



No. 1947/B , Bo Gyoke Street, Yangon - Patheingyi High Way Road, Hlaing Thar Yar Township, Yangon, Yangon
Tel :
Fax:

ADVANCE CLEARING

Voucher No. : MAC-AC2024030003

To : MI MI ZIN

Voucher Date : 2024-03-05

Advance No : MAC-ADV2024020046

Currency : MMK Rate : 0.00027473

Cashier :

Payment : Cash On Hand - MMK-MAC

Status : posted

No.	Description	Track - 1	Track - 2	Amount
1	ADV CLEAR NS BUDGET CHGS FOR MAR'24, FOR KYOE PIN KOUK BRANCH SUPPORT ,ASM-THET KO AUNG, ADV CHARGES MMK-165,000/-, MAC-ADV2024020046, NS DEPT, FOR FEB'24 KYOE PIN KOUK BRANCE SUPPORT, ASM-THET KO AUNG ,ACTUAL MMK-140,000/-, RV-25,000/-, NS DEPT.			140000.00
Advance Total :				165000.00
Expense Total :				140000.00
Refund / Collect :				25000.00

Note : ADV CLEAR NS BUDGET CHGS FOR MAR'24, FOR KYOE PIN KOUK BRANCH SUPPORT ,ASM-THET KO AUNG, ADV CHARGES MMK-165,000/-, MAC-ADV2024020046, NS DEPT, FOR FEB'24 KYOE PIN KOUK BRANCE SUPPORT, ASM-THET KO AUNG ,ACTUAL MMK-140,000/-, RV-25,000/-, NS DEPT.

Date : 5.3.2024

Name/NRC No : Mye Kay Khaw

Signature : [Signature]

Cashier : Zin Maro Htein Linn

Signature : [Signature]



CASH ADVANCE CLEAR FORM

Date : 29.2.24

BU/BR/Division : MAC

Department : National Sales

Advance Issue : 165000/- Kyats/.....USD

No	Issue Time	Date	Payment Voucher No	Amount		Descriptions
				USD	Kyats	
1	1 st Time Advance				165,000/-	GBR Br way
2	2 nd Time Advance					Thet Ho Aug - ASON
3	3 rd Time Advance					
Total Advance					165,000/-	
Total Actual					140,000/-	
Balance Refund/Additional					25,000/-	

Request By

Mi Mi Zin

Requester

Checked By

Aug Holett

Mgr/DH

Checked By

Thim Myat Lee

Finance & Account

Approved By

Sent Sent Thim

GM/AGM/COO

Approved By

[Signature] 29/2/24

CMC

04-CFD-CAS-FRM-002-03



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အဆင့်မြင့်ခရီးသည်ပို့ဆောင်ရေး

ရန်ကုန် ↔ ပြည် ↔ အောင်လံ ↔ တောင်တွင်းကြီး
ပြည် ↔ ရန်ကုန် ↔ ဘားအံ ↔ မြဝတီ ↔ ရန်ကုန် ↔ တောင်ကြီး ↔ ဟိုပုံး

0000227

အမည်-	ထိုက်ထိုက်စိန်စိန်
ခုံနံပါတ်-	၀၆-၀၈
သွားမည့်မြို့-	ကျောက်မဲ
ကျသင့်ငွေ-	၇၅၀၀၀/-

နေ့စွဲ	၇၄.၂.၂၄
ယာဉ်ထွက်ချိန်	မနက်-၈:၀၀ နာရီ
ယာဉ်အမှတ်	၇R-၅၆၈၄

ရန်ကုန် ph: 09-799961366, 09-799961336, 09-777684407 အောင်ဆန်းကွင်း ph: 09-799958633, 09-405516688
 ရန်ကုန်တန်ဆာ ph: 09-405516699, 09-792888106, 09-792888109
 ပြည် ph: 053-28633, 09-447914004, 09-457051363
 အောင်လံ ph: 069-2201119, 09-259888453, 09-756083777
 တောင်တွင်းကြီး ph: 09-442649549, 09-883265747, မြဝတီ ph: 09-891142298, 09-891142289
 ယ/၆ မော်လမြိုင်လမ်း၊ အောင်မင်္ဂလာအဝေးပြေးကားဝန်း၊ ရန်ကုန်မြို့။





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ပြည်ထောင်စုရပ်ကွက်
ကဆင့်မြင့်

အမည်-	သက်ကျော်စိန်
နံပါတ်-	၇၀.၄
သွားမည့်မြို့-	ပြည်-၇၂၀၅
ကျသင့်ငွေ-	၇၅၀၀၀/-

နေ့စွဲ	20.2.24
ယာဉ်ထွက်ချိန်	၂၀၀၉ - ၅:၀၀
ယာဉ်အမှတ်	၅R- 2628

ပြည် ph: 053-28633, 09-457051363, ပြည်တန်ဆာ 09-447914004
 ရန်ကုန် ph: 09-799961366, 09-799961336
 ရန်ကုန်တန်ဆာ ph: 09-405516699, 09-792888106, 09-792888109
 အောင်ဆန်းကွင်းဂိတ် ph: 09-799958633, 09-405516688
 ယ/ဇ မော်လမြိုင်လမ်း၊ အောင်မင်္ဂလာအဝေးပြေးကားဝန်း၊ ရန်ကုန်မြို့။
 အဆောင်(၄)၊ အခန်း (၅၈)၊ ဓမ္မရာအဝေးပြေးကားဝင်း၊ ပြည်မြို့။





TRAVEL ADVANCE CLEAR FORM

Cash Advance				
Employee Name	Thet Ko Aung	Estimated Date of Travel	14.2.24 to 21.2.24	
Position Rank	ASM	Total Day	8 days	
HU/BR/DIV, Dept	MAC BU	Destination		
Purpose	GBK BR MAC Supporting			
Traveling Period				
Arrival Place	GBK BR			
Actual Date & Time of Travel	14.2.24	to	21.2.24	
Total Day	8 days			
HR Name	Thin Su Htue			
HR Sign				
BOH Authorized Person Name	Su Su Pone			
BOH Authorized Person				
Advance Clear				
Actual Date & Time of Travel	14.2.2024 (6:00 AM)	Total Day	8 days	
Departure Date & Time	22.2.2024 (4:30 AM)	Arrival Date & Time	22.2.2024 (8:00 AM)	
Date	Description	Total Amount		
		Kyats	USD	
14.2.2024	Express charged: YGN go to Pyaw	15,000/-	-	
14.2.2024	Taxi charged Home to Aung myin gyar High way	15,000/-	-	
14.2.2024 to 21.2.2024	TA charged (8 days x 10,000) = 80,000/-	80,000/-	-	
21.2.2024	Express charged: Pyaw go to YGN	15,000/-	-	
22.2.2024	Taxi charged: Aung myingyar Highway to Home	15,000/-	-	
Total Expense (Kyats/USD)		140,000/-		
Cash Advance (Kyats/USD)		165,000/-		
Balance Refund/Additional (Kyats/USD)		25,000/-		
Job Report Status				
Authorization	Name	Position	Date	Sign *
Prepared By	Thet Ko Aung	ASM	22.2.2024	
Approved By Dept Head	Sent Sent Thu	AGM		
Approved By GM/AGM/COO	Sent Sent Thu	AGM		
Acknowledged by related Superior for Job Report	Zaw Min Myat	ACOO	21.2.2024	
HR Check & Approved	Min Thu	DH	24.2.2024	
Cash Received				
Remark				

04-CFD-CAS-FRM-006-02

TRAVELLING REPORT

Date: 22.2.2024

Report To		
Employee Name	Thet Ko Aung	
Position	ASM	
Department	National Sale Department	
Business	MAC	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
	14.2.2024 (6:00 AM)	22.2.2024 (8:00 AM)
Total Days	8 days	
Trip Information	1. From YGN To Pyay	
	2. From Pyay To YGN	
	3. From To	
Purpose For Travelling	MAC BR support	
Travel Date	Activities	Remark
14.2.2024	Go to Pyay BR	Visit - 20 customer total case - 22 case total can - 9 can
15.2.2024	Pyay Way - U Kan Htoo (32051231 6mpm) - U Yar Zar (CMCO WS) - Wriore (CMCO & PCMO shop) - Pyae Sone Aung (CMCO & PCMO) - An spes finished.	
16.2.2024	Pyay Way - Pyae Sone Aung (CMCO & PCMO shop) - Golden coin (CMCO shop) - Pyay IDL (PCMO WS) - Nay Lu (32051231 6mpm) - Wriore (PCMO WS)	

Reported by
 Sign :
 Name : Thet Ko Aung
 Position : ASM

Checked by
 Sign :
 Name :
 Position :

(DH/AGM/GM)

Approved by
 Sign :
 Name :
 Position :


(COO)

05-CHL-HRM-FRM-064-01

TRAVELLING REPORT

Date: 22.2.2024...

Report To		
Employee Name	Thet Ko Aung	
Position	ASM	
Department	National Sale	
Business	MAC	
Departure & Arrival	Departure Date And Time	Arrival Date And Time
Total Days	8 days	
Trip Information	1. From YGN To Pyay	
	2. From Pyay To YGN	
	3. From To	
Purpose For Travelling	MAC BAR support	
Travel Date	Activities	Remark
17-18-2.2024	Holiday	
19-2.2024	Paungtalal Pauk Khawng Way - Royal CMCO & Engine Shop) - Mo Zaw Htay Aung CMCO WS) - Star King CMCO WS) - Aung Myint CMCO shop) - Snow white CMCO shop) - Ko Sae paing CMCO WS) customer followup GBK - Ko Phae Khawar MCO shop - Kunda rear MCO shop - Myint Mo Ture MCO shop - Goeat Cree MCO & PCMO shop - Shwe Non Myint CMCO shop)	

Reported by 
 Sign :
 Name : Thet Ko Aung
 Position : ASM

Checked by
 Sign :
 Name :
 Position :
 (DH/AGM/GM)

Approved by
 Sign :
 Name :
 Position :
 (COO)

TRAVELLING REPORT

Date: 20.2.2024

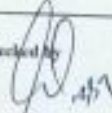
Report To		
Employee Name	Utt Khin Aung	
Position	ASM	
Department	National Side	
Business	MAC	
Departure & Arrival		
Departure Date And Time		
Arrival Date And Time		
Total Days	19.2.2024 (6:00 AM) to 21.2.2024 (8:00 AM) 3 days	
Trip Information		
1. From Yangon To Yangon		
2. From Yangon To Yangon		
3. From Yangon To Yangon		
Purpose For Travelling		
MAC BR support		
Travel Date	Activities	Remark
20.2.2024	<ul style="list-style-type: none"> visit: Way, Pyigy Way -to Myeaw (with CMCO us) -Ko Chen Myae (CMCO us) -U Thein Hkey (CMCO us) -Golden Wire (CMCO shop) -Linnor (CMCO us) -Aung Naing Thitsar (cafes) -Shwe Min Thonee Shopping Mall -Pyi Hmawz Myanmar (cafes) 	
21.2.2024	I go to the YOUNG.	


Reported by

Checked by

Approved by

Sign: 
 Name: Utt Khin Aung
 Position: ASM

Sign: 
 Name: Saw Min Mye
 Position: AGM

Sign: 
 Name: Zau Min Mye
 Position: ACOO

(D/HAGNMG)

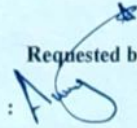
(COO)

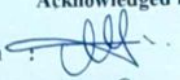
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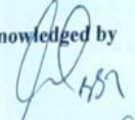
TAXI CHARGES FORM

BU/BR/DIV Name : MAC BU , National Sale. Department Name : National Sale

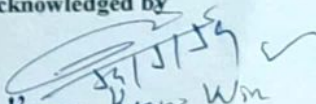
No.	Date	Name	Description	Departure Time	Routes		Cost	Remark
					From	To		
	14.2.24	Phet Ko Aung	Pyay BR support	6:00 AM	BOC My Horse	Aung Mingalar High way	15,000/-	
	22.2.24	Phet Ka Aung	Pyay BR Support	8:00 AM	Aung Mingalar High way	BOC My Horse	15,000/-	
Total Taxi Charges							30,000/-	

Requested by
 Sign : 
 Name : Phet Ko Aung
 Dept. : National Sale
 (Requestor)

Acknowledged by
 Sign : 
 Name : Min Thu
 Dept. : Administration
 (HR/Admin)

Acknowledged by
 Sign : 
 Name : Sent Sent Thu
 Dept. : Management
 (DH)

Approved by
 Sign : 
 Name : Sent Sent Thu
 Dept. : Management
 (ABOH/BOH/AGM/GM)

Acknowledged by
 Sign : 
 Name : Ryaw Ryaw Win
 Dept. : Management
 (HO-GA)