

TCL-FV-2025-02-0024



CASH CLAIM FORM

Date: 7/21/2025
BU/BR/Division: TCL BR
Department: Service
Issue Amount: 94400 Kyats/USD

Taxi Charges
GEC Form 1F & A Sign

Budget include (or) Not :

Yes Budgeted Title and Amount :
No Reasons for :

Total mmk - 94400 mmk .
engine oil 1 can (transportation chgs - 100B - 13,900Ks

Required For:
Payment for Travelling, Bus ticket chgs - 400B (720B rate)
(U San Yee For (250) Regular service) (55500Ks)
taxi chgs - 25000 mmk (for 1-12500Ks from Keng Tong car gate to Keng Tong office)

မှတ်ချက်။
(၁) အဆင့်ဆင့်သက်ဆိုင်ရာတာဝန်ရှိသူကြီးမင်းများအားလုံး သေချာစွာစစ်ဆေးစစ်ဆေးတွက်ချက်ပြီးထားသော ငွေပမာဏဖြစ်ရပါမည်။
(The amount requested must be properly calculated, checked and verified by respective authorized person)
(၂) ထုတ်ယူငွေနှင့် ပတ်သက်၍ အမှားအယွင်း၊ လိမ်လည်မှု နှင့် အလွဲသုံးစားမှု တစ်စုံတစ်ရာ ရှိခဲ့ပါက သက်ဆိုင်ရာ တာဝန်ရှိစစ်ဆေးအတည်ပြုသူက အပြည့် အဝ ပြန်လည်ရရှိအောင် တာဝန်ယူ ဆောင်ရွက်ပေးရမည်။
(If there is errors, frauds or misappropriation, the authorized person must take full responsibility to recover the loss)

Request By: Htay Min Hlaing
Checked By: Theint Lwin Htan
Checked By: Cho Nnee Oo
Approved By: Nay Win Aung
Approved By: [Signature]

04-CFD-CAS-FRM-005-03



TRAVEL ADVANCE CLEAR FORM

Advance		Aung Mye Htwe.	
Employee Name	Htay Min Hlaing	Estimated Date of Travel	(5.2.2025)
Position Rank		Total Day	1 day.
BU/BR/DIV. Dept	TEL BR.	Destination	
Purpose	go to Kengtong customer ce San Yi, service		

Travelling Permit			
Arrival Place	ICL to mje:of:		
Actual Date & Time of Travel	(5.2.2025)		
Total Day	(1) day.		
HR Name	Theint Lwin Lwin Htun.		
HR Sign	Theint.		
BOH/Authorized Person Name	Nay Win Aung.		
BOH/Authorized Person			

Advance Clear			
Actual Date & Time of Travel		Total Day	
Departure Date & Time		Arrival Date & Time	

Date	Description	Total Amount	
		Kyats	USD
5.2.2025	Bus Ticket, Go to mje:of:	400B	
	Taxi chgs (from Kengtong car gate to mje:of:)	25000	
	engine oil 1 can	100B.	

Total Expense (Kyats/USD)	
Cash Advance (Kyats/USD)	500B & 25000 Ky
Balance Refund/Additional (Kyats/USD)	

Job Report Status	
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Authorization	Name	Position	Date	Sign
Prepared By	Htay Min Hlaing	Service-	2/7/2025	
Approved By Dept Head	Nay Win Aung	ABO/A	2/7/2025	
Approved By GM/AGM/COO				
Acknowledged by related Superior for Job Report				
HR Check & Approved	Theint Lwin Htun.			
Cash Received				

Remark	
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TAXI CHARGES FORM

BU/BR/DIV Name :

Department Name :

No.	Date	Name	Description	Departure Time	Routes		Cost	Remark
					From	To		
①	5.2.25	Htay Min Hlaing	Taxi chgs-	12:00pm	KT car gate	mjtE: ofn	12500/-	Kg
②	u	Aung Moe Hlae	u	u	u	u	12500/-	Kg
Total Taxi Charges								

Requested by
Acknowledged by
Acknowledged by
Approved by
Acknowledged by

Sign :

Sign :

Sign :

Sign :

Sign :

Name : Htay min Hlaing

 Name : Theint Lwin² Htun

 Name : Theint Lwin² Htun

Name : Nay Win Aung

Name :

Dept. : Aung mae Hlae

Dept. :

Dept. :

Dept. :

Dept. :

(Requestor)

(HR/Admin)

(DH)

(ABOH/BOH/AGM/GM)

(HO-GA)

05-CHL-GAV-FRM-018-01

เล่มที่ เลขที่

บิลเงินสด/Cash Sale

วันที่/Date... 5.2.2025

เลขประจำตัวผู้เสียภาษี.....

รายการ Description	หน่วยละ @	จำนวนเงิน Amount
engine oil. 1 can.		
Transportation chgs		100฿
Ko Htay min Hlaing Hein Aung Bo		
Ko Aung moe Htaw		
Go to ၈၅၆:၄၆		
บาท Baht	รวมเงิน Total	13900 Ks

ผู้รับเงิน/Collector..... ขอขอบคุณที่ให้การอุดหนุน THANK YOU FOR YOUR SUPPORT