



No. 1947/B , Bo Gyoke Street, Yangon - Patheingyi Highway Road, Hlaing Thar Yar Township, Yangon. Yangon
Tel :
Fax:

ADVANCE PAYMENT

Voucher No. : MAC-ADV2024040029

To : Zin Marn Htein Lin

Voucher Date : 2024-04-10

Due Date : 2024-04-20

Currency : MMK Rate : 0.00025773

Related To :

Payment Method	Prepared By	Approved By	Status
Cash On Hand - MMK-MAC	Zin Marn Htein Lin	Seint Seint Thu	confirmed

No.	Description	Amount
1	ADV PAY SUPPLIER BUDGET, FOR VALVOLINE CONTRACT CUSTOMER BONUS-MAUNG PAIN (MLM CUSTOMER) , TOTAL AMT MMK-4,090,300/-, MAC-ADV2024040029 BY MKT DEPT.	4090300.00
Total :		4090300.00
Amount Remain :		4090300.00

Note : ADV PAY SUPPLIER BUDGET, FOR VALVOLINE CONTRACT CUSTOMER BONUS-MAUNG PAIN (MLM CUSTOMER) , TOTAL AMT MMK-4,090,300/-, MAC-ADV2024040029 BY MKT DEPT.

Date : 10.4.24

Name/NRC No : Zin Marn Htein Linn
Cashier : Thi Thi Oo

Signature : _____
Signature : Thi Thi Oo



CASH ADVANCE REQUEST FORM

Date : 5.4.2024

Supplier Budget

BU/BR/Division : MAC

Department : Trade Marketing

Advance Issue : 4,090,300/- Kyats/.....USD

Budget include (or) Not :

- Yes Budgeted Title and Amount :
- No Reasons for :

Required For:

Valvoline Contract Customer Bonus - Maung Pain (MLM Customer)

မှတ်ချက်:

(၁) ကြိုတင်ငွေများကို သာမန်အားဖြင့် ထပ်ယူသည်နေ့မှ (၁၀) ရက်အတွင်း ပြန်လည် စာရင်းရှင်းရမည်။

(Advance must be cleared within 10 days from Issue date)

(၂) အဆင့်ဆင့်သက်ဆိုင်ရာတာဝန်ရှိလူကြီးမင်းများအားလုံး သေချာစွာစစ်ဆေး၊ တွက်ချက်ပြီးထားသော ငွေပမာဏဖြစ်ရပါမည်။

(The amount requested must be properly calculated, checked and verified by respective authorized person)

(၃) ထုတ်ယူငွေနှင့် ပတ်သက်၍ အမှားအယွင်း၊ လိမ်လည်မှု နှင့် အလွဲသုံးစားမှု တစ်စုံတစ်ရာ ရှိခဲ့ပါက၊ သက်ဆိုင်ရာ

တာဝန်ရှိစစ်ဆေးအတည်ပြုသူက အပြည့် အဝ ပြန်လည်ရရှိအောင် တာဝန်ယူ ဆောင်ရွက်ပေးရမည်

(If there is errors, frauds or misappropriation, the authorized person must take full responsibility to recover the loss)

Request By

Checked By

Checked By

Approved By

Approved By

[Signature]

[Signature]

[Signature]

[Signature]

Requester

Mgr/DH

Finance & Account

GM/AGM/COO

CMC/CEO/Chairwoman

Zin Marn Htein Linn Pyae Sone Htein Su Su Thin Seint Seint Thu

04-CFD-CAS-FRM-001-03


၂၀၂၄ : 5/29
2.P.M.


Business Unit						
Date: (April 24) 28.3.2024						
Marketing	Week				Total	Detail information
	1st	2nd	3rd	4th		
Valvoline Charges For Odoo	20,000				20,000	
Valvoline Billboard Municipal Tax Chgs	10,000,000				10,000,000	
Valvoline Road Show/ Free Clinic (Event)	500,000				500,000	
Valvoline Outdoor PP-Board Stand		500,000			500,000	
Valvoline customer request vinyl production charges	100,000				100,000	
Advertising in Digital Platform(Campaign & boosting)	500,000				500,000	
Valvoline Contract Customer Bonus-Maung Pain (MLM Customer)	4,090,300				4,090,300	
Valvoline HDOEO pamphlet production charges (A4 size) 500pcs	300,000				300,000	
Valvoline Sport Shirt	5,000,000				5,000,000	
Birthday Cake Activity	200,000				200,000	
Matador Budget						
13 Matador Outdoor PP-Board Stand	700,000				700,000	
14 Matador customer request vinyl production charges	100,000				100,000	
15 Matador Event		200,000			200,000	
Matador Online Cam	200,000				200,000	
16 Matador Sport Shirt	3,000,000				3,000,000	
Total Expenses (April 24)					25,410,300	

Valvoline Budget	21,190,300
Matador Budget	4,200,000
Overtime Charges	20,000

Requested By

 (Department PIC)
 Zin Marn Htein Linn

Checked By:

 (Section Head)
 Pyae Sone Hein

Acknowledged By:

 (FNA Head)

Approved By:

 (GM)
 Seint Seint Thu

Spont Shirt. ဝေဒနာပေး design and budget.

ဝေဒနာ: ငွေ ခံ အတည်အကျ အတည်အကျ

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 ၂၀၂၄ ခုနှစ်
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 HNT
 ၃/၄