS-FRM-005-03

DAILY WAGE REQUEST FORM

/BR/Div Name

Department

: Security (HR.GA)

Reason for Overtime

: (Extra OT)

No	Date	Name	Rank	Time		Hours	Amount	Remark
				From	To			
1	2.6.2024	U Htan Walye	1	07:00	17:00	8hrs	8000	
2	4.6.2024	U Htan Walye	1	17:00	07:00	8hrs	8000	
3	7.6.2024	U Htan Walye	1	07:00	17:00	8hrs	8000	
4	9.6.2024	U Htan Walye	1	17:00	07:00	8hrs	8000	
5	12.6.2024	U Htan Walye	1	07:00	17:00	8hrs	8000	
6	17.6.2024	U Htan Walye	1	07:00	17:00	8hrs	8000	
7	22.6.2024	U Htan Walye	1	07:00	17:00	8hrs	8000	
8	29.6.2024	U Htan Walye	1	07:00	17:00	8hrs	8000	
				Total Hours		64 hrs	64000	
				Total Amount				

Prepared By

[Signature]

Known/gedged By

[Signature]

Name: U Ca Pyo R

Name: Swe Swe Win

Approved By

[Signature]

Check By HR

[Signature]

Name: Sent Sent Thu Name: Mya Ky Khany

DAILY WAGE REQUEST FORM

BU/BR/Div Name : (MAC)
 Department : Security (HR-GIA)
 Reason for Overtime : (ရောင်းချခြင်း OT)

No	Date	Name	Rank	Time		Hours	Amount	Remark
				From	To			
1	1.6.2024	U Can Ayo H	1	17:00	07:00	8hrs	8000	အလုပ်ချိန် OT
2	2.6.2024	"	1	07:00	17:00	8hrs	8000	"
3	3.6.2024	"	1	07:00	17:00	8hrs	8000	"
4	4.6.2024	"	1	17:00	07:00	8hrs	8000	"
5	5.6.2024	"	1	17:00	07:00	8hrs	8000	"
6	7.6.2024	"	1	07:00	17:00	8hrs	8000	"
7	8.6.2024	"	1	07:00	17:00	8hrs	8000	"
8	9.6.2024	"	1	17:00	07:00	8hrs	8000	"
9	10.6.2024	"	1	17:00	07:00	8hrs	8000	"

Total Hours : 72hrs
 Total Amount : 72000

Prepared By : Shi
 Name: U Can Ayo H
 Knowledge By : Swre Swr Win
 Name: Swre Swr Win

Approved By : [Signature]
 Name: Sant Seint Thu
 Check By HR : [Signature]
 Name: Mya Nay Khairng

DAILY WAGE REQUEST FORM

U/BR/Div Name

: (MAC)

Department

: Security (HR-GA)

Reason for Overtime

: (Surrendered OT)

No	Date	Name	Rank	Time		Hours	Amount	Remark
				From	To			
1	12.6.2024	Can Phys W	1	07:00	17:00	8hrs	8000	
2	13.6.2024	Can Phys W	1	07:00	17:00	8hrs	8000	.
3	14.6.2024	Can Phys W	1	17:00	07:00	8hrs	8000	.
4	15.6.2024	Can Phys W	1	17:00	07:00	8hrs	8000	.
5	16.6.2024	Can Phys W	1	07:00	17:00	8hrs	8000	.
6	17.6.2024	Can Phys W	1	17:00	07:00	8hrs	8000	.
7	18.6.2024	Can Phys W	1	17:00	07:00	8hrs	8000	.
8	25.6.2024	Can Phys W	1	07:00	17:00	8hrs	8000	.
9	29.6.2024	Can Phys W	1	17:00	07:00	8hrs	8000	.

Total Hours: 72hrs
Total Amount: 72000

Prepared By

[Signature]

Name: U Can Phys W

Knownledged By

[Signature]

Name: Sue Sue Wm

Approved By

[Signature]

Name: Sant Seint Th

Check By HR

[Signature]

Name: Mye Kay Khay

DAILY WAGE REQUEST FORM

Fax:

Name
 Department
 Reason for Overtime

: (MAC)
 : Security (HR. CIA)
 : (အလုပ်အကိုင်အတွက်)

No	Date	Name	Rank	Time		Hours	Amount	Remark
				From	To			
1	20.6.2024	U Yan Tun	1	17:00	07:00	8hrs	8000	အလုပ်အကိုင်အတွက်
2	22.6.2024	U Yan Tun	1	17:00	07:00	8hrs	8000	.
3	25.6.2024	U Yan Tun	1	17:00	07:00	8hrs	8000	.
4	30.6.2024	U Yan Tun	1	17:00	07:00	8hrs	8000	.

Total Hours: 32hrs
 Total Amount: 32000

Prepared By

 Name: U Yan Tun

Known/Approved By

 Name: Swe Swe Win

Approved By

 Name: Seint Seint Tun

Check By HR

 Name: Mye Kay Khin

